

FINANCE COMMITTEE MINUTES

DATE OF MEETING: October 17, 2017 at 6:00 p.m. County Building

MEMBERS PRESENT: Camille Redman – Chair, David Newberg, Melonie Tilley, and Terry Ferguson. Also, present Dee Rentmeister, County Administrator.

MEMBERS ABSENT: Cris Rogers

SUMMARY OF DISCUSSION:

- Jay Peterson was present to go over the renewals for liability and workman's compensation with ICRMT. The cost for the liability is \$119,725 and \$53,596 for workman's compensation. Motion by Tilley, 2nd by Newberg to recommend to the full board to renew the liability and workman's compensation insurances with ICRMT for \$173,321. Voice vote, motion carried. Jay also spoke to the committee about the possibly purchasing a cyber risk policy for \$6574.00. Currently the county is responsible for the first \$225,000. The policy would pay after the first \$25,000 per claim. Will discuss at next month's meeting.
- Jered Shofner, Sheriff, was present to go over budget issues that he has with the proposed 2018 budget. He reviewed a fact sheet that he put together with the committee. The sheriff indicated that the difference between his request and the finance proposal is \$7000.
- Several elected officials were present to discuss wages and use of their "automation funds" to pay wages. The circuit clerk indicated that she wanted to increase the wage of her bookkeeper with money from one of her other funds. The state's attorney indicated that the elected officials can use funds to supplement wages. Discussed revising the wage schedule and the difficulty in hiring. The officials had some questions on the proposed non-union wage schedule, i.e. who/what positions this wage schedule covered. Discussion giving elected officials a lump sum amount for wages and doing away with the wage schedule. If an elected official decides to pay additional wages than what is budgeted for they must also pay for all additional payroll costs associated with the increase. Also discussed limiting the elected official's budgets to 3-line items. The majority of the elected officials did not want to limit their budgets to 3-line items. The committee asked the officials present if any of them planned on increasing wages with their other available funds since this would have to be accounted for in the draft budget tonight before being presented to the full board Thursday night. No one indicated that they planned on increasing any wages with their "automation funds". Will leave the proposed wage line items as is using the wage schedule.
- Motion by Ferguson, 2nd by Tilley to recommend to the full board the two resolutions authorizing the approval and execution of the Clinton Station real property assessment. Voice vote, motion carried.
- Motion by Ferguson, 2nd by Newberg to reclassify a maintenance worker position to a maintenance technician position effective 12-1-17. Voice vote, motion carried.
- Motion by Tilley, 2nd by Ferguson to recommend to the full board to adopt the non-union wage schedule effective 12-1-17. Voice vote, motion carried.
- Review of the proposed 2018 budget. Discussion the sheriff's concerns – will budget an additional \$7000. Motion by Redman, 2nd by Ferguson to recommend to the full board to display the proposed 2018 budget for public review. Voice vote, motion carried.
- Motion by Tilley, 2nd by Ferguson to adjourn at 7:50 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Recommend to the full board to renew the liability and workman's compensation insurances with ICRMT for \$173,321.

Recommend to the full board the two resolutions authorizing the approval and execution of the Clinton Station real property assessment.

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Reclassify a maintenance worker position to a maintenance technician position effective 12-1-17.

Recommend to the full board to display the proposed 2018 budget for public review.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to renew the liability and workman's compensation insurances with ICRMT for \$173,321.

Recommend to the full board the two resolutions authorizing the approval and execution of the Clinton Station real property assessment.

Recommend to the full board to display the proposed 2018 budget for public review.

DATE OF NEXT MEETING: November 14, 2017 at 6:00 p.m.

AGENDA FOR THE FINANCE COMMITTEE

Date and Time of Meeting: October 17, 2017 at 6:00 p.m. County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
 - a.
3. Items for Discussion and Possible Action
 - a. ICRMT insurance renewals
 - b. Budget expenditures/levies for FY 18
 - c. Adopt resolutions authorizing approval and execution of Clinton Station real property tax assessment settlement agreement
 - d. Reclassify maintenance worker position to maintenance technician position effective 12-1-17
 - d. Adopt nonunion wage schedule effective 12-1-17
 - e.
 - f.
4. Items for Discussion Only (No Action Requested)
 - a.
5. Executive Session
 - a.
6. Motion to adjourn

Posted: October 13, 2017 at 2:40 p.m.

By: Dee Rentmeister

Draft budget fact sheet from Sheriff 10/17/17

1) 100.525.5015 - Custodial Salaries

Rationale-

- Sheriff has elected to fill a vacant custodian position with a local contractor.
- This saves the general fund approximately \$6k in FY2018 for employee benefits. This is the difference between the \$10k for benefits and the \$4k increase in contract cost.
- The yearly cost of the contract will be \$24,888
- The contractor will provide their own cleaning supplies, reducing the overall cost.
- State's Attorney has advised that the contract does not require a bid process.

2) 100.500.6011 - Computer software maintenance

The draft budget removed \$3000 from the \$9000 in Sheriff's original proposal.

Rationale-

- 100% of this line item has already been spent for FY2017. Similar expenses will be incurred in FY2018.

3) 100.500.6407 - Combined operational supplies

The draft budget consolidated supply line items from 4 different divisions (Admin, Patrol, Jail, Investigations) into one line item AND removed \$4000 in funding.

- The consolidation is acceptable, but the "recommended" funding cut is based on inaccurate information and if adopted, will affect the function of the office.
- Actual expenditures for those 4 combined line items have averaged \$12,645 each year over the last 5 years, not the \$7825 per year figure that was used to "recommend" the drastic cut.
- FY2018 will see rebuilding of capabilities lost in the 2016/2017 Exelon exodus. Investigations, Patrol, and the jail will see increased training and resupply needs compared to 2017.
- We can compromise on a consolidated line item of \$15k, due to the initiative of DCSO in purchasing consumables when on sale.

4) Expenses related to assignment of 3rd detective; stipend, training, and clothing allowance.

The draft budget attempts to defund training and wage stipend for the 3rd detective position

Rationale -

- DCSO has had three Detectives for the majority of the last twenty years. One is assigned to narcotics enforcement and two are assigned to general criminal investigations.
- In 2015, that number was reduced to two because of the loss of staff to other agencies.
- In 2016 the Exelon exodus accelerated the loss of staff from patrol, continuing to leave the third investigator position open.

Turn over...

- In January of 2018, staffing levels on patrol will recover to the point where the 3rd detective position can be filled.
- State's Attorney Dan Markwell and the Sheriff concur that staffing the 3rd Detective at DCSSO is critical to the investigation and prosecution of crimes.
- During the last year, the investigative support formerly available from the Illinois State Police have been greatly restricted.
- This position DOES NOT ADD a new employee. The funding is simply to meet the training needs and contractual stipend when a deputy sheriff is assigned from patrol to investigations.
- The most recent draft budget would not fund approximately \$3,700 in salary and training expenses for the 3rd detective position.
- The "recommendation" not to fund this assignment, or the training requirement, was a serious error.

5) 100.510.6039 Radio maintenance

The draft budget cuts this \$5000 line item to \$4000.

- Starcom 21 communication fees are a fixed cost from this line item for \$2160 per year.
- The remaining \$2840 is used for maintenance of our aging radios.
- The corrections radios are past their normal service life.
- The patrol portable radios have expected service life of seven years. They have been in service for six years..
- 90% of the FY2017 budget of \$5k has already been spent.
- Our radio system requires routine maintenance. This is a worker safety issue that needs to be fully funded.

Bottom Line:

Sheriff Shofner and his staff made hard decisions one year ago with the anticipation of the closure of Clinton Power Station. Those reductions in staff and changes in operations saved the general fund at least \$200,000 in the past year, and will save at least another \$200,000 in the coming year.

Now that the power plant tax revenue has been secured for the next several years, additional cuts to public safety have been "recommended". Public safety funding should be a priority.

DEWITT COUNTY AMBULANCE DISTRICT

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING APPROVAL AND EXECUTION OF
CLINTON STATION REAL PROPERTY TAX ASSESSMENT SETTLEMENT
AGREEMENT**

WHEREAS, the DeWitt County Ambulance District (hereinafter referred to as the "*Taxing District*") is an Illinois Taxing District, organized and existing pursuant to Illinois law, and is involved in litigation with Exelon Generation Company, LLC (the "**Property Owner**") (hereinafter referred to as the "Litigation"); and

WHEREAS, the subject of the Litigation is the assessed value of the Clinton Nuclear Power Station, Parcel Nos. 08-23-300-001 and 08-23-300-008 (hereinafter referred to as the "Subject Property") for Tax Years 2016 through 2020; and

WHEREAS, the Taxing District has a financial interest in and jurisdiction to levy taxes against the parcel listed above and believes it is in its best interest to resolve all of the real property assessment valuation disputes by negotiation; and

WHEREAS, the parties have agreed to resolve all real property assessment valuation disputes regarding the Subject Property including cases and disputes involving tax years 2016 through 2020 as shown in the Clinton Power Station Real Property Tax Assessment Settlement Agreement attached hereto as **Exhibit A**.

NOW THEREFORE BE IT RESOLVED as follows:

Section 1. The DeWitt County Board hereby authorizes County Board Chairman David Newberg or his designee to execute the attached Clinton Power Station Real Property Tax Assessment Settlement Agreement, in substantially the form attached as **Exhibit A**, which is subject only to the final approval of the Board's legal counsel.

Section 2. This resolution shall take effect immediately upon its passage.

AYES:

NAYS:

PRESENT:

ADOPTED this ____ day of _____, 2017.

Board Chairman

ATTEST:

County Clerk

STATE OF ILLINOIS)
) ss
COUNTY OF DEWITT)

COUNTY CLERK'S CERTIFICATE

I, _____, the duly qualified and acting Clerk of the County of DeWitt, in the State of Illinois, do hereby certify that attached hereto is a true and correct copy of Resolution entitled:

**RESOLUTION AUTHORIZING APPROVAL AND EXECUTION OF
CLINTON POWER STATION REAL PROPERTY TAX ASSESSMENT SETTLEMENT
AGREEMENT**

which Resolution was duly adopted by said Board at a meeting held on _____, 2017.

I do further certify that a quorum of said Board was present at said meeting, and that all requirements of the Illinois Open Meetings Act were complied with.

IN WITNESS WHEREOF, I have hereunto set my hand on _____, 2017.

DeWitt County Clerk

COUNTY OF DEWITT

RESOLUTION NO. _____

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DeWitt County Clerk

Schedule I

Pay Grade	1	2	3	4	5	6	7	8	9	10
13	10.39	10.70	11.02	11.35	11.69	12.04	12.41	12.78	13.16	13.56
15 \$	10.61	10.93	11.26	11.59	11.94	12.30	12.67	13.05	13.44	13.84
16 \$	11.14	11.48	11.82	12.18	12.54	12.92	13.31	13.71	14.12	14.54
17 \$	11.57	11.91	12.27	12.64	13.02	13.41	13.81	14.23	14.65	15.09

proposed wage schedule

Schedule I

Pay Grade	11	12	13	14	15	16	17	18	19	20
13	13.96 \$	14.38 \$	14.81 \$	15.25 \$	15.71 \$	16.18 \$	16.67 \$	17.17 \$	17.69 \$	18.22
15 \$	14.26 \$	14.69 \$	15.13 \$	15.58 \$	16.05 \$	16.53 \$	17.02 \$	17.54 \$	18.06 \$	18.60
16 \$	14.98 \$	15.43 \$	15.89 \$	16.37 \$	16.86 \$	17.36 \$	17.88 \$	18.42 \$	18.97 \$	19.54
17 \$	15.54 \$	16.01 \$	16.49 \$	16.99 \$	17.50 \$	18.02 \$	18.56 \$	19.12 \$	19.69 \$	20.28

2017 PUBLIC DEFENDER
TOTALS

2017							
<u>YEAR START</u>		182	239	45	55	96	43
<u>OPEN</u>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		31	35	10	9	12	4
FEBRUARY		19	28	7	3	16	2
MARCH		43	54	10	13	22	9
APRIL		25	33	5	4	21	3
MAY		49	58	22	16	18	2
JUNE		37	44	8	13	15	8
JULY		25	33	4	11	12	6
AUGUST		37	41	11	6	16	8
SEPTEMBER		39	45	10	13	15	7
OCTOBER							
NOVEMBER							
DECEMBER							
YEAR TOTAL		305	371	87	88	147	49
<u>CLOSED</u>							
		<u>Clients</u>	<u>Cases</u>	<u>CF / MR</u>	<u>CM</u>	<u>TR / DT</u>	<u>JA / JD / J</u>
JANUARY		43	50	13	13	19	5
FEBRUARY		35	42	9	12	20	1
MARCH		31	45	12	11	15	7
APRIL		29	33	4	8	16	5
MAY		35	44	14	12	12	6
JUNE		27	30	7	8	8	7
JULY		23	34	10	11	9	4
AUGUST		26	41	6	6	27	2
SEPTEMBER		27	37	9	12	11	5
OCTOBER							
NOVEMBER							
DECEMBER							
YEAR TOTAL		276	356	84	93	137	42

Resolution No. _____

**RESOLUTION FOR THE
ADOPTION OF ORDINANCE
FOR USED EQUIPMENT PURCHASE**

(County of DeWitt
(STATE OF ILLINOIS

WHEREAS, the County Board of DeWitt County, Illinois, is empowered to make all contracts and do all other acts needed to carry out the corporate powers of the county pursuant to 55 ILCS 5/5-1005; and

WHEREAS, the County Board has determined it is in the best interests of the County of DeWitt to purchase a used John Deere 160C hydraulic excavator from a private individual for use by the Highway Department; and

WHEREAS, the County must follow the requirements of 55 ILCS 5/5-1022 in the purchase of equipment exceeding \$30,000; and

WHEREAS, the County's purchase of a used item of equipment makes this transaction unsuitable for submission of competitive bids; and

WHEREAS, the County may purchase said excavator without adhering to the bidding requirements pursuant to 55 ILCS 5/5-1022(c) by adopting an ordinance.

NOW BE IT DECLARED that the County Board of DeWitt County Illinois passes an ordinance for the purchase of:

One John Deere 160C hydraulic excavator for an amount not to exceed \$58,000 to be used by the DeWitt County Highway Department

Pursuant to a roll-call vote of _____ ayes and _____ nays, such vote being a majority of the members of the DeWitt County Board in attendance and such vote having the required majority of members in attendance voting in favor, this resolution is hereby passed on this _____ day of _____, 2017.

_____ Ritter	_____ Wickenhauser	_____ Ferguson	_____ Reece
_____ Newberg	_____ Perring	_____ Pruser	_____ Redman
_____ Rogers	_____ Nimmo	_____ Tilley	_____ Whitted

County Board Chairman _____
David Newberg

Subscribed and sworn to me this _____ day of _____, 2017

County Clerk: _____