

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: February 5, 2020 at 7:00 a.m. County Building

MEMBERS PRESENT: Scott Nimmo – Chair, Christy Pruser, and Dan Matthews. Also, present Kevin Kemp, Maintenance Supervisor and Dee Rentmeister, County Administrator.

MEMBERS ABSENT: Nate Ennis and Lance Reece

SUMMARY OF DISCUSSION:

- Motion by Pruser, 2nd by Matthews to approve last month's minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Matthews to approve the claims. Voice vote, motion carried.
- The preventative maintenance is due on the two UPS units at the sheriff's department. Cost is \$1875.60. Motion by Nimmo, 2nd by Pruser to approve the preventative maintenance on the two UPS units at the sheriff's department for \$1875.60. Voice vote, motion carried.
- Kevin asked the committee for permission to purchase an iPad in order to remotely operate the electronic controls in the county building and jail. Cost for a 32 gb iPad is \$250.00. Motion by Pruser, 2nd by Matthews to approve the purchase of an iPad for \$250.00. Voice vote, motion carried.
- Kevin indicated that he felt the maintenance department could build a display for the clock face from the old courthouse for approximately \$200.00. Would build an oak trim and steel frame.
- Project updates:
 - While replacing the pneumatic controls there were areas found that were not included in the project. Kevin indicated that there are two electrical closets and the area in the lobby by the windows that were not included. This additional cost could be paid for out the maintenance budget. Will keep the committee updated prior to replacement.
- Matthews asked if the maintenance department would go to the marina and look at the concrete flooring panels on the gas dock and see if these could be replaced with wood. This would take weight off the dock and also allow access to the floats and the manifold system. Kevin stated that he would go out and look at the dock.
- Motion by Pruser, 2nd by Matthews to adjourn at 7:17 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last month's minutes.

Approve the claims.

Approve preventative maintenance on the two UPS units at the sheriff's department for \$1875.60.

Approve the purchase of an iPad for \$250.00.

RECOMMENDATIONS TO THE FULL BOARD:

None

DATE OF NEXT MEETING: March 4, 2020 at 7:00 a.m. at the County Building