

FINANCE COMMITTEE MINUTES

DATE OF MEETING: April 20, 2020 at 3:00 p.m.

MEMBERS PRESENT: Camille Redman – Chair, David Newberg, Terry Ferguson and Lance Reece. Also, present Dee Rentmeister, County Administrator. Melonie Tilley via teleconference call at 3:01 p.m.

MEMBERS ABSENT: None

SUMMARY OF DISCUSSION:

- Motion by Newberg, 2nd by Reece to approve last month's minutes. Voice vote, motion carried.
- Motion by Ferguson, 2nd by Newberg to approve the claims. Voice vote, motion carried.
- Motion by Newberg, 2nd by Tilley to recommend to the full board to approve the treasurer's annual report. Voice vote, motion carried.
- Motion by Reece, 2nd by Ferguson to recommend to the full board to approve the treasurer's investment policy. Voice vote, motion carried.
- Ferguson informed the committee about the need to adopt a resolution creating a 4_h Fair Association. After discussion, a motion was made by Ferguson, 2nd by Newberg to recommend to the full board to adopt the resolution creating a 4-H Fair Association. Voice vote, motion carried. Resolution attached to minutes.
- Discussion on approving a quote to repair/replace electrical meters at the marina for \$1944.00. There was concerns about whether the county was responsible for these repairs/replacements. This will be sent to the marina committee for action. Note, this was sent to the finance committee due to the marina committee not meeting this month.
- Recommendation from the Land Use Committee to recreate the zoning administrator's position at a 30-hour work week. Motion by Ferguson, 2nd by Tilley to recreate the zoning administrator's position at a 30-hour work week. Voice vote, motion carried. Note this position will not be filled until the COVID-19 pandemic has subsided.
- Motion by Tilley, 2nd Ferguson to set the wage range for the zoning administrator's position at \$17 to \$20 per hour. Voice vote, motion carried.
- Motion by Ferguson, 2nd by Newberg to revise the zoning administrator's job description to indicate that the position will report to the county administrator. Voice vote, motion carried.
- Department heads were asked to present a proposal for possible furloughs due to the COVID-19 pandemic. Not all office heads/elected officials submitted a proposal. Newberg stated that he did not feel that it was fair to implement furloughs in some offices when not every office decided to respond to the request for a proposal. The thought process behind asking for possible furloughs for two months was to try to save what money could be saved not until a clear picture of lost revenue was available. It possibly could be July before any lost revenue would begin to show.

After discussion it was determined to recommend to the full board under new business that all employees report to work as normal no later than May 4, 2020.

- Reece stated that the State's Attorney has put together a draft of the language to put on the ballot concerning Farmer City Fire Protection District joining the DeWitt County Ambulance District.
- Motion by Tilley, 2nd by Newberg to adjourn at 4:35 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last month's minutes.

Approve all claims.

Recommend to the full board to approve the treasurer's annual report.

Recommend to the full board to approve the treasurer's investment policy.

Recommend to the full board to adopt the resolution creating a 4-H Fair Association.

Recreate the zoning administrator's position at a 30-hour work week

Set the wage range for the zoning administrator's position at \$17 to \$20 per hour.

Revise the zoning administrator's job description to indicate that the position will report to the county administrator.

RECOMMENDATIONS TO FULL BOARD:

Recommend to the full board to approve the treasurer's annual report.

Recommend to the full board to approve the treasurer's investment policy.

Recommend to the full board to adopt the resolution creating a 4-H Fair Association.

DATE OF NEXT MEETING: May 18, 2020 at 5:00 p.m.

**AGENDA
FINANCE COMMITTEE**

Date and Time of Meeting: April 20, 2020 at **3:00 p.m.** County Building/Teleconference Call

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
 - a.
 - b.
3. Items for Discussion and Possible Action
 - a. Approve last month's minutes
 - b. Approve claims
 - c. Treasurer's Investment policy
 - d. Treasurer's annual report
 - e. Resolution creating a DeWitt County 4-H Fair Association
 - f. Repairs/replacement of electrical meters - marina
 - g. Recreate zoning administrator's position – 30 hour week
 - h. Set wage for zoning administrator's position
 - i. Revise job description for zoning administrator to report to county administrator
 - j. Recommend to full board layoff/furlough for 2 months (May to July)
 - k. Recommend to full board to continue paying for health insurance for employees furloughed
4. Items for Discussion Only (No Action Requested)
 - a.
 - b.
5. Executive Session
 - a.
6. Motion to adjourn

Posted: April 15, 2020 at 3:30 p.m.

By: Dee Dee Rentmeister

**THIS MEETING WILL BE HELD VIA TELECONFERENCE CALL
DIAL 1-978-990-5000 ACCESS CODE 314719**

2020 PUBLIC DEFENDER
TOTALS

2020							
<i>YEAR START</i>		213	304	82	55	141	26
<i>OPEN</i>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		45	73	22	15	31	5
FEBRUARY		28	43	14	7	19	3
MARCH		22	37	9	2	24	2
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	YEAR TOTAL	95	153	45	24	74	10
<i>CLOSED</i>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		37	45	17	7	16	5
FEBRUARY		25	39	13	10	15	1
MARCH		19	25	7	5	8	5
APRIL							
MAY							
JUNE							
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	YEAR TOTAL	81	109	37	22	39	11

Resolution for authorizing the Creation of a
DeWitt County Fair

As the State of Illinois can authorize the creation of a County Fair for the DeWitt County. This Fair would serve the youth of DeWitt County as well as the adjacent counties of Macon and Piatt Counties. The new DeWitt County Fair will be known as the DeWitt County 4-H Fair Association and located at the fairgrounds in Clinton, operated by the DeWitt County 4-H Fair Association. The new DeWitt County Fair would be held in conjunction with DeWitt, Macon, and Piatt County 4-H Fair. This new designation would make the exhibitors eligible for State of Illinois Fair premiums and other benefits available to County Fairs in the State of Illinois.

Be it Resolved that on April 23, 2020, the DeWitt County Board authorizes the creation of the DeWitt County 4-H Fair Association to be located at the fairground operated by the DeWitt County 4-H Fair Association in Clinton, Illinois.

Adopted this day, April 23, 2020 by roll call vote of _____ ayes and _____ nays:

_____ Ritter	_____ Wickenhauser	_____ Ferguson	_____ Reece
_____ Newberg	_____ Houser	_____ Pruser	_____ Redman
_____ Ennis	_____ Nimmo	_____ Tilley	_____ Matthews

County Board Chairman _____
David Newberg

Subscribed and sworn to me this ____ day of _____, 2020

County Clerk: _____
Dana Smith