

MARINA COMMITTEE MEETING

DATE OF MEETING: June 6, 2022 at 5:01 p.m. DeWitt County Building

MEMBERS PRESENT: Dan Matthews – Chair, Terry Ferguson, Travis Houser, and Aaron Kammeyer. Also, present, Dee Dee Rentmeister, County Administrator, Joe and Marybeth Caldwell- marina operators.

MEMBERS ABSENT: Jay Wickenhauser

SUMMARY OF DISCUSSION:

- Discussion on a claim for wiring on dock 5 and work on the pedestals. Joe indicated that all work on the pedestals is complete. Matthews believes both claims to be correct. Motion by Houser, 2nd by Ferguson to approve the claims. Voice vote, motion carried,
- Motion by Houser, 2nd by Ferguson to approve last month's minutes. Voice vote, motion carried.
- Discussion on specifications for the concrete weights needed for the breakwater. The concrete anchors are needed by mid-July. Drawing was submitted by breakwater company on what is needed. Motion by Houser, 2nd by Kammeyer to put out for bid the anchors needed for the breakwater. Voice vote, motion carried.
- Discussion on the rental price for slips on new dock 7. Joe indicated that solar lights that were discussed last month were not going to work. Committee indicated that this new dock needed lights. Houser stated that the Bass Club would like to rent a slip on this dock. It was indicated that they would need to get on the wait list. Motion by Kammeyer, 2nd by Ferguson to recommend to the full board to set the slip rent for dock 7 at \$1500.00. Voice vote, motion carried.
- Discussion on the percentage of the slip rent from dock 7 would go to the marina operators. The current agreement with the marina operators does not address any new docks. Motion by Kammeyer, 2nd by Ferguson to recommend to the full board to use the existing percentages for slip rentals as outlined in the current agreement with the marina operators for the new dock 7. Voice vote, motion carried.
- Discussion on parking violation notices. Should notices be given to those parking incorrectly in the parking lots – warnings, violation fines? Could put up some barrels to keep trailers from parking in the lower lot. Motion by Kammeyer, 2nd by Houser to recommend to the full board to pursue a fine system or towing for parking violations. Voice vote, motion carried.
- Discussion on a release form that is being used and the wording that references agreements with Barefoot Cove Marina and 1125 Property Management. Slip rental agreements are with the County not Barefoot Cove Marina or 1125 Property Management. Dee Dee will work the State's Attorney to come up with a form to use with proper wording if related to the slip rental agreement.
- Discussion on where the jet skis will be this year. Joe stated that he felt that dock 7 would hold 4 jet skis on each side. The ramps should be mounted the end of this week or next week.
- Need some lights on the end of the docks especially on dock 7.
- Discussed new locks for the gates on the docks and the back door of the marina. Committee asked Joe to get another quote for 9 locks.
- Discussed the insurance requirements for 1125 Property Management. Joe indicated that they are getting the required workman's compensation insurance and increase in the liability per contract.
- Houser indicated that he has been working on materials needed for the peninsula rip rap.
- Discussed what to do with the dirt from the island removal in the parking lots.
- Motion by Kammeyer, 2nd by Ferguson to adjourn at 6:13 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve the claims.

Approve last month's minutes.

Put out for bid the anchors needed for the breakwater.

Recommend to the full board to set the slip rent for dock 7 at \$1500.00.

Recommend to the full board to use the existing percentages for slip rentals as outlined in the current agreement with the marina operators for the new dock 7.

Recommend to the full board to pursue a fine system or towing for parking violations.

RECOMMENDATIONS TO THE BOARD:

Recommend to the full board to set the slip rent for dock 7 at \$1500.00.

Recommend to the full board to use the existing percentages for slip rentals as outlined in the current agreement with the marina operators for the new dock 7.

Recommend to the full board to pursue a fine system or towing for parking violations.

DATE OF NEXT MEETING: July 5, 2022 at 5:00 p.m. County Building

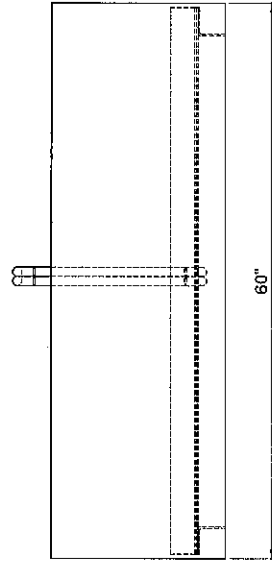
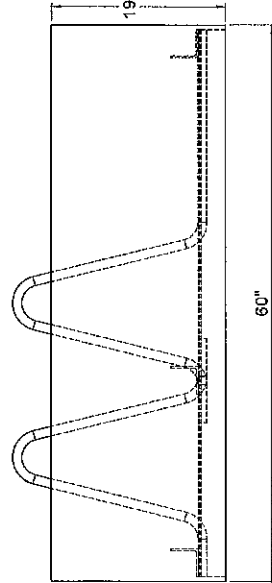
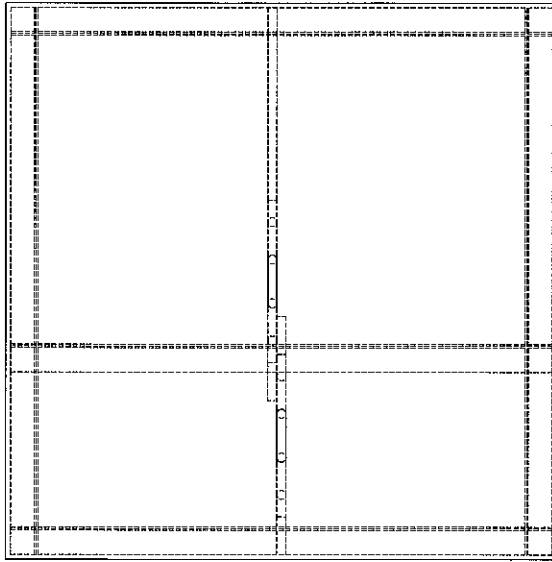
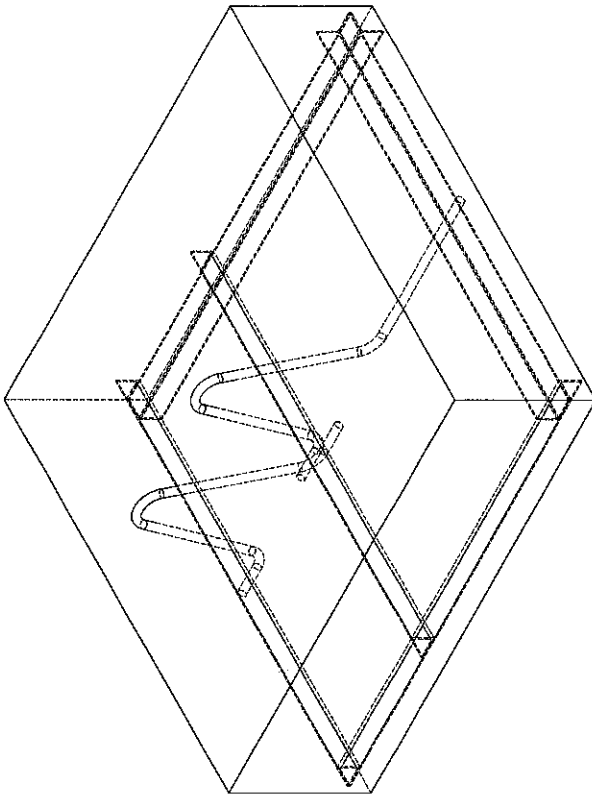
**AGENDA FOR THE
MARINA COMMITTEE**

Date and Time of Meeting: June 6, 2022 at 5:00 p.m. Location: County Building

- 1) Call Meeting to Order
- 2) Persons Wishing to Address the Committee/Public Comment (If requesting action, also list below in section three).
 - a.
 - b.
- 3) Items for Discussion and Possible Action
 - a. Approve May minutes
 - b. Approve claims
 - c. Specifications for concrete ballast weights for new breakwater
 - d. Recommend to full board slip rent pricing for dock 7
 - e. Rent percentage of dock 7 to marina operator
 - f. Parking notices
 - g. Barefoot Cove Marina Slip Release Form
 - h.
 - i.
- 4) Closed Session
 - a.
- 5) Items for Discussion Only (No Action Requested)
 - a.
 - b.
 - c.
- 6) Motion to adjourn.

Posted: June 2, 2022 at 4:20 p.m.

By: Dee Dee Rentmeister



NOTES:
 1. WELDING:
 STEEL - CSA W47.1
 UNLESS OTHERWISE SHOWN, WELD SIZE SHALL BE
 EQUIVALENT TO THICKNESS OF MEMBERS BEING JOINED.
 2. ALL ALUMINUM STRUCTURAL MEMBERS ARE 6061-T6
 ALL STEEL STRUCTURAL MEMBERS ARE A4W
 3. MEMBERS ON THESE SPECIFIED BOW IS STEEL
 4. SPECIFIED LOADS.

KROPP
 CONDLIFT
 AQUACULTURE
 MARINE
 INDUSTRIAL INC.

JOB NUMBER

SHEET NUMBER 5 OF 5

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DRAWINGS
3 Ton Anchor 2012

DRAWN BY: _____ DRAWN DATE: _____ SCALE: _____

CHECKED BY: _____ REVISION DATE: _____

REV DESCRIPTION: _____

PART NUMBER

MODEL
 3 Ton Anchor 2012

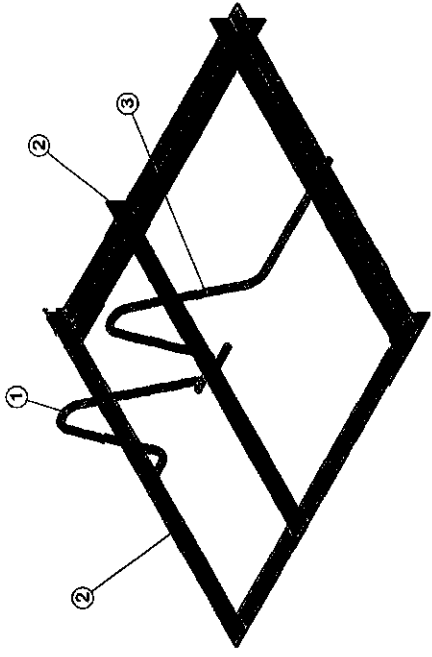
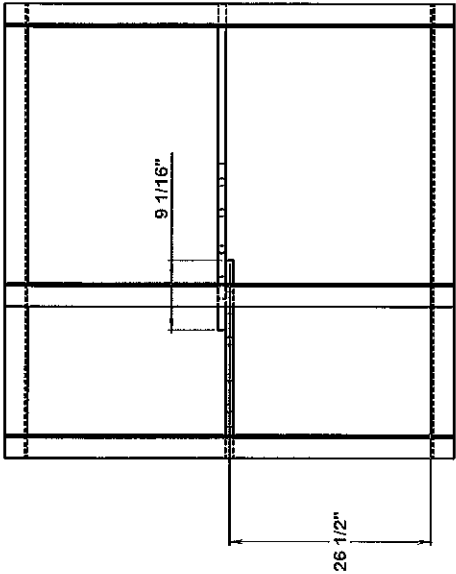
CUSTOMER

A TITLE _____
B/C SCALE: _____

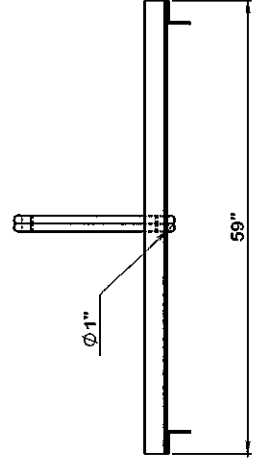
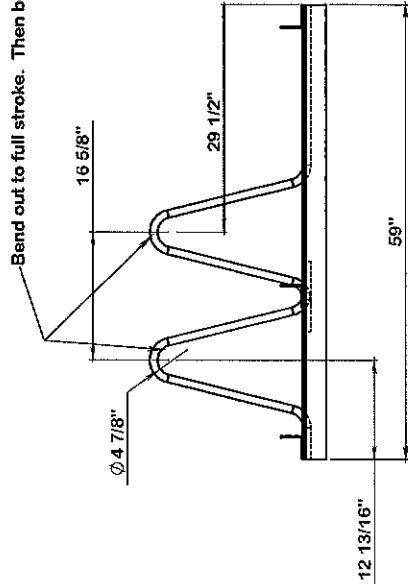
A DETAIL NUMBER - WHERE DETAIL REQUIRED
 B SHEET NUMBER - WHERE DETAIL REQUIRED
 C SHEET NUMBER - WHERE DETAIL LOCATED

NOTES

ITEM NO.	QTY.	FILE NAME	Part Number	DESCRIPTION	Width	Thickness	Height	Material	Length
1	1	frt		3 Ton Anchor Hook Main 2012	1"	1"		RD	53 3/16"
2	5	59 Angle		3 Ton Anchor Hook Main 2012	3"	3/16"	3"	44W	59"
3	1	Center		3 Ton Anchor Hook Main 2012	1"	1"		RD	71 7/8"



Bend out to full stroke. Then bend bottom legs out to make them flat



NOTES:
 1. WELDING:
 STEEL - CSA W47.1
 ALUMINUM - MIL M 47.2
 UNLESS OTHERWISE SHOWN, WELD SIZE SHALL BE
 EQUIVALENT TO THICKNESS OF MEMBERS BEING JOINED.
 2. ALL ALUMINUM STRUCTURAL MEMBERS ARE 6061-T6
 ALL STEEL STRUCTURAL MEMBERS ARE 44W
 3. DIMENSIONS UNLESS OTHERWISE SPECIFIED ARE IN STEEL
 4. SPECIFIED BOM IS STEEL

NOTES	PART NUMBER DOCK007	DRAWINGS Anchor Hook 3 Ton 2012	JOB NUMBER	
			SHEET NUMBER 1 OF 3	
A TITLE SCALE: B DETAIL NUMBER - WHERE DETAIL REQUIRED C SHEET NUMBER - WHERE DETAIL LOCATED	MODEL Anchor Hook 3 Ton	DRAWN BY: MS	DRAWN DATE: Feb 20-12	
	CUSTOMER	CHECKED BY:	REVISION DATE:	

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Deedee Rentmeister

From: Dan Markwell
Sent: Monday, June 6, 2022 4:08 PM
To: Travis Houser; Dan Matthews
Cc: Terry Ferguson; Melonie Tilly; Megan Myers; Jay Wickenhauser; Deedee Rentmeister; Christy Pruser; David Newberg; Aaron Kammeyer; Jamie Prestegaard; Brian Riddle; Claro Carter
Subject: RE: Marina towing

Travis,

Joe only has the authority granted to him by virtue of his contract with the county. The contract does not appear to authorize him to have persons towed or enter into a contract to do so. The issue of entering into a contract with a tow company for the marina property has been discussed in years past by the county board but has never been approved. If the board chooses to enter into such a contract, signage and lane markings will need to be specific as to tow away zones with proper postings regarding tow fees, and where and how a person may recover their vehicle. Also keep in mind that if we designate parking for specific persons, entities, etc. that it can affect our insurance liability. We took down all the signage for designated parking at the courthouse a few years ago to avoid future worker's comp claims after our risk management trust addressed this issue with us after the county was sued. I would suggest discussing it at the marina committee meeting and if deemed appropriate forward to the full board to discuss.

Also consider any other liability issues that may arise if a vehicle is towed and a person is unable to contact someone to get them, especially at night. What if they don't have cell service or can't charge their phone because the charger is in the vehicle that was towed? Should there be an emergency call box at the marina? If so, that should be addressed with CENCOM and the Sheriff. If the county is to contract for towing service, before entering into a contract, I would suggest getting permission in writing from 1125 Property Management to do so since the towing would occur on property leased to them. Additionally, consider who will be dealing with the complaints from persons who have had their vehicles towed. I'm sure that 1125 staff will have to deal with these persons initially if still at the marina, but to whom will they refer their complaints? Since the towing contract would be with the county, who will deal with aggrieved persons? County Administrator, Marina Committee Chair, Board Chair? I would also suggest that as a courtesy, whomever is collecting ramp fees on behalf of 1125, may want to inquire with those boaters if they are appropriately parked and that they may be subject to towing to avoid a potential tow. That of course would be at Joe's prerogative since he is not obligated to do so per the contract. Many people don't pay attention to changes and just do things the way they have always done them until someone points out the new rules to them. If the county hasn't done so already, it may want to send a letter to all the slip-renters as to the changes in parking/flow of traffic at the marina.

Dan Markwell

-----Original Message-----

From: Travis Houser <thouser@dewittcountyill.com>
Sent: Sunday, June 5, 2022 12:07 PM
To: Dan Markwell <dmarkwell@dewittcountyill.com>; Dan Matthews <dmatthews@dewittcountyill.com>
Subject: Marina towing

Mr. Markwell,

We have been having a lot of parking issues at the marina. Boaters just parking where ever they want, blocking entire parking lots, and disobeying new signage of no trailer parking. What is our or joes authority to have vehicles towed? Joe has been leaving notes on vehicles pointing out there wrong parking but it's not helping. Do we need to work with a towing company to place signs like you see in parking lots stating vehicles will be towed at owner's expense? Thoughts?

Travis Houser