

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: November 6, 2017 at 7:00 a.m. DeWitt County Building

MEMBERS PRESENT: Lance Reece at 7:01 a.m., Christy Pruser, Cris Rogers, Scott Nimmo and Terry Ferguson, Chair. Also, present – Kevin Kemp, Maintenance Supervisor and Dee Rentmeister, County Administrator. Pruser left at 7:34 a.m.

MEMBERS ABSENT: None

SUMMARY OF DISCUSSION:

- Motion by Rogers, 2nd by Pruser to approve last months' minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Nimmo to approve all claims. Voice vote, motion carried.
- Discussion on repairing the wallpaper in the sheriff's administration area. Received an estimate to repair the seam areas that are coming unglued for \$1128.00. Discussed stripping the walls of the wallpaper and painting instead of continuing having to redo the wallpaper. Motion by Reece, 2nd by Pruser to strip the wallpaper and paint the walls in the sheriff's administration area. Voice vote, motion carried.
- Discussion on changing out the control to electronic on 3 boilers. King Lar estimated the cost to be \$12,875.00. Would need to run Cat 5 wiring from the county building to the jail; which the maintenance department would do. No action taken. Kemp also indicated that these new electronic controls could be controlled via an iPad or iPhone and may want to purchase an iPad for the maintenance department.
- Kemp informed the committee that the maintenance department would be switching out the security lights to LED lights when the current bulbs/ballasts need replaced.
- Kemp informed the committee that the Circuit Clerk had indicated to him that she would have a portion of her current office space available should the committee want to utilize it for the zoning office. No action taken.
- Rogers felt that snow removal at the East Annex be done by the maintenance department instead of utilizing the big plow trucks from the highway department. Maintenance will be responsible for the snow removal at the East Annex.
- Motion by Reece, 2nd by Nimmo to adjourn at 7:50 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last months' minutes

Approve the claims.

Strip the wallpaper and paint the walls in the sheriff's administration area.

RECOMMENDATIONS TO THE FULL BOARD:

None

DATE OF NEXT MEETING: December 7, 2017 at 7:00 a.m.