

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: November 4, 2021, at 7:00 a.m. County Building

MEMBERS PRESENT: Christy Pruser – vice chair, Jamie Prestegaard, Dan Matthews, and Megan Myers. Also, present, Kevin Kemp Maintenance Supervisor and Dee Rentmeister, County Administrator.

MEMBERS ABSENT: David Newberg

SUMMARY OF DISCUSSION:

- No one was present to address the committee.
- Motion by Pruser, 2nd by Matthews to approve the claims. Voice vote, motion carried.
- Motion by Myers, 2nd by Prestegaard to approve September minutes. Voice vote, motion carried.
- Kevin informed the committee that the Sheriff approached him about obtaining additional signage for the outside of the sheriff's building to better identify the building and offices. Cost for the additional signage is \$2451.79 from K&K Graphics. Motion by Matthews, 2nd by Myers to purchase additional signage for the sheriff's department at a cost of \$2451.79. Voice vote, motion carried.
- Project Updates:
 - Fire alarm system in the county building being installed this month.
 - Replacing condensing unit #4 this month.
 - Landscaping at the sheriff's department.
- Motion by Pruser, 2nd by Matthews to adjourn at 7:07 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve the claims.

Approve September minutes.

Purchase additional signage for sheriff's department at a cost of \$2451.79.

RECOMMENDATIONS TO THE FULL BOARD:

None

DATE OF NEXT MEETING: December 9, 2021 at 7:00 a.m.

**AGENDA FOR THE
PROPERTY COMMITTEE**

Date and Time of Meeting: November 4, 2021 at 7:00a.m. Location: County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee/Public Comment (If requesting action, also list below in section three).
3. Items for Discussion and Possible Action
 - a. Approve bills
 - b. Approve last months' minutes
 - c. Additional signage for sheriff's building
 - d.
 - e.
4. Closed Session
5. Items for Discussion Only (No Action Requested)
 - a. Project updates
 - b.
 - c.
6. Motion to adjourn.

Posted: November 1, 2021 at 12:25 p.m.

By: Dee Dee Rentmeister

QUOTE

INVOICE #

KnK Graphics

8459 Katie Rd

Clinton, IL 61727

217-935-0608

Quote Completed Date:

10/14/21

TO
Dewitt County Jail
101 W Washington
Clinton, IL 61727

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
Jeff Thrasher	Sheriff's Office	Payment Due Upon Completion	

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
27	Brushed Aluminum Letters	\$68.77	\$1856.79
1	Drill Pattern	\$180.00	\$180.00
1	Address Entrance Plaque	\$300.00	\$300.00
1	Freight	\$115.00	\$115.00

SUBTOTAL \$2451.79

6.75 SALES TAX \$165.50

TOTAL \$2,617.29

NO

Quotation prepared by:

Travis Thrasher KnK Graphics

This is a quotation on the goods named, subject to the conditions noted below: Describe any conditions pertaining to these prices and any additional terms of the agreement. You may want to include contingencies that will affect the quotation.

To accept this quotation, sign here and return: _____

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