

**DeWITT COUNTY
ROAD AND BRIDGE COMMITTEE
MEETING MINUTES**

DATE OF MEETING: June 10, 2020

PLACE OF MEETING: DeWitt County Highway Department
9900 Revere Rd, Clinton, IL

MEMBERS PRESENT: Melonie Tilley - Committee Chairman, Jay Wickenhauser, Scott Nimmo; ONLINE- Cole Ritter, Travis Houser

OTHERS PRESENT: Mark Mathon – County Engineer

SUMMARY OF DISCUSSION:

Chairman Tilley called the meeting to order at 5:30 p.m.

Motion by Ritter, seconded by Houser, to approve minutes of May 13, 2020 Road & Bridge Meeting. Unanimous.

Motion by Wickenhauser, seconded by Nimmo, to approve payment of bills. Unanimous.

Mathon presented the Resolution Reappointing County Engineer – BLR 02121. Chairman Tilley suggested the resolution to reappoint be sent to the Finance Committee with a recommendation for a \$2,000 salary increase for the first year. Mathon explained the County Engineer salary is paid out of the County Motor Fuel Tax Fund and that DeWitt County participates in IDOT's County Engineer Salary Program (CESP). Under the CESP, the County enters into an agreement with IDOT to exchange federal funds to pay one-half of the salary paid to the County Engineer provided said salary is at least 95% of the salary recommendation. These funds are transferred from IDOT into the County MFT fund. Discussion ensued. Mathon indicated he would check with IDOT on how the Reappointment resolution form would be used to indicate the establishment of a single-year salary rate. Motion by Nimmo, seconded by Wickenhauser, to forward to the Finance Committee a recommendation to approve the Resolution Reappointing the County Engineer with a first-year salary increase of 2% with subsequent years to be negotiated. Unanimous.

A quote from Midwest Construction Products for erosion control materials was presented. Mathon explained that the quote was for gabion baskets, which are wire cages that will be filled with rip rap, that will be used to correct an erosion issue at a culvert on County Highway 17 South approximately 5 miles north of IL 10. Motion by Wickenhauser, second by Nimmo to approve the quote for purchase of erosion control material from Midwest Construction Products for Not to Exceed \$3,000.00. Unanimous

Quotes for Work Zone Speed Limit Signage were reviewed by the Committee. Mathon indicated the signage would be used to post reduced speed limits temporarily in construction zones. The first use of the signs is planned for the sealcoat work on County Highways scheduled for later this summer. The reduced speed limits will remain in place for approximately 10 days after the sealcoat is placed. Motion by Nimmo, seconded by Wickenhauser, to approve the quote for traffic control signs from Hall Signs in the amount of \$2,571.51. Unanimous.

Mathon updated the committee on several topics

- The Local Roads Highway Safety Improvement Grant application that was addressed by the County Board last month will be submitted by the end of the week. The work proposed to be funded by the grant includes updates and upgrades to guardrails on the County Highway System.
- The underground diesel tank at the fuel station was cleaned Monday June 1. Before and after fuel samples we shown. Mathon indicated it was an interesting process and they would be making a few operational changes that should help prevent degradation of the fuel.
- Roadside mowing began after Memorial Day.
- The crew has been performing ditch cleaning and drainage work along Midland City Road.
- One of our Highway Maintainers was injured in an off-duty auto accident on June 4. He is recuperating at home, but is expected to be off work for an extended period.
- Two right of way triangles at the intersection of County Highways 1 and 18 have been overseeded with a pollinator-friendly mix native flowers and plants in cooperation with the DeWitt Chapter of Pheasants Forever. Mathon would be looking into placing a sign that identifies the areas as pollinator plantings.

Motion by Nimmo, seconded by Wickenhauser, to adjourn at 6:02 p.m.

COMMITTEE ACTION:

Motion by Ritter, seconded by Houser, to approve minutes of May 13, 2020 Road & Bridge Meeting. Unanimous.

Motion by Wickenhauser, seconded by Nimmo, to approve payment of bills. Unanimous.

Motion by Wickenhauser, second by Nimmo to approve the quote for purchase of erosion control material from Midwest Construction Products for Not to Exceed \$3,000.00. Unanimous

Motion by Nimmo, seconded by Wickenhauser, to approve the quote for traffic control signs from Hall Signs in the amount of \$2,571.51. Unanimous.

COMMITTEE RECOMMENDATION TO THE FINANCE COMMITTEE:

Motion by Nimmo, seconded by Wickenhauser, to forward to the Finance Committee a recommendation to approve the Resolution Reappointing the County Engineer with a first-year salary increase of 2% with subsequent years to be negotiated. Unanimous.

COMMITTEE RECOMMENDATION TO THE COUNTY BOARD:

No recommendations.

Chairman
