

FINANCE COMMITTEE MINUTES

DATE OF MEETING: July 16, 2018 at 6:00 p.m. County Building

MEMBERS PRESENT: Camille Redman – Chair, Cris Rogers, Terry Ferguson and Melonie Tilley. Also, present Dee Rentmeister, County Administrator.

MEMBERS ABSENT: David Newberg

SUMMARY OF DISCUSSION:

- Michelle Van Valey, Circuit Clerk, was present to ask the committee to consider raising the court automation fee, document storage fee, petty offense fine, felony fine, and misdemeanor fine. She also indicated that e-filing of all civil cases was mandated July 1, 2018 and has caused an increase in costs to her office due to having to print out all the material for the paper file. The current fee for court automation and document storage is \$15.00 and per statute the maximum allowed is \$25.00. She would like to raise both of these to \$20.00. She would also like increase the fees of those convicted or sentenced to supervision for a petty offense to \$25; felony to \$80; and misdemeanor to \$75.00. After discussion, a motion was made by Ferguson, 2nd by Tilley to recommend to the full board to increase the court automation and document storage fees to \$20.00 each effective September 1, 2018. Voice vote, motion carried.
Motion by Tilley, 2nd by Ferguson to recommend to the full board to increase the fees for petty offense to \$25.00; felony to \$80.00 and misdemeanor to \$75.00 effective September 1, 2018. Voice vote, motion carried.
- Motion by Tilley, 2nd by Rogers to approve the May 2018 committee minutes. Voice vote, motion carried.
- Motion by Rogers, 2nd by Ferguson to approve the claims. Voice vote, motion carried.
- Dana Smith, County Clerk, asked for a deputy clerk position to be re-established due to the upcoming retirement in her office. The main duty of this position is tax extension and the starting pay is \$11.14 per hour. Would like to be able to start the new person at least one week prior to the retirement on August 31, 2018. After discussion, a motion was made by Rogers, 2nd by Ferguson to re-establish a deputy clerk position in the county clerk's office with the starting pay of \$11.14 per hour. Voice vote, motion carried.
- Received a request from the Mental Health Board to increase the size of their board from 7 members to 9 due to not having a quorum at their meetings. Committee felt increasing the number of board members was not the way to handle quorum problems. The Mental Health Board should look at replacing those members who are not attending the meetings. After discussion, a motion was made by Tilley, 2nd by Ferguson to leave the size of the Mental Health Board at 7 members. Voice vote, motion carried.
- Tilley informed the committee that she had contact the director of the Health Department concerning issues in Hallsville. He indicated that he was not aware of the situation but he did speak with his employees and sent a response back to Tilley. She stated that the environmentalists at the health department had investigated and turned over several violations to the State's Attorney's office. Discussion concerning the various health issues in Hallsville.
- Motion by Tilley, 2nd by Ferguson to adjourn at 6:37 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Recommend to the full board to increase the court automation and document storage fees to \$20.00 each effective September 1, 2018.

Recommend to the full board to increase the fees for petty offense to \$25.00; felony to \$80.00 and misdemeanor to \$75.00 effective September 1, 2018.

Approve the May 2018 committee minutes.

Approve claims.

Re-establish a deputy clerk position in the county clerk's office with the starting pay of \$11.14 per hour.

Leave the size of the Mental Health Board at 7 members.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to increase the court automation and document storage fees to \$20.00 each effective September 1, 2018.

Recommend to the full board to increase the fees for petty offense to \$25.00; felony to \$80.00 and misdemeanor to \$75.00 effective September 1, 2018.

DATE OF NEXT MEETING: August 21, 2018 at 6:00 p.m.

AGENDA FOR THE FINANCE COMMITTEE

Date and Time of Meeting: July 16, 2018 at 6:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
 - a.
3. Items for Discussion and Possible Action
 - a. Approve last months' minutes
 - b. Approve claims
 - c. Increase fines and fees – Circuit Clerk
 - d. Re-establish deputy clerk position – County Clerk
 - e. Increase members of mental health board from 7 to 9 members
 - f.
 - g.
 - h.
 - i.
 - j.
4. Items for Discussion Only (No Action Requested)
 - a.
5. Executive Session
 - a.
6. Motion to adjourn

Posted: July 11, 2018 at 11:10 a.m.

By: Dee Rentmeister

2018 PUBLIC DEFENDER
TOTALS

2018							
<u>YEAR START</u>		221	314	52	51	159	52
OPEN							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		36	50	9	7	27	7
FEBRUARY		20	28	7	3	16	2
MARCH		40	47	16	7	16	8
APRIL		28	32	5	9	11	7
MAY		33	42	11	8	21	2
JUNE		35	41	8	11	18	4
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	YEAR TOTAL	192	240	56	45	109	30
CLOSED							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		58	79	10	20	38	11
FEBRUARY		29	39	8	9	13	9
MARCH		18	25	5	4	13	3
APRIL		27	31	7	5	12	7
MAY		26	36	11	7	14	4
JUNE		20	23	3	3	11	6
JULY							
AUGUST							
SEPTEMBER							
OCTOBER							
NOVEMBER							
DECEMBER							
	YEAR TOTAL	178	233	44	48	101	40