

## FINANCE COMMITTEE MINUTES

**DATE OF MEETING:** July 19, 2021, at 7:02 p.m. County Building

**MEMBERS PRESENT:** Melonie Tilley – Chair, David Newberg, Terry Ferguson, Dan Matthews, and Nate Ennis. Also, present Dee Rentmeister, County Administrator.

**MEMBERS ABSENT:** None

### SUMMARY OF DISCUSSION:

- No one was present to speak to the committee.
- Motion by Newberg, 2<sup>nd</sup> by Ennis to approve the May minutes. Voice vote, motion carried.
- Motion by Ferguson, 2<sup>nd</sup> by Matthews to approve the claims. Voice vote, motion carried.
- Request from the County Administrator for an additional 100 hours for her administrative assistant due to the extra zoning work. Motion by Newberg, 2<sup>nd</sup> by Ferguson to authorize an additional 100 hours for Betty Smith this fiscal year. Voice vote, motion carried.
- Review of the Holiday schedule for 2022. The Supreme County has now added June Tenth and Election Day to the 2022 holiday calendar. Motion by Ferguson, 2<sup>nd</sup> by Ennis to recommend to the full board to approve the 2022 Holiday Schedule. (attached). Voice vote, motion carried.
- Committee reviewed a request from the FOP unions for a \$1000 bonus to compensate those essential public safety workers during the pandemic crisis that resulted in non-essential employees to be furloughed with pay between the period of March 16, 2020, to May 1, 2020. The union also has requested the County to reimburse them for the annual fee they pay to the FOP Legal Defense Fund. This matter will be referred to the next union contract negotiations. Discussion among the committee about the request and if there were other employees outside the FOP unions that were considered essential during this period and did not have any paid furlough days. Motion by Ennis, 2<sup>nd</sup> to recommend to the full board to pay \$1,000 COVID bonus to the public safety union essential employees including the Chief Deputy, Jail Administrator and E911/Dispatch Coordinator that weren't furloughed with pay between the period of March 16, 2020, to May 1, 2020, provided that this bonus can be paid for with the Recovery Funds. Voice vote, motion carried. Committee discussed letter that they received from the County Clerk asking for a monetary recognition from the board for the work that her staff did regarding the election during the pandemic. Motion by Newberg, 2<sup>nd</sup> by Matthews to recommend to the full board to authorize a \$1,000 bonus to those essential employees outside the public safety unions that were not furloughed during the period of March 16, 2020, to May 1, 2020, provided that this bonus can be paid for with Recovery Funds. Voice vote, motion carried.
- Dee informed the committee that the Local CURE statute has been updated and now permits costs to be incurred from March 1, 2020, through December 31, 2021.
- Motion by Ennis, 2<sup>nd</sup> by Ferguson to adjourn at 5:57 p.m. Voice vote, motion carried.

### COMMITTEE ACTION:

Approve May minutes.

Approve the claims.

Recommend to the full board to approve the 2022 Holiday Schedule.

Recommend to the full board to pay \$1,000 COVID bonus to the public safety union essential employees including the Chief Deputy, Jail Administrator and E911/Dispatch Coordinator that weren't furloughed with pay between the period of March 16, 2020, to May 1, 2020, provided that this bonus can be paid for with the Recovery Funds.

Recommend to the full board to authorize a \$1,000 bonus to those essential employees outside the public safety unions that were not furloughed during the period of March 16, 2020, to May 1, 2020, provided that this bonus can be paid for with Recovery Funds.

**RECOMMENDATIONS TO FULL BOARD:**

Recommend to the full board to approve the 2022 Holiday Schedule.

Recommend to the full board to pay \$1,000 COVID bonus to the public safety union essential employees including the Chief Deputy, Jail Administrator and E911/Dispatch Coordinator that weren't furloughed with pay between the period of March 16, 2020, to May 1, 2020, provided that this bonus can be paid for with the Recovery Funds.

Recommend to the full board to authorize a \$1,000 bonus to those essential employees outside the public safety unions that were not furloughed during the period of March 16, 2020, to May 1, 2020, provided that this bonus can be paid for with Recovery Funds.

**DATE OF NEXT MEETING: August 16, 2021, at 5:00 p.m.**

**AGENDA**  
**FINANCE COMMITTEE**

Date and Time of Meeting: July 19, 2021 at 5:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a.
  - b.
3. Items for Discussion and Possible Action
  - a. Approve May minutes
  - b. Approve claims
  - c. Authorize an additional 100 hours for part time assistant
  - d. Covid bonuses for union and non union employees who did not have paid furlough days
  - e. Approve Holiday list for 2021/2022
  - f.
  - g.
  - h.
4. Items for Discussion Only (No Action Requested)
  - a.
  - b.
5. Executive Session
  - a.
6. Motion to adjourn

Posted: July 15, 2021 at 9:15 a.m.

By: Dee Dee Rentmeister

State of Illinois }  
County of DeWitt }

SS.

**LETTER OF UNDERSTANDING**  
between the  
**Illinois F.O.P. Labor Council**  
On behalf of Lodge No. 101  
(Bargaining Unit A: Sworn Officers)  
(Bargaining Unit B: Telecommunications)  
(Bargaining Unit C: Correctional Officers) and the  
**County of DeWitt/DeWitt County Sheriff's Office**

**WHEREAS** the parties are presently obligated under the terms and conditions of Labor Agreements covering each separate Bargaining Unit; and,

**WHEREAS** the parties herein desire to provide some form of compensation to all those bargaining unit employees that were considered "essential" during the recent pandemic crisis requiring non-essential employees to be furloughed with pay between the period of March 16, 2020 – May 1, 2020; and,

**WHEREAS** the County of DeWitt intends to provide such benefit contained herein to all "essential" bargaining unit employees that continued to work through this period while the non-essential employees were allowed to remain on furlough with pay without having to utilize and form of paid leave; and,

**WHEREAS** the parties agree that such benefit shall be provided to only those bargaining unit employees employed at the time of approval of this Letter of Understanding who were required to remain on duty during the above referenced pandemic period and cannot be provided to Elected Officials due to statutory requirements:

**NOW, THEREFORE, BE IT RESOLVED BY AND BETWEEN THE ILLINOIS F.O.P. LABOR COUNCIL, ON BEHALF OF COVERED EMPLOYEES WITHIN ALL THREE BARGAINING UNITS PROVIDED FOR HEREIN AND THE COUNTY OF DE WITT AND DE WITT COUNTY SHERIFF'S OFFICE, THAT THEY AGREE AND APPROVE THE FOLLOWING:**

1. That said "essential" employees shall receive a one thousand dollar (\$1,000.00) bonus which shall not be considered part of their wage base.
2. That the terms and conditions of this "Letter of Understanding" shall not take effect until approval by the DeWitt County Board and the DeWitt County Sheriff.

Dated and approved this \_\_\_\_\_ day of July, 2021, by the parties' duly authorized and approved representatives:

\_\_\_\_\_  
Jerry Lieb  
Illinois FOP Labor Council

  
\_\_\_\_\_  
Nick A. Cetwinski  
Attorney For Employer

\_\_\_\_\_  
Hon. Mike Walker  
DeWitt County Sheriff

COUNTY OF DEWITT  
Dana Smith, Co. Clerk & Recorder  
Email: dsmith@dewittcountyill.com  
P.O. Box 439  
201 W. Washington St.  
Clinton, IL 61727  
Ph 217-935-7780  
November 21, 2019

DeWitt County Board Members,

I am respectfully requesting a bonus/Hazard pay for the DeWitt County Clerk's Office.  
I am in no way expecting this amount to be the same as a worker that did not have any furlough days.

However, beginning mid-August, my staff began working on compiling mail out ballot information, including creating the vote by mail ballot packets, to send to voters who had already requested a vote by mail ballot. Anyone who requested a ballot before Oct 1, 2020 was to receive their ballot no later than October 6, 2020. All requests received after Oct 1, 2020 were mailed out once the request was received. Our office mailed out an unprecedented number of ballots, totaling 1,255 vote by mail ballots. These ballots were then handled by our office staff once they were returned to our office.

On Sept 24, 2020, early voting began. This is when voters come in person to our office to vote. Again, overwhelming numbers were seen with in person voting and totaled 1,969 in person voters. We had countless people that were COVID positive that were voted by this office via curbside voting. Curbside voting allowed the COVID positive voters to vote in their vehicles while my office staff came in contact with them. This, however, potentially saved the spread of COVID by not having the positive voter in the County Building. On Election Day, Nov 3, 2020, we had 117 grace period voters come in person to vote as well. A grace period voter is a voter who needs to update their registration or register to vote and was unable to do it before election day. Between Early In Person voting and the Election Day Grace Period Voters, my staff waited on 2,086 voters face to face. As already stated, in person contact between the voters and my office staff started Sept 24, 2020 and continued through election day, Nov 3, 2020.

My issue is the amount of people who voted in this office, with either them or us not knowing if they were COVID positive as well as finding out one or two days later that someone that had been in to vote was now in the hospital COVID positive. We cannot deny any one from voting whether they were positive or not. My office staff put themselves in harms way to make sure the election was ran successfully, by voting 2,086 people in person, with contact, and handling 1,255 vote by mail ballots returned by people who were COVID positive or may have not known if they were positive.

With all of this in mind, I ask for a monetary recognition from the board. My office staff was put in great danger through the whole Election, but never once denied a voter or complained when having to have face to face contact with so many people who were positive or could have been positive or when they had to handle ballots returned via mail. I ask that you take into consideration what my office staff encountered during the Pandemic while running a successful election.

Respectfully

Dana Smith  
DeWitt County Clerk and Recorder

2021 PUBLIC DEFENDER  
TOTALS

2021		84	109	30	20	52	7
<i>YEAR START</i>							
<i>OPEN</i>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		18	35	13	5	15	2
FEBRUARY		7	10	3	5	2	0
MARCH		13	15	4	6	3	2
APRIL		21	31	7	14	9	1
MAY		10	17	4	8	5	0
JUNE		17	26	6	5	7	8
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	<b>YEAR TOTAL</b>	86	134	37	43	41	13
<i>CLOSED</i>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		12	13	5	1	5	2
FEBRUARY		4	6	4	1	0	1
MARCH		8	9	4	5	0	0
APRIL		13	30	10	5	15	0
MAY		8	10	5	2	3	0
JUNE		10	17	7	4	5	1
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	<b>YEAR TOTAL</b>	55	85	35	18	28	4

M.R. 5272

SUPREME COURT  
STATE OF ILLINOIS

Amended Order

IT IS HEREBY ORDERED that the following holidays shall be observed by all courts in this State and by the Administrative Office of the Illinois Courts for the year 2022:

December 31 (2021)	New Year's Day (Obsvd.)	Friday
January 17	Martin Luther King, Jr. Day	Monday
February 11	Lincoln's Birthday (Obsvd.)	Friday
February 21	Washington's Birthday (Obsvd.)	Monday
May 30	Memorial Day	Monday
June 20	Juneteenth Independence Day (Obsvd.)	Monday
July 4	Independence Day	Monday
September 5	Labor Day	Monday
October 10	Columbus Day (Obsvd.)	Monday
November 8	2022 General Election Day	Tuesday
November 11	Veterans' Day	Friday
November 24	Thanksgiving Day	Thursday
November 25	Day Following Thanksgiving Day	Friday
December 26	Christmas Day (Obsvd.)	Monday

In addition to the foregoing holidays, the chief judge in each circuit in this State may declare a court holiday in any county in the circuit when the court facilities in that circuit or county are otherwise closed for the observance of a holiday not listed above. These additional observances shall be limited to only those situations in which both court security is unavailable and all county government offices are closed.

In the event the court facilities in a circuit or county are to remain open on one or more of the holidays, the chief circuit judge in which that situation occurs, may disregard the listed holiday and declare the court open on that day.

Dated this 6th day of July, 2021.



Chief Justice  
Supreme Court of Illinois

**FILED**

JUL - 6 2021

**SUPREME COURT  
CLERK**

## 2022 Holiday Schedule

December 31, 2021	New Year's Day (Obsvd)	Friday
January 17	Martin Luther King, Jr. Day	Monday
February 11	Lincoln's Birthday (Obsvrđ)	Friday
February 21	Washington's Birthday (Obsvd)	Monday
April 15	Spring Holiday	Friday
May 30	Memorial Day	Monday
June 20	Juneteenth Independence Day (Obsvrđ)	Monday
July 4	Independence Day	Monday
September 5	Labor Day	Monday
October 10	Columbus Day (Obsvd)	Monday
November 8	2022 General Election Day	Tuesday
November 11	Veteran's Day	Friday
November 24	Thanksgiving Day	Thursday
November 25	Day following Thanksgiving Day	Friday
December 26	Christmas Day (Obsvd)	Monday