

## PUBLIC SAFETY COMMITTEE MINUTES

**DATE OF MEETING:** February 15, 2018 at 7:01 a.m. County Building

**MEMBERS PRESENT:** Cris Rogers – Chair, Christy Pruser, David Newberg, Sue Whitted and Lance Reece. Also present Dee Rentmeister, County Administrator. Pruser left at 7:35 a.m.

**MEMBERS ABSENT:** None

### **SUMMARY OF DISCUSSION:**

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- Motion by Rogers, 2<sup>nd</sup> by Whitted to approve last months' minutes. Voice vote, motion carried.
- Motion by Newberg, 2<sup>nd</sup> by Reece to approve the claims. Voice vote, motion carried.
- Teresa Barnett, EMA Coordinator, was present to present the Intergovernmental Agreement with the City of Clinton to provide EMA services. Clinton will pay the county \$15,000 annually. Motion by Newberg, 2<sup>nd</sup> by Pruser to recommend to the full board to approve the annual Intergovernmental Agreement with the City of Clinton for EMA services. Voice vote, motion carried.
- Melanie Kinney, Animal Control Administrator, was present to discuss a recent case where someone dropped off two cats at the shelter after hours. Kinney viewed the security footage and was able to identify the people who dropped off the cats in the foyer of the shelter. Discussion on whether to turn this over to the state's attorney's office to prosecute for animal abandonment or to possibly send a letter to them letting them know that there is a \$35.00 per animal relinquish fee. Committee members felt that this matter should not be turned over to the state's attorney's office because the foyer area was set up as a safe haven for abandoned animals and that just because the people were known shouldn't mean that they should face possible charges. There have been other instances of animals left in the foyer but the person could not be identified. Kinney will either call or send a letter to the people informing them that the county does have a relinquish fee and see if they can afford to pay this fee.
- The shelter is in need of a container that will hold bags of dog food to keep the mice out. A container has been found for \$190.00 plus shipping. The container will be ordered.
- Rogers discussed with the committee the need to revise the job description for the kennel assistant. This employee has been trained and is able to respond to calls when the administrator is out. The job description will be revised and brought to the committee next month.
- Reece brought the committee up to date concerning his meeting with Second Chance. A contract will be drafted and brought back to the committee. Items to include in the contract is that any money collected on behalf of the shelter will be turned over to the county immediately, Second Chance will reimburse the county for tests and vaccinations when they pull an animal for adoption, and access to the shelter.
- Motion by Whitted, 2<sup>nd</sup> by Reece to adjourn at 8:09 a.m. Voice vote, motion carried.

### **COMMITTEE ACTION:**

Approve last months' minutes.

Approve all claims.

**RECOMMENDATIONS TO THE FULL BOARD:** None

**DATE OF NEXT MEETING:** March 15, 2018 at 7:00 a.m.

**AGENDA FOR THE  
PUBLIC SAFETY COMMITTEE**

Date and Time of Meeting: February 15, 2018 at 7:00 a.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a.
3. Items for Discussion and Possible Action
  - a. Approve last month's minutes
  - b. Approve claims
  - c. Intergovernmental Agreement with City of Clinton - EMA
  - d.
  - e.
  - f.
4. Items for Discussion Only (No Action Requested)
  - a.
  - b.
5. Closed Session
  - a.
6. Motion to adjourn

Posted: February 9, 2018 at 11:30 a.m.

By: Dee Rentmeister

## AGREEMENT

This Agreement entered into on the 1st of May 2018, by and between the COUNTY OF DeWITT, State of Illinois, a body politic, and the CITY OF CLINTON, ILLINOIS, a municipal corporation.

### WITNESSETH:

WHEREAS, the governing bodies of the County of DeWitt and City of Clinton, are desirous of entering into a cooperative agreement for the Emergency Management Agency (EMA) of DeWitt County, Illinois; and

WHEREAS, the participating units of government are "units of local government" as defined in Article VII, Section 1 of the 1970 Constitution of the State of Illinois; and

WHEREAS, the 1970 Constitution of the State of Illinois and 5 ILCS 220/1-3 1992 provide authority for intergovernmental cooperation.

NOW, THEREFORE, in consideration of the mutual agreements contained in this agreement, the participating units of local government agree as follows:

1. That the City of Clinton, Illinois, hereby agrees to reimburse the County of DeWitt the sum not exceeding **\$15,000.00** commencing **May 1, 2018** and terminating **April 30, 2019**. Said payments shall be paid in four quarterly installments of **\$3,750.00** commencing the **30<sup>th</sup> day of July, October, January and April** upon receipt of invoice.
2. Payments shall be applied to the ordinary operating expenses incurred for the office and field operations of EMA.
3. That should any medical insurance benefits be provided on behalf of said full-time employees, then the County of DeWitt will be responsible for payment thereof.
4. That the full-time employees shall be considered employees of the County of DeWitt, State of Illinois.

\_\_\_\_\_  
CHAIRMAN of DeWitt County Board

\_\_\_\_\_  
MAYOR of City of Clinton

\_\_\_\_\_  
COUNTY CLERK, ex-officio Secretary  
of the County Board of DeWitt  
County, Illinois

\_\_\_\_\_  
CITY CLERK, of the City of  
Clinton, Illinois

(CORPORATE SEAL)

(CORPORATE SEAL)

Ayes \_\_\_\_\_

Ayes \_\_\_\_\_

Nays \_\_\_\_\_

Nays \_\_\_\_\_

Present \_\_\_\_\_

Present \_\_\_\_\_

ADOPTED by roll call this \_\_\_\_\_ day of \_\_\_\_\_, 2018  
(City)

ADOPTED by roll call this \_\_\_\_\_ day of \_\_\_\_\_, 2018  
(County)

## CALCULATIONS

BASE SUM \$15,000.00

City has agreed to pay:

Base Sum \$15,000.00

**TOTAL AMOUNT TO BE PAID \$15,000 00**

## PAYMENT SCHEDULE

City pays in quarters (4 pays) as follows:

4 INSTALLMENTS \$3750.00

**TOTAL \$15,000.00**

# DEWITT COUNTY ANIMAL CONTROL

## ANIMAL SHELTER REPORT

Month: Jan Year: 2018

ENDING MILEAGE: \_\_\_\_\_ BEGINNING MILEAGE: \_\_\_\_\_ MILES TRAVELED: \_\_\_\_\_

FUEL USED: \_\_\_\_\_ MILES PER GALLON: \_\_\_\_\_

### ANIMAL IMPOUNDS

LOCATION:	DOGS:	PUPS:	CATS:	KITTENS:	OTHER:
CLINTON:	<u>1</u>	_____	<u>2</u>	_____	_____
RURAL:	_____	_____	<u>1</u>	_____	_____
WAPELLA:	_____	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
WAYNESVILLE:	_____	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
HALLSVILLE:	_____	_____	_____	_____	_____
MIDLAND CITY:	_____	_____	_____	_____	_____
KENNEY:	_____	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
LANE:	_____	_____	_____	_____	_____
WELDON:	_____	_____	_____	_____	_____
DEWITT:	_____	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
FARMER CITY:	<u>1</u>	_____	<u>1</u>	_____	_____
RURAL:	_____	_____	_____	_____	_____
SUBTOTAL:	_____	_____	_____	_____	_____

TOTAL ANIMALS: \_\_\_\_\_

**ANIMALS RECLAIMED/ADOPTED/EUTHANIZED/  
TRANSFERRED TO OTHER AGENCIES**

DOGS: PUPS: CATS: KITTENS: OTHER:

	DOGS	PUPS	CATS	KITTENS	OTHER
Reclaimed:	_____	_____	_____	_____	_____
Adopted:	1	_____	2	_____	_____
Euthanized/ Died/Killed:	_____	_____	_____	_____	_____
Transferred to Second Chance:	1	_____	_____	_____	_____
Transferred to other Licensed Facilities:	_____	_____	3	2	_____
Held From Last Month:	_____	_____	_____	_____	1
Held To Next Month:	_____	_____	_____	_____	_____

**ANIMAL RECLAIMED BY OWNERS**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_

## ANIMALS ADOPTED/ADOPTERS

1.	ANIMAL:	ADOPTER:	CITY:	FEES PAID:
	Dog	- Larry Steffens	Clinton	\$30.00
	Cat	- Kris Hedrick	Clinton	\$20.00
	cat	- Susan Shemid	Clinton	\$60.00
4.				
5.				
6.				
7.				
8.				
9.				
10.				

TOTAL: \$ \_\_\_\_\_

## GIVE UP ANIMAL/ FOR ADOPTION

1.	ANIMAL:	CITY:	FEES PAID:
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

TOTAL: \$ \_\_\_\_\_



## ANIMAL BITES

DOG: 1 CAT: 1 OTHER: \_\_\_\_\_

NUMBER OF DOGS VACCINATED AGAINST RABIES: 3

NUMBER OF DOGS NOT VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF CATS VACCINATED AGAINST RABIES: 0

NUMBER OF CATS NOT VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF DOGS CONFINED BY

OWNER: 1 VETERINARIAN: \_\_\_\_\_ ANIMAL SHELTER: \_\_\_\_\_

NUMBER OF DOG RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF CATS CONFINED BY

OWNER: \_\_\_\_\_ VETERINARIAN: \_\_\_\_\_ AT ANIMAL SHELTER: 1

NUMBER OF CAT RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF OTHER RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF POSITIVE DOG RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE DOG RABIES: 1

NUMBER OF POSITIVE CAT RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE CAT RABIES: 1

NUMBER OF OTHER POSITIVE RABIES: \_\_\_\_\_ NUMBER OF OTHER NEGATIVE RABIES: \_\_\_\_\_

DEWITT COUNTY VEHICLE  
USAGE LOG

Department: DeWitt County Animal Control      Year: Make/Model: 2017 Ford Trans Van

Date	Start Mileage	Destination; Purpose	End Mileage	Initials
1-1-18	5180	*	5180	MK
1-2-18	5180	201 Elizabeth Dog services / 1022 Main Offices / 4 coats 2 dogs - Warner St. Bk	5232	MK
1-3-18	5232	*	5232	MK
1-4-18	5232	CO. PUMPS gas / Courthouse	5246	MK
1-5-18	5246	Courthouse, Thayer Rd / Laella Dog @ Large - coffee corner / 1025 S. 1st / Campar / Dog @ Large	5276	MK
1-6-18	5276	*	5276	MK
1-7-18	5276	PA. Medical Rt 10 - Dog @ Large	5283	MK
1-8-18	5283	*	5283	MK
1-9-18	5283	*	5283	MK
1-10-18	5283	Walmart / Walpole Dog Barkings complaint	5296	MK
1-11-18	5296	Courthouse	5295	MK
1-12-18	5295	Courthouse / Dispatch, CPD	5300	MK
1-13-18	5300	*	5300	MK
1-14-18	5300	*	5300	MK
1-15-18	5300	*	5300	MK
1-16-18	5300	Courthouse	5304	MK
1-17-18	5304	Walmart / Sheriff Dept / Palo IDS Kenny / Hillsville Rd / Dog @ Large	5342	MK
1-18-18	5342	Courthouse / 1020 Walmart / Dog @ Large / Warner Apts	5355	MK
1-19-18	5355	Wepella 57 Dog Hit By a Car	5376	MK
1-20-18	5376	*	5376	MK
1-21-18	5376	*	5376	MK
1-22-18	5376	Elizabeth Dog complaint - 700 block Mulberry Dog @ Large	5398	MK
1-23-18	5398	*	5398	MK
1-24-18	5398	*	5398	MK
1-25-18	5398	Courthouse / Walpole market	5404	MK
1-26-18	5404	Courthouse / Home Street / Douglas Dog @ Large - 18943 Hwy 54 / Dog @ Large Animal.com	5435	MK
1-27-18	5435	*	5435	MK
1-28-18	5435	*	5435	MK
1-29-18	5435	Walmart / 2 coats / 2 dogs / Pizza Hut / Deeds Cat / Courthouse	5511	MK
1-30-18	5511	Walmart / 10 8 y old Abigail's Dog in Ea. Id.	5520	MK
1-31-18	5520			

Justice Credit Union	100-500-6407	Finance Charge	Admin/Supplies	7.33
Amazon	N/A		needed to write a check/Mistaken Credit Card	10.21
Amazon	N/A		needed to write a check/Mistaken Credit Card	3.92
GoDaddy	100-500-6200	World Press	Admin/Print Shop	293.75
Amazon	N/A		needed to write a check/Mistaken Credit Card	18.96
Amazon	N/A			
Moise Wachmans	409-000-6011	2 Service Data Recorders	Inmate Computer Software Maintenance	314.00
TEO	100-500-6407	Investigative Software	Investigative Software	31.10
Walmart	100-500-6407	Hard Drive	Admin/Supplies	62.98

34.72 check written by J. Shofner

100-500-6407 101.41  
100-500-6200 293.75  
100-500-6023 27.13  
404-000-6407 11.74  
100-510-7106 46.89  
409-000-6011 314.00