

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: March 7, 2018 at 7:01 a.m.

MEMBERS PRESENT: Christy Pruser, Scott Nimmo, Cris Rogers, Lance Reece and Terry Ferguson, Chair. Also, present – Kevin Kemp, Maintenance Supervisor. Pruser left at 7:35 a.m.

MEMBERS ABSENT: None

SUMMARY OF DISCUSSION:

- Motion by Nimmo, 2nd by Pruser to approve last months' minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Reece to approve the claims. Voice vote, motion carried.
- Kemp informed the committee that he had contacted two engineering firms to provide quotes for services for the parking lot project any only received one quote back – Chastain & Associates. The cost for their service is \$4650.00 and then an additional \$2,000 - \$3,000 if soil borings are done. Mary Cave from Chastain was present to answer any questions. After discussion, a motion was made by Nimmo, 2nd by Pruser to contract with Chastain & Associates for engineering services for the parking lot project in the amount of \$4650.00. Voice vote, motion carried. Motion by Reece, 2nd by Pruser to include soil borings in the engineering of the parking lot project not to exceed \$3,000. Voice vote, motion carried.
- Reviewed the agreement with Chastain & Associates for services for the jail control panel replacement project at a cost not to exceed \$3,000. Motion by Reece, 2nd by Nimmo to approve the agreement with Chastain & Associates for services for the jail control panel replacement project at a cost not to exceed \$3,000. Voice vote, motion carried.
- Ferguson spoke to the committee about the need for someone with a portable welder for work on the breakwater at the marina.
- Ferguson spoke to the committee about possibly storing the redwood at the east annex.
- Project updates:
 - Replacement of the old lights/fixtures with LED lights/fixtures is continuing.
 - Painting at the sheriff's office is continuing and almost complete.
 - Highway department has requested some work to be done in the main office area.
- Motion by Reece, 2nd by Nimmo to adjourn at 7:53 a.m. Voice motion carried.

COMMITTEE ACTION:

Approve last months' minutes.

Approve the claims.

contract with Chastain & Associates for engineering services for the parking lot project in the amount of \$4650.00.

include soil borings in the engineering of the parking lot project not to exceed \$3,000.

RECOMMENDATIONS TO THE FULL BOARD:

None

DATE OF NEXT MEETING: April 4, 2018 at 7:00 a.m.