

## **FINANCE COMMITTEE MINUTES**

**DATE OF MEETING:** January 21, 2020 at 6:00 p.m.

**MEMBERS PRESENT:** Camille Redman – Chair, David Newberg, Melonie Tilley, Terry Ferguson and Lance Reece. Also, present Dee Rentmeister, County Administrator.

**MEMBERS ABSENT:** None

### **SUMMARY OF DISCUSSION:**

- Motion by Newberg, 2<sup>nd</sup> by Ferguson to approve last months' minutes. Voice vote, motion carried.
- Motion by Tilley, 2<sup>nd</sup> by Ferguson to approve the claims. Voice vote, motion carried.
- Motion by Ferguson, 2<sup>nd</sup> by Tilley to approve travel request for Sandy Schlosser to attend the Illinois Property Assessment Institute Spring conference in Springfield on March 25 and 26 at a cost of \$360.00. Voice vote, motion carried.
- Motion by Newberg, 2<sup>nd</sup> by Tilley to recommend to the full board to accept membership in the Illinois State Association of Counties at no cost to the County. Voice vote, motion carried.
- No action taken on the Cannabis, Drug and Alcohol Use/Abuse policy.
- Review and discussion on revising section 37.02 Designation of County Facilities as No Smoking Facilities of the County Code. Motion by Reece, 2<sup>nd</sup> by Newberg to recommend to the full board to adopt the amendments to section 37.02 Designation of County Facilities as No Smoking Facilities of the County Code. Voice vote, motion carried.
- Brief discussion on the upcoming vacancy of the Zoning Administrators' position. Land Use will meet to review the job description, full time vs part time, wage, etc. and make a recommendation to this committee.
- Brief discussion on scheduling a special meeting to hear the Wind Farm Special Use request. Will contact the high school for available dates.
- Committee completed performance evaluations for Sandy Schlosser, Supervisor of Assessments and Dee Dee Rentmeister, County Administrator.
- Motion by Tilley, 2<sup>nd</sup> by Ferguson to adjourn at 6:52 p.m. Voice vote, motion carried.

### **COMMITTEE ACTION:**

Approve last months' minutes.

Approve claims.

Approve travel request for Sandy Schlosser to attend the Illinois Property Assessment Institute Spring conference in Springfield on March 25 and 26 at a cost of \$360.00.

Recommend to the full board to accept membership in the Illinois State Association of Counties at no cost to the County

Recommend to the full board to adopt the amendments to section 37.02 Designation of County Facilities as No Smoking Facilities of the County Code.

**RECOMMENDATIONS TO FULL BOARD:**

Recommend to the full board to accept membership in the Illinois State Association of Counties at no cost to the County

Recommend to the full board to adopt the amendments to section 37.02 Designation of County Facilities as No Smoking Facilities of the County Code.

**DATE OF NEXT MEETING: February 18, 2020 at 6:00 p.m.**

**AGENDA**  
**FINANCE COMMITTEE**

Date and Time of Meeting: January 21, 2020 at 6:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a.
  - b.
3. Items for Discussion and Possible Action
  - a. Approve last month's minutes
  - b. Approve claims
  - c. Travel Request – Sandy Schlosser
  - d. Resolution for membership in the IL State Association of Counties
  - e. Cannabis, Drug and Alcohol Use/Abuse Policy
  - f. No smoking facilities resolution
  - g.
  - h.
  - i.
  - j.
  - k.
4. Items for Discussion Only (No Action Requested)
  - a.
  - b.
5. Executive Session
  - a.
6. Motion to adjourn

Posted: January 16, 2020 at 11:55 a.m.

By: Dee Dee Rentmeister



SANDY SCHLOSSER  
SUPERVISOR OF ASSESSMENTS

DeWitt County  
**SUPERVISOR OF ASSESEMENTS**  
DeWitt County Courthouse  
sschlosser@dewittcountyill.com



OFFICE  
935-7800

December 18, 2019

Camil Redman  
DeWitt County Finance Committee Chairman  
201 W. Washington St., PO Box 439  
Clinton, IL 61727

Dear Chairman Redman:

I am respectfully requesting to attend the Illinois Property Assessment Institute Spring Conference to take the Exploring Assessment Ethics March 25 - 26, 2020.

The registration with this conference and seminar is \$360.00.

Thank you for your consideration with this request.

Sincerely,

Sandy Schlosser  
DeWitt County  
Supervisor of Assessments

**TOP**

## ORDER DETAILS

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**Invoice Number:**

135752

**Invoice Date:**

12/18/2019 10:40 AM

**Billed To:**

Sandy Schlosser  
7936 White Oak Rd,  
Clinton,  
Illinois,  
61727,  
United States

**Method of**

**Payment:**

Invoice

## INVOICE DETAILS

**Payment due by 01/17/2020**

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Title

Quantity

Amount

**Spring Conference: SEMINAR -  
Exploring Assessment Ethics**

1

**\$360.00**

*03/25/2020 8:30 AM*

List Price:

\$360.00

@ Marriott Hotel & Conference Center -  
Normal, Illinois, United States

 Amount:

\$ 360.00

**SUBTOTAL:**

**\$360.00**

**OVERALL TOTAL**

**\$360.00**

Resolution # \_\_\_\_\_

**RESOLUTION FOR MEMBERSHIP IN THE  
ILLINOIS STATE ASSOCIATION OF COUNTIES**

**WHEREAS**, the government of the County of DeWitt, State of Illinois, has a responsibility to perform certain and specific duties for the good and public welfare of its citizens, and such responsibility being vested with the County Board of the County of DeWitt, to conduct its business for the best interests of the public welfare; and

**WHEREAS**, the Illinois State Association of Counties (ISACo) is a statewide organization of county governments established to provide education and training for its members, as well as networking of ideas and best practices, with a primary focus of providing legislative advocacy and lobbying on issues of importance to county government, its citizens and taxpayers; and

**WHEREAS**, ISACo is committed to working in a spirit of partnership and cooperation with all other entities and organizations dedicated to serving counties and county officials; and

**WHEREAS**, ISACo has invited the County of DeWitt to become a member at no annual cost.

**THEREFORE, BE IT RESOLVED**, by the County Board of DeWitt County, State of Illinois on this 23<sup>rd</sup> date of January, 2020, that the DeWitt County Board accepts membership in the Illinois State Association of Counties, until such time as it is determined to no longer be of benefit to DeWitt County.

Pursuant to a roll-call vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays, such vote being a majority of the members of the DeWitt County Board in attendance and such vote having the required majority of members in attendance voting in favor, this resolution is hereby passed on this 23<sup>rd</sup> day of January, 2020.

_____ Ritter	_____ Wickenhauser	_____ Ferguson	_____ Reece
_____ Newberg	_____ Houser	_____ Pruser	_____ Redman
_____ Ennis	_____ Nimmo	_____ Tilley	_____ Matthews

County Board Chairman \_\_\_\_\_

Subscribed and sworn to me on this 23<sup>rd</sup> day of January, 2020

County Clerk: \_\_\_\_\_

Resolution No. \_\_\_\_\_

**RESOLUTION FOR THE AMENDMENT  
OF  
DEWITT COUNTY ORDINANCE §§ 37.02**

( County of DeWitt  
( STATE OF ILLINOIS

WHEREAS, the State of Illinois has determined that it is in the best interests of its citizens to prohibit smoking in public places, places of employment, and governmental vehicles pursuant to the Smoke Free Illinois Act (410 ILCS 82/15); and

WHEREAS, Chapter 37: COUNTY POLICIES, Section 37.02 of the DeWitt County Codes of Ordinances designates that all county facilities shall be considered "No Smoking" facilities; and

WHEREAS, the DeWitt County Board wishes to clarify any ambiguity as to the meaning of "county facilities" by defining said term and to expand this "No Smoking" policy to include county-owned/leased vehicles;

NOW BE IT DECLARED that the County Board of DeWitt County, Illinois passes the following amended ordinance section to be codified in the DeWitt County Code of Ordinances to take effect upon majority vote of the County Board of DeWitt passing said ordinance:

***CHAPTER 37: COUNTY POLICIES***

**§ 37.02 DESIGNATION OF COUNTY FACILITIES AS NO SMOKING FACILITIES.**

- (A) All county facilities shall be considered "No Smoking" facilities. No person shall smoke or otherwise introduce into the human body nicotine, tobacco, cannabis, or any other substance through any type of cigarette, cigar, pipe, hookah, electronic cigarette, vaping device, or any other like item, in any county facility or county-owned/leased vehicles.  
(Prior Code, § 38.02) (Res. passed 7-12-1990; Res. passed 3-17-1994; Res. passed 1-23-20)
- (B) "County facility" shall be defined as any county-owned/leased building, including a distance within 15 feet of any entrance to any building, and any vehicles owned or leased by the County of DeWitt.  
(Res. passed 1-23-20)
- (C) "Smoke" or "smoking" means the carrying, smoking, burning, inhaling or exhaling of any kind of a lighted pipe, cigar, cigarette, or hookah, as well as any electronic cigarette, vaping device or other type of smoking equipment.  
(Res. passed 1-23-20)

NOW BE IT ALSO DECLARED that the publishing company contracted by the County of DeWitt shall number the above ordinance or ordinances as appropriate during the annual publication of the DeWitt County Code of Ordinances. Until such time this ordinance shall be maintained by the County Clerk and be available for inspection or copying with the current publication of the DeWitt County Code of Ordinances, and shall be referred to as the "Designation of County Facilities as No Smoking Facilities Policy" until the republication of the DeWitt County Code has been completed. These changes to the current ordinance/ordinances shall take effect on January 23, 2020.

Pursuant to a roll-call vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays, such vote being a majority of the members of the DeWitt County Board in attendance and such vote having the required majority of members in attendance voting in favor, this resolution is hereby passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_ Ritter  
\_\_\_\_ Newberg  
\_\_\_\_ Ennis

\_\_\_\_ Wickenhauser  
\_\_\_\_ Houser  
\_\_\_\_ Nimmo

\_\_\_\_ Ferguson  
\_\_\_\_ Pruser  
\_\_\_\_ Tilley

\_\_\_\_ Reece  
\_\_\_\_ Redman  
\_\_\_\_ Matthews

County Board Chairman \_\_\_\_\_  
David Newberg

Subscribed and sworn to me this \_\_\_\_ day of \_\_\_\_\_, 2020.

County Clerk: \_\_\_\_\_