

## PROPERTY COMMITTEE MINUTES

**DATE OF MEETING:** December 8, 2022 at 7:00 a.m. County Building

**MEMBERS PRESENT:** Terry Ferguson– chair, Jamie Prestegaard, Pat Ryan, Kristina Deerwester and Dan Matthews. Also present, Kevin Kemp – Maint. Supervisor, and Dee Rentmeister – County Administrator.

**MEMBERS ABSENT:** None

### **SUMMARY OF DISCUSSION:**

- No one was present to address the committee.
- Motion by Prestegaard, 2<sup>nd</sup> by Mathews to approve last month's minutes. Voice vote, motion carried.
- Motion by Matthews, 2<sup>nd</sup> by Deerwester to approve the claims. Voice vote, motion carried.
- Kemp explained to new committee members the need to replace the UPS unit in the dispatch area. Cost to replace is \$23,037.87. Motion by Ryan, 2<sup>nd</sup> by Prestegaard to recommend to the full board to purchase a new UPS unit for the dispatch area at a cost of \$23,037.87 from SEPS. Voice vote, motion carried.
- Discussed the need to replace the exterior door to the judge's area. Received a quote from K&K Construction for replacement. Cost is \$14,350.00. Motion by Prestegaard, 2<sup>nd</sup> by Deerwester to recommend to the full board to purchase a new exterior door to the judge's area at a cost of \$14,350.00 from K&K Construction. Voice vote, motion carried.
- Kevin went over project updates:
  - The new flooring project in the jail is completed.
  - The replacement of carpet to hard flooring in front of the counters in various offices will begin in January
  - New carpet tiles have been ordered.
- Informed new committee members that Chastain & Associates performed an inspection on the jail and county building and gave a report of needed repairs within the next 5 years. Will get copies of these reports to the new members.
- Informed new committee members that this committee – property/maintenance department has 2 fulltime maintenance employees, 1 part time maintenance employee and 2 janitors in addition to the supervisor. They take care of the Hallsville cemetery, the highway department, fuel station, ambulance building, animal control, marina, jail and county building.
- Motion by Deerwester, 2<sup>nd</sup> by Matthews to adjourn at 7:33 a.m. Voice vote, motion carried.

### **COMMITTEE ACTION:**

Approve last month's minutes.

Approve the claims.

Recommend to the full board to purchase a new UPS unit for the dispatch area at a cost of \$23,037.87 from SEPS.

Recommend to the full board to purchase a new exterior door to the judge's area at a cost of \$14,350.00 from K&K Construction.

### **RECOMMENDATIONS TO THE FULL BOARD:**

Recommend to the full board to purchase a new UPS unit for the dispatch area at a cost of \$23,037.87 from SEPS.

Recommend to the full board to purchase a new exterior door to the judge's area at a cost of \$14,350.00 from K&K Construction.

**DATE OF NEXT MEETING:** January 5, 2023 at 7:00 a.m.

**AGENDA FOR THE  
PROPERTY COMMITTEE**

Date and Time of Meeting: December 8, 2022 at 7:00 a.m. Location: County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee/Public Comment (If requesting action, also list below in section three).
3. Items for Discussion and Possible Action
  - a. Approve last month's minutes
  - b. Approve claims
  - c. Replace/upgrade UPS unit – Dispatch center
  - d. Replace outside door to judge's area
  - e.
  - f.
4. Closed Session
5. Items for Discussion Only (No Action Requested)
  - a. project updates
  - b.
6. Motion to adjourn.

Posted: December 5, 2022 at 3:30 p.m.

By: Dee Dee Rentmeister

Mike Howley  
 (630) 320-3096  
 MHowley@seps-inc.com



## Sheriff Dispatch UPS 14KVA

<b>Invoice To:</b>	<b>End User:</b>
County of DeWitt 201 W Washington PO Box 439 Clinton IL 61727	COUNTY OF DEWITT

DeWitt County Jail, 101 WEST WASHINGTON, SHERIFFS DEPT. DISPATCH, CLINTON, IL 61727, US

Description	Rate	Quantity	Price
H3BG2L140C61T and H3MC-0100A3W3X Toshiba UPS 14KVA / 11.9KW UPS Input: hardwire 240V Output: hardwire 120/240 Internal batteries 10 minutes full load; 21 minutes half load External wall mount bypass switch System start up 5x8 UPS dims: 39 x 17.5 x 35 (H x W x D) Bypass dims: 24 x 22 x 9 (H x W x D) Warranty: 3 years parts and labor (2 years on batteries) with preventive maintenance in year 2 and 3	\$23,037.87	1	\$23,037.87
Site Total			\$23,037.87

**Comments**

Electrical installation and freight not included.

**Summary**

DeWitt County Jail, 101 WEST WASHINGTON, SHERIFFS DEPT. DISPATCH, CLINTON, IL 61727, US	\$23,037.87
<b>Tax</b>	<b>\$0.00</b>
<b>Total</b>	<b>\$23,037.87</b>



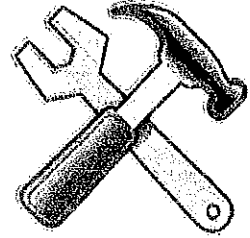
SEPS, Inc.  
 7531 Brush Hill Rd., Burr Ridge, IL 60527  
 Phone: 630.986.8899  
 www.seps-inc.com

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 Proposal #: 146480  
 Date: 12/6/2022

# ESTIMATE

**K&K Construction & Concrete, LLC**  
308 N Elizabeth St  
Clinton, IL 61727

kkconstr11@gmail.com  
(217)519-4024



## DeWitt County Courthouse

Bill to	Estimate details
DeWitt County Courthouse 201 W. Washington Clinton, IL 61727	Estimate no. : 2092 Estimate date : 11/6/22 Expiration date : 11/13/22

Product or service	Amount
1. <b>Door Replacement</b>	1 unit x \$14,350.00

Door replacement at Judge entrance  
1-Storefront Special-Lite custom entrance  
1- Door Hardware V/D 99 rim exit  
1- LCN 4041 H/D closure  
1-Insulating Tempered glass clear  
Materials \$12,350  
Labor \$2,000

**Total** **\$14,350.00**

### Note to customer

Prices are good for 30 days.

Expiry date 11/13/22

In the event of any litigation arising from breach of this agreement, or the services provided under this agreement, the contractor shall be entitled to recover all reasonable costs incurred including staff time, court costs, attorney's fees, and all other related expenses incurred in such litigation.