

## PUBLIC SAFETY COMMITTEE MINUTES

**DATE OF MEETING:** August 13, 2020 at 7:00 a.m. County Building

**MEMBERS PRESENT:** Lance Reece – Chair, David Newberg, and Christy Pruser. Also present, Dee Dee Rentmeister, County Administrator.

**MEMBERS ABSENT:** Nate Ennis and Travis Houser

### **SUMMARY OF DISCUSSION:**

- Sheriff Walker was present and informed the committee that the Logan County Sheriff has reached out to him asked if he could take new arrests since he has 11 COVID cases. The new arrests will come directly to DeWitt County and Logan County will reimburse for housing costs.
- Motion by Pruser, 2<sup>nd</sup> by Newberg to approve the claims. Voice vote, motion carried.
- Motion by Newberg, 2<sup>nd</sup> by Pruser to approve last month's minutes. Voice vote, motion carried.
- Committee reviewed FY 21 budget requests from EMA and Animal Control. Budgets will be forwarded to the finance committee for review and wages.
- Motion by Pruser, 2<sup>nd</sup> by Newberg to adjourn at 7:48 a.m. Voice vote, motion carried.

### **COMMITTEE ACTION:**

Approve the claims.

Approve last month's minutes.

### **RECOMMENDATIONS TO THE FULL BOARD:**

None

**DATE OF NEXT MEETING:** September 17, 2020 at 7:00 a.m.

# DeWitt County Sheriff's Office Monthly Report

## July 2020

The Sheriff's Office responded to **376** calls for service of those 121 were traffic stops which resulted in **28** citations, **87** written warning, and 0 civil citations.

Deputies served **54** civil process papers which includes arrest warrants.

Average daily population of inmates being housed in DeWitt Jail was **19**.

Revenue from Keefe Commissary for the month was **\$95.00**

Revenue from Combined Public Communications inmate telephone system was **\$587.68**

### Sheriff's Fees Report

#### Deposits:

Mileage/Civil Process	\$131.00
Service Fees/Civil Papers	\$830.00
Report Fees	\$235.00
Bonds	\$1,165.00
Sex Offender Fees	\$0.00
Sheriff Sales	\$0.00
Police Vehicle	\$985.00
Total Deposits	<b>\$3,346.00</b>

#### Disbursements:

Bond Disbursements to Other Agencies	\$1,165.00
Refund of Prepaid Sheriff's Fees or Misc. Fees/Sheriff Fees	\$0.00
Excess Fees to DeWitt County Treasure	\$1,196.00
Police Vehicle	\$985.00
Total Disbursements	<b>\$ 3,346.00</b>

**Note: Sheriff Fees account sustains a recommended balance of \$5,000.00**

#### Miscellaneous Updates:

The Judge in the Illinois Sheriff's Association lawsuit against Illinois Department of Corrections and the Governor ruled in our favor. This allowed us to transfer 6 inmates to the Department

of Corrections. We still have 2 females and 1 male that need transferred, however we are on hold as all of the reception centers are now full.

The Merit Commission will be testing for Correctional Officers on Saturday, August 29 to establish a list. We currently have one opening. The Jail administrator position remains open and I plan to fill it after the C/O testing.

I entered into an agreement with Combined Public Communications / Victus Commissary to replace Keefe Commissary. I negotiated a deal with Victus to receive 40% of the profits generated through sales of commissary items purchased by inmates. This is a 14% increase from what we currently had with Keefe. This should increase our revenue for our 409 account. The new system will be in place in the next 6 to 8 weeks. As an example of the difference in revenue, in June our income from commissary was \$95 with Keefe. If the same items had been ordered from Victus or revenue would have been \$265.

Respectfully Submitted

Sheriff  
Mike Walker

DEPARTMENT: D.C. ANIMAL CONTROL

DEWITT COUNTY VEHICLE USAGE LOG

YEAR, MAKE, MODEL: 2017 Ford Trans Van

MONTH/YEAR 07/2020  
 DESTINATION/PURPOSE

DATE	START MILEAGE		END MILEAGE	INITIALS
	17215	***	17235	SA
	17235	***	17260	SA
	17260	***	17260	SA
	17260	(Weekend)	17260	SA
	17260	(Weekend)	17272	SA
	17260	***	17360	SA
	17272	Transport cats Champaign	17393	SA
	17360	***	17415	SA
	17393	***	17440	SA
	17415	***	17440	SA
	17440	(Weekend)	17440	SA
	17440	(Weekend) called out	17454	SA
	17454	***	17462	SA
	17462	***	17462	SA
	17462	***	17466	SA
	17466	***	17466	SA
	17466	***	17466	SA
	17466	(Weekend)	17466	SA
	17466	(Weekend)	17466	SA
	17466	***	17480	SA
	17466	***	17488	SA
	17480	***	17492	SA
	17488	***	17511	SA
	17492	***	17561	SA
	17511	Farmer City	17561	SA
	17511	(Weekend)	17561	SA
	17561	(Weekend)	17561	SA
	17561	(Weekend)	17608	SA
	17561	Mary Elle office	17627	SA
	17608	***	17627	SA
	17627	***	17641	SA
	17641	***	17654	SA
	17654	Joliet IL transport dog	17947	SA

**ADDITIONAL INFORMATION:**

7-27-20 - Cat bite on Stray/Feral unable to locate  
Cat for Confinement.

7-28-20 - Called to 125 E Clay for abandoned Cat pre  
Deputies assisting with Eviction.

7-31-20 - Cujo (♀) transferred to WI German  
Shep. Rescue.

Sheryl L. Avery  
Animal Control Officer  
Administrator

Date of Report: 7-31-20

## ANIMAL BITES

DOG: 3 CAT: 2 OTHER: \_\_\_\_\_

NUMBER OF DOGS VACCINATED AGAINST RABIES: 2

NUMBER OF DOGS NOT VACCINATED AGAINST RABIES: 1

NUMBER OF CATS VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF CATS NOT VACCINATED AGAINST RABIES: 2

NUMBER OF DOGS CONFINED BY

OWNER: 2 VETERINARIAN: \_\_\_\_\_ ANIMAL SHELTER: 2

NUMBER OF DOG RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF CATS CONFINED BY

OWNER: \_\_\_\_\_ VETERINARIAN: \_\_\_\_\_ AT ANIMAL SHELTER: \_\_\_\_\_

NUMBER OF CAT RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF OTHER RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF POSITIVE DOG RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE DOG RABIES: \_\_\_\_\_

NUMBER OF POSITIVE CAT RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE CAT RABIES: \_\_\_\_\_

NUMBER OF OTHER POSITIVE RABIES: \_\_\_\_\_ NUMBER OF OTHER NEGATIVE RABIES: \_\_\_\_\_

## ANIMALS ADOPTED/ADOPTERS

	ANIMAL:	ADOPTER:	CITY:	FEES PAID:
1.	Wakko (Kitten)	Misty Vaughn	Maroa	\$15.00
2.	Sadie (Dog)	Chris Murphy	Clinton	\$90.00
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

TOTAL: \$ 105.00

## GIVE UP ANIMAL/ FOR ADOPTION

	ANIMAL:	CITY:	FEES PAID:
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

TOTAL: \$ \_\_\_\_\_

**ANIMALS RECLAIMED/ADOPTED/EUTHANIZED/  
TRANSFERRED TO OTHER AGENCIES**

**DOGS:    PUPS:    CATS:    KITTENS:    FERAL CATS/KITTENS:**

Reclaimed:	_____	_____	_____	_____	_____
Adopted:	<u>  1  </u>	_____	_____	<u>  1  </u>	_____
Euthanized:	_____	_____	<u>  1  </u>	_____	_____
Died /sick :	_____	_____	_____	_____	_____
Transferred to Second Chance:	_____	_____	_____	_____	_____
Transferred to other Licensed Facilities:	<u>  1  </u>	_____	<u>  3  </u>	<u>  1  </u>	_____
Held From Last Month:	_____	_____	_____	_____	_____
Held To Next Month:	_____	_____	_____	_____	_____
Transfer barn/release	_____	_____	<u>  1  </u>	_____	_____

**ANIMAL RECLAIMED BY OWNERS**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

**TOTAL: \$** \_\_\_\_\_



# DEWITT COUNTY ANIMAL CONTROL ANIMAL SHELTER REPORT

Month: July Year: 2020

## ANIMAL IMPOUNDS

LOCATION:	DOGS:	PUPS:	CATS:	KITTENS:	FERAL CATS/KITTENS:
CLINTON:	<u>1</u>		<u>4</u>	<u>1</u>	
RURAL:			<u>2</u>		<u>1</u>
WAPPELLA:					
RURAL:					
WAYNESVILLE:					
RURAL:				<u>1</u>	
HALLSVILLE:					
MIDLAND CITY:					
KENNEY:					
RURAL:				<u>1</u>	
LANE:					
WELDON:					
DEWITT:					
RURAL:					
FARMER CITY:					
RURAL:					
SUBTOTAL:					

TOTAL ANIMALS: \_\_\_\_\_

**AGENDA FOR THE  
PUBLIC SAFETY COMMITTEE**

Date and Time of Meeting: August 13, 2020 at 7:00 a.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a.
3. Items for Discussion and Possible Action
  - a. Approve claims
  - b. Approve last month's minutes
  - c. FY 2021 budgets
  - d.
  - e.
  - f.
  - g.
  - h.
4. Items for Discussion Only (No Action Requested)
  - a.
5. Closed Session
  - a.
6. Motion to adjourn

Posted: August 10, 2020 at 12:15 p.m.  
By: Dee Dee Rentmeister

August 4<sup>th</sup> 2020

Dear Public Safety committee

I have greatly enjoyed working for the county and community members of DeWitt County the past 3 years. In those years I have become more educated and experienced in the Animal Control field.

For example, in the past year alone:

- I was offered the administrator position that was vacant for 2 months, which I did take on. This job came with a lot of extra clerical work on top of the Animal Control Officer field work I was already doing.
- I have taken on the Treasure's Rabies system and all the paperwork that came along with it; including tag distributing, point of sale entries in to computer from local veterinaries offices monthly, learning how to take animals out of the system, and coming up with a new reminder system.
- I have reached out to out of state rescues to get aggressive dogs pulled to lower our euthanasia rate, even lower than it already is.
- I have been making improvements to the building; painting, replacing broken appliances, and upgrades to office supplies.

I believe I have gone above and beyond the expectations of technically three jobs; Administrator, Animal Control Officer, and Rabies system that I am currently doing.

I would therefore appreciate the opportunity to meet with the committee or board to discuss a salary increase so that it is commensurate with my current performance. I request a pay raise of 5%.

Once again, I am grateful for this job opportunity that was given to me, I very much enjoy working for the community of DeWitt County.

Thank you for your time

Sheryl Avery

County of Dewitt  
Budget Worksheet - budget worksheet  
From 12/1/2019 Through 5/31/2020

200 - ANIMAL CONTROL FUND				
000 - General				
Account Code	Account Title	Posted Original	Actual	FY 2021 Request
5015	FULL TIME EMPLOYEES SALARY	64,845.00	30,671.00	66,587
5025	OVERTIME	500.00	84.00	
5030	HOLIDAY TIME	0.00	0.00	
5065	VACATION PAY	0.00	0.00	
5070	SICK TIME	0.00	0.00	
6001	CLEANING SERVICE	3,500.00	1,860.00	
6002	GAS	4,500.00	1,762.15	
6003	ELECTRICITY	2,500.00	972.12	
6004	WATER	550.00	280.18	
6005	TELEPHONE	3,000.00	1,297.57	
6007	GARBAGE DISPOSAL	1,800.00	583.55	
6009	DUES & MEMBERSHIP	100.00	0.00	
6010	STAFF DEVELOPMENT/TRAINING	600.00	0.00	0.00 till 2022
6011	COMPUTER SOFTWARE MAINTENANCE	500.00	225.00	
6023	AUTO REPAIR/MAINTENANCE	500.00	0.00	
6025	BUILDING MAINTENANCE	1,500.00	328.72	
6061	CONTRACTUAL	0.00	0.00	
6082	VETERINARIAN SERVICES	8,000.00	1,577.05	
6403	CLOTHING & UNIFORMS	700.00	0.00	
6405	GASOLINE & OIL	600.00	206.44	
6407	SUPPLIES	2,000.00	524.77	
6414	COPIER SUPPLIES	200.00	0.00	
6415	CANINE SUPPLIES	3,750.00	2,208.89	4,000
7105	COMMUNICATION EQUIPMENT	500.00	0.00	
7106	OTHER EQUIPMENT	0.00	0.00	
9008	1/3 REGISTRATION COLLECTION	0.00	1,912.00	
9012	LOSSES AND CLAIMS	0.00	0.00	
	Total 000 - General	100,145.00	44,493.44	
		101,537.00		

41,742.00

425.00

+1.31%

County of Dewitt  
 Budget Worksheet - budget worksheet  
 From 12/1/2019 Through 5/31/2020

<i>202 - PET</i>				
<i>POPULATION</i>				
<i>000 - General</i>				
Account Code	Account Title	Posted Original	Actual	FY 2021 Request
6417	EXPENDITURES	<u>7,000.00</u>	<u>2,391.00</u>	
	Total 000 - General	<u>7,000.00</u>	<u>2,391.00</u>	
	Total 202 - PET POPULATION	<u>7,000.00</u>	<u>2,391.00</u>	

County of Dewitt  
 Budget Worksheet - budget worksheet  
 From 12/1/2019 Through 5/31/2020

<i>203 - Animal Shelter Donations</i>				
<i>000 - General</i>				
Account Code	Account Title	Posted Original	Actual	FY 2021 Request
7100	CAPITAL OUTLAY	<u>10,000.00</u>	<u>180.00</u>	
	Total 000 - General	<u>10,000.00</u>	<u>180.00</u>	
	Total 203 - Animal Shelter Donations	10,000.00	180.00	

County of Dewitt  
 Budget Worksheet - budget worksheet  
 From 12/1/2019 Through 5/31/2020

100 - GENERAL CORPORATE FUND				
270 - EMA				
Account Code	Account Title	Posted Original	Actual	FY 2021 Request
5005	APPOINTED OFFICIAL SALARY	36,750.00	18,374.98	
5015	FULL TIME EMPLOYEES SALARY	26,572.00	13,286.00	
5020	PART TIME EMPLOYEES SALARY	0.00	0.00	\$ 0
5025	OVERTIME	1,000.00	47.45	\$ 1,000
5075	COMP TIME	0.00	0.00	\$ 0
6005	TELEPHONE	2,250.00	872.94	\$ 2,250
6009	DUES & MEMBERSHIP	350.00	0.00	\$ 350
6010	STAFF DEVELOPMENT/TRAINING	1,500.00	0.00	\$ 1,500
6023	AUTO REPAIR/MAINTENANCE	650.00	0.00	\$ 650
6036	COMPUTER MAINTENANCE	2,000.00	0.00	\$ 2,000
6039	RADIO REPAIR/MAINTENANCE	800.00	0.00	\$ 800
6060	COPY MACHINE MAINTENANCE	2,000.00	822.70	\$ 2,000
6073	DISASTER EXPENSE	300.00	0.00	\$ 300
6074	EMERGENCY PREPAREDNESS	400.00	0.00	\$ 400
6075	LOCAL EMERG. PLANNING COMM.	400.00	11.96	\$ 400
6088	INSURANCE	2,400.00	1,977.00	\$ 2,400
6403	CLOTHING & UNIFORMS	400.00	0.00	\$ 400
6405	GASOLINE & OIL	1,000.00	62.19	\$ 1,000
6407	SUPPLIES	800.00	0.00	\$ 800 1,000
7001	MILEAGE	100.00	0.00	\$ 100
7104	OFFICE EQUIPMENT	800.00	489.25	\$ 800
7105	COMMUNICATION EQUIPMENT	0.00	120.00	\$ 200
7113	COMPUTER SOFTWARE	400.00	176.28	\$ 400
	Total 270 - EMA	80,872.00	36,240.75	

County of Dewitt  
 Budget Worksheet - budget worksheet  
 From 12/1/2019 Through 5/31/2020

271 - EMERGENCY PREPARDNESS FUND				
000 - General				
Account Code	Account Title	Posted Original	Actual	FY 2021 Request
7201	DNS PLANNING	22,000.00	340.50	22,000
7205	DNS INDIVIDUAL TRAVEL	400.00	0.00	400
7210	EOC TELECOM	9,120.00	3,868.10	9,120
7211	EOC OP MAT	4,000.00	521.79	4,000
9501	DNS MISCELLANEOUS ITEMS	9,000.00	195.00	9,000
	Total 000 - General	44,520.00	4,925.39	
	Total 271 - EMERGENCY PREPARDNESS FUND	44,520.00	4,925.39	



County of Dewitt  
 Budget Worksheet - budget worksheet  
 From 12/1/2019 Through 5/31/2020

<i>275 - EMERGENCY VEHICLE FUND</i>				
<i>000 - General</i>				
Account Code	Account Title	Posted Original	Actual	FY 2021 Request
6014	EXPENSES	1,500.00	45.33	
	Total 000 - General	1,500.00	45.33	
	Total 275 - EMERGENCY VEHICLE FUND	1,500.00	45.33	