

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: December 7, 2017 at 7:00 a.m. DeWitt County Building

MEMBERS PRESENT: Christy Pruser, Cris Rogers – Vice Chair, Scott Nimmo. Terry Ferguson arrived at 7:14 a.m. Also, present – Kevin Kemp, Maintenance Supervisor and Dee Rentmeister, County Administrator. Pruser left at 7:35 a.m.

MEMBERS ABSENT: Lance Reece

SUMMARY OF DISCUSSION:

- Dan Markwell, State's Attorney, was present to discuss with the committee the relocation of the law library. Committee indicated that they will have the maintenance department put up a wall in the state's attorney's office area where the additional door is and move the library there while moving the part time attorney into the old law library area. Also discussed what to do with the old law library books. Dan will send out an email to various attorneys to see if they are interested in the books and then dispose of what may be left.
- Motion by Rogers, 2nd by Pruser to approve last months' minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Nimmo to approve all claims. Voice vote, motion carried.
- Discussion on replacing approximately 400 lights in the county building and jail to LED. The cost would be \$80.00 each when purchasing in bulk. Ameren has a program available that would reimburse some of the cost to change out the lights to LED. This expense would come out of the building depreciation fund. Motion by Rogers, 2nd by Pruser to recommend to the full board to replace all lights/fixtures in the county building and jail with LED fixtures/lights at a cost of \$32,000. Voice vote, motion carried.
- Discussion on changing out the pneumatic control system to an electronic control system on 3 boilers. King Lar estimated the cost to be \$12,875.00. Would need to run Cat 5 wiring from the county building to the jail; which the maintenance department would do. This expense would come from the building depreciation fund. Motion by Ferguson, 2nd by Nimmo to recommend to the full board to replace the pneumatic control system to an electric control system on three boilers at a cost of \$12,785.00. Voice vote, motion carried.
- The annual fire alarm inspection/testing is due. Cost would be \$6348.00. Motion by Nimmo, 2nd by Pruser to recommend to the full board to have the annual fire alarm inspection/testing done by Simplex for \$6348.00. Voice vote, motion carried.
- Discussion on replacing the remaining cameras in the jail – 13 cameras. Cost to replace the remaining cameras would be \$7900.00. Motion by Ferguson, 2nd by Pruser to recommend to the full board to contract with Rockstar to replace the remaining 13 cameras at the jail for \$7900.00. Voice vote, motion carried.
- Discussion on putting slates or some type of weather fabric on the fence at the east annex to help control blowing snow between the buildings. Cost for slates would be \$1250.00 and the cost for weather fabric would be \$235.00. Committee discussed that both options would eventually need replacement throughout the years. Motion by Rogers, 2nd by Pruser to purchase weather fabric for the fencing at the east annex at a cost of \$235.00. Voice vote, motion carried.
- Ferguson informed the committee that the county has materials for the breakwater repairs at Illinois Oil Marketing and that they no longer will be doing work on the water. We need to get the material from Illinois Oil Marketing and store somewhere. Will store the items at the east annex.
- Project updates
 - The McQuay air conditioning unit at the jail as a compressor that has failed. Will discuss next month.
 - Started taking down the wallpaper in the sheriff's department.

- Changing out lights in the sheriff/jail areas as they go out with LED.
- Intercom system has been repaired at the jail.
- The IT room in dispatch is being cleaned up.
- Workshop on December 11 in Decatur concerning Ameren incentives by upgrading lights to LED. Lance and Kevin will be attending.
- Motion by Ferguson, 2nd by Nimmo to adjourn at 7:55 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last months' minutes

Approve the claims.

Recommend to the full board to replace all lights/fixtures in the county building and jail with LED fixtures/lights at a cost of \$32,000.

Recommend to the full board to replace the pneumatic control system to an electric control system on three boilers at a cost of \$12,785.00.

Recommend to the full board to have the annual fire alarm inspection/testing done by Simplex for \$6348.00.

Purchase weather fabric for the fencing at the east annex at a cost of \$235.00.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to replace all lights/fixtures in the county building and jail with LED fixtures/lights at a cost of \$32,000.

Recommend to the full board to replace the pneumatic control system to an electric control system on three boilers at a cost of \$12,785.00.

Recommend to the full board to have the annual fire alarm inspection/testing done by Simplex for \$6348.00.

DATE OF NEXT MEETING: January 4, 2018 at 7:00 a.m.