

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: September 13, 2022 at 7:00 a.m. County Building

MEMBERS PRESENT: David Newberg – chair, Dan Matthews, Christy Pruser, Jamie Prestegaard, and Megan Myers. Also present, Kevin Kemp – Maint. Supervisor, and Dee Rentmeister – County Administrator.

MEMBERS ABSENT: None

SUMMARY OF DISCUSSION:

- No one was present to address the committee.
- Motion by Myers, 2nd by Prestegaard to approve last month's minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Matthews to approve the claims. Voice vote, motion carried.
- The highway department would like permission to dispose of the 2012 Ford F-550 by listing on a government auction site and the 2000 Cat loader with Barnett Township Road District agreeing to purchase for the trade-in value from the dealer. Motion by Newberg, 2nd by Pruser to approve the disposal of the 2012 Ford F-550 and the 2000 Cat loader as stated. Voice vote, motion carried.
- Kevin discussed with the committee the recommendations from Chastain on repairs needed at the jail and county building. The jail roof is being recommended by Chastain to replace in the next year; capping of the roof and paraquet walls repaired after the roof and then the expansion joints, tucking pointing and fennels above the windows in the next 3-5 years. Will start the process of putting together a bid packet in February with a roof replacement in Spring/Summer.
- The carpet in the back hallway and U in the county building needs to be replaced. Kevin is suggesting replacing the carpet with hardwood flooring material. Received only one quote back from Wall to Wall for \$22,180. Motion by Pruser, 2^d by Prestegaard to recommend to the full board to replace the carpet in the back hallway and U at the county building with hardwood flooring for \$22,180. Voice vote, motion carried.
- The judges and maintenance exterior doors need to be replaced. Received prices for the doors but still waiting on cost of installation.
- Concrete work is needed at the front entrance to the county building. Obtained a quote from Jack a Slab for \$1800 and a quote from K&K to replace the concrete sections for \$12,000. Motion by Matthews, 2nd by Myers to approve the quote from Jack A Slab for \$1800.00 for concrete work in front of the county building. Voice vote, motion carried.
- Kevin received a request from the highway department concerning replacement of the carpet. Estimate for carpet replacement at the highway department is \$25 -30,000. Committee indicated that this project should be paid for out of the highway budget. Maintenance can assist in the project as needed.
- Project updates:
 - Will begin moving the dispatch center into a temporary location while the new furniture and carpet is being installed.
 - Got additional rock for the secured parking area at the ambulance building and working with the highway department to spread it out.
- Motion by Pruser, 2nd by Prestegaard to adjourn at 7:24 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last month's minutes.

Approve the claims.

Approve the disposal of the 2012 Ford F-550 and the 2000 Cat loader as stated.

Recommend to the full board to replace the carpet in the back hallway and U at the county building with hardwood flooring for \$22,180.

Approve the quote from Jack A Slab for \$1800.00 for concrete work in front of the county building.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to replace the carpet in the back hallway and U at the county building with hardwood flooring for \$22,180.

DATE OF NEXT MEETING: October 6, 2022 at 7:00 a.m.