

PUBLIC SAFETY COMMITTEE MINUTES

DATE OF MEETING: October 12, 2017 at 7:00 a.m. County Building

MEMBERS PRESENT: Cris Rogers – Chair, Christy Pruser, Sue Whitted, and Lance Reece. Also present Dee Rentmeister, County Administrator. Pruser left at 7:32 a.m.

MEMBERS ABSENT: David Newberg

SUMMARY OF DISCUSSION:

- Motion by Rogers, 2nd by Whitted to approve last months' minutes. Voice vote, motion carried.
- Motion by Rogers, 2nd by Whitted to approve the claims. Discussion on a claim to Toberman and what it was exactly for. Rogers indicated that this was a claim that was already approved by the judge and paid. Committee also stated that the credit card claim did not have any receipts; but that it was also approved by the judge and paid. Voice vote, motion carried.
- Request to travel for the animal control personnel on November 2, 2017. Motion by Rogers, 2nd by Reece to approve the travel for the animal control employees to Bloomington, IL on November 2 to attend an Illinois Animal Control Association seminar at a cost of \$75.00 each. Discussion on whether both employees needed to attend. Also discussed becoming a member of this association. Rogers indicated that he felt that both employees needed to attend this seminar. Would notify dispatch and the various law enforcement agencies and the public that the shelter would be closed. The employees could take the county van and there would not be any mileage reimbursement. After discussion, voice vote was taken; motion carried.
- Project updates:
 - HVAC unit is set and duct work is being completed.
 - Parking lot project has started. The ambulance agency has been able to utilize space at the John Warner Hospital during the project. Thank you to the hospital for offering up their facility.
 - Telephone service was out for approximately two days during the parking lot project due to the phone lines not being buried deep enough.
- Discussion on what animal humane investigators job duties, jurisdiction and powers are. The county has sponsored two individuals to be licensed animal humane investigators but the committee is unsure of what their duties and powers are and how they can assist the county. Discussed the possibility of having one of the investigators come to the committee and talk to them. Reece will look into this matter.
- General discussion on Second Chance operating out of the shelter – no issues and also possibly purchasing an alarm notification system for the shelter with funds donated to them for the shelter.
- Discussion on whether Melanie Kinny has decided to take the Animal Control Administrator/Control Officer position permanently. Rogers indicated that she had not yet made up her mind but that she is still filling the position on an interim basis. General discussion on what the next steps would be should she not accept the position permanently.
- Motion by Whitted, 2nd by Reece to adjourn at 7:48 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

- Approve last months' minutes.
- Approve all claims.

RECOMMENDATIONS TO THE FULL BOARD:

None

DATE OF NEXT MEETING: November 9, 2017 at 7:00 a.m.

**AGENDA FOR THE
PUBLIC SAFETY COMMITTEE**

Date and Time of Meeting: October 12, 2017 at 7:00 a.m. County Board Room

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
 - a.
3. Items for Discussion and Possible Action
 - a. Approve last month's minutes
 - b. Approve claims
 - c. Training for animal control officer – November 2
 - d.
4. Items for Discussion Only (No Action Requested)
 - a. Project updates
 - b. Protocol with animal investigators with Second Chance
5. Closed Session
 - a.
6. Motion to adjourn

Posted: October 6, 2017 at 12:25 p.m.
By: Dee Rentmeister

TRAVEL EXPENSE REIMBURSEMENT FORM

Name and Job Title: Melanie Kinney & Sheryl Aramp

Department/Office: Animal Control

Dates: 11-2-17

Nature of travel: training seminar

Meals Total: unknown @ this time

Lodging Total: 0

Mileage Total: unknown @ this time.

Registration: 75.00 each
65.00 membership dues - BACA

ATTACH ALL RECEIPTS AND MILEAGE DOCUMENTATION

Date approved: 10.12.17

Joe Whitted

**Illinois Animal Control Association
Presents**

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ANIMAL CONTROL OFFICER TRAINING

November 2, 2017

Bloomington, Illinois

- Central Illinois Regional Airport
3201 CIRA Drive
Bloomington, IL
- Registration fee—\$75/day
- IACA(CACI) organizational members—\$50/day
- Registration Deadline:
October 30, 2017
- Tuition (less \$25) will be refunded only in the event of an emergency.
- 8 am—5 pm
- Payment must accompany registration form.
- Hotel accommodations are on your own. Nearby hotels include:

Holiday Inn Hotel & Suites
3202 E. Empire
309-662-4700

Country Inn & Suites
2403 E. Empire
309-662-3100

Stay for IACA's Annual Meeting, November 3, 2017, from 10 am—2 pm. We will have a presentation on "Challenging Encounters in Animal Control" as well as Board of Director elections, a business meeting and an Open Forum for discussion.

For more information, illinoisacainfo@gmail.com

NOVEMBER 2, 2017—BLOOMINGTON ANIMAL CONTROL TRAINING SERVICES

Illinois Animal Control Association (formerly County Animal Controls of Illinois) presents affordable training for animal control officers and wardens. Workshops will be conducted by professional trainers from Animal Control Training Services (ACTS). Registration may be limited so sign up early! Upon successful completion of the workshops, participants will receive certificates of attendance.

Interview and Investigation Techniques

Whether an ACO is conducting an animal bite incident, animal abuse or neglect case, or a simple dog-at-large violation, gathering the proper information is critical for a successful investigation. This training module will provide knowledge in how to conduct interviews and investigations specific to Animal Control, and how to lawfully obtain admissions and confessions. The course focuses on rapport building, communication skills, Miranda rights, common human behaviors, deception and denial traits, verbal responses and body language.

Lunch—On Your Own

Evidence Law and Collection

Animal Control Officers must know the criteria for lawfully obtaining, preserving and admitting evidence to ensure evidence is identified, collected and presented in a legal manner that will be accepted in court. This block of instruction focuses on identifying the lawful process and rules governing the admission and exclusion of evidence as it relates to Animal Control criminal trials. The course will cover in detail the definition and rules of evidence, admissible types of evidence, purpose and relevancy of evidence, constitutional rights and search and seizure considerations. ACO's will also learn the basic methods and equipment that are used in the field to collect and preserve Animal Control-related evidence.

Stay another day for the Annual Meeting and Training—Free!

Join us for IACA's Annual Meeting, November 3, 2017, from 10 am—2 pm. We will have a presentation on "Challenging Encounters in Animal Control" as well as Board of Director elections, a business meeting and an Open Forum for discussion.

DEWITT COUNTY ANIMAL CONTROL

ANIMAL SHELTER REPORT

Month: Sept Year: 2017

ENDING MILEAGE: _____ BEGINNING MILEAGE: _____ MILES TRAVELED: _____

FUEL USED: _____ MILES PER GALLON: _____

ANIMAL IMPOUNDS

| LOCATION: | DOGS: | PUPS: | CATS: | KITTENS: | OTHER: |
|---------------|----------|----------|----------|----------|--------|
| CLINTON: | <u>5</u> | | <u>4</u> | <u>4</u> | |
| RURAL: | | <u>1</u> | | | |
| WAPELLA: | | | | | |
| RURAL: | <u>1</u> | | | | |
| WAYNESVILLE: | | | | | |
| RURAL: | | | | | |
| HALLSVILLE: | | | | | |
| MIDLAND CITY: | | | | | |
| KENNEY: | | | | | |
| RURAL: | | | | | |
| LANE: | | | | | |
| WELDON: | | | | | |
| DEWITT: | <u>1</u> | | | | |
| RURAL: | | | | | |
| FARMER CITY: | | | | | |
| RURAL: | | | | | |
| SUBTOTAL: | | | | | |

TOTAL ANIMALS: _____

**ANIMALS RECLAIMED/ADOPTED/EUTHANIZED/
TRANSFERRED TO OTHER AGENCIES**

| | DOGS: | PUPS: | CATS: | KITTENS: | OTHER: |
|---|-------|-------|-------|----------|--------|
| Reclaimed: | 5 | _____ | 1 | _____ | _____ |
| Adopted: | _____ | _____ | _____ | 3 | _____ |
| Euthanized/ Died/Killed: | _____ | _____ | _____ | _____ | _____ |
| Transferred to Second Chance: | 5 | _____ | _____ | _____ | _____ |
| Transferred to other Licensed Facilities: | _____ | _____ | 1 | 5 | _____ |
| Held From Last Month: | _____ | _____ | _____ | _____ | _____ |
| Held To Next Month: | _____ | _____ | _____ | _____ | _____ |

ANIMAL RECLAIMED BY OWNERS

1. Anjanet Lralen Clinton/cat/ 40⁰⁰
2. IDA Showler Clinton/poodle 40⁰⁰
3. Mike Oconnor Clinton/pit 40⁰⁰
4. Angela Moore Clinton g/shepard 40⁰⁰
5. Mike Oconnor Clinton pit 40⁰⁰
6. Ian Jewett Dewitt Lab 40⁰⁰
7. _____
8. _____
9. _____
10. _____

TOTAL: \$ _____

ANIMALS ADOPTED/ADOPTERS

| | ANIMAL: | ADOPTER: | CITY: | FEES PAID: |
|-----|---------|--------------|---------|--------------------|
| 1. | Kitten | Ryan Welch | Clinton | \$63 ⁰⁰ |
| 2. | Kitten | Josh pruser | Clinton | \$63 ⁰⁰ |
| 3. | Kitten | Josh pruser | Clinton | \$48 ⁰⁰ |
| 4. | Kitten | Sarah Hopper | Clinton | \$48 ⁰⁰ |
| 5. | | | | |
| 6. | | | | |
| 7. | | | | |
| 8. | | | | |
| 9. | | | | |
| 10. | | | | |

TOTAL: \$ _____

GIVE UP ANIMAL/ FOR ADOPTION

| | ANIMAL: | CITY: | FEES PAID: |
|-----|----------------------|---------|------------------|
| 1. | Cat / Sandy Rockhold | Clinton | 35 ⁰⁰ |
| 2. | Cat / Sandy Rockhold | Clinton | 35 ⁰⁰ |
| 3. | Cat / Sandy Rockhold | Clinton | 35 ⁰⁰ |
| 4. | Cat / Sandy Rockhold | Clinton | 35 ⁰⁰ |
| 5. | Dog / Bill Johnson | Clinton | 50 ⁰⁰ |
| 6. | Cat / Tina Lathers | Kennel | 35 ⁰⁰ |
| 7. | | | |
| 8. | | | |
| 9. | | | |
| 10. | | | |

TOTAL: \$ _____

ANIMAL BITES

DOG: 1 CAT: _____ OTHER: _____

NUMBER OF DOGS VACCINATED AGAINST RABIES: 2

NUMBER OF DOGS NOT VACCINATED AGAINST RABIES: _____

NUMBER OF CATS VACCINATED AGAINST RABIES: 5

NUMBER OF CATS NOT VACCINATED AGAINST RABIES: _____

NUMBER OF DOGS CONFINED BY

OWNER: 1 VETERINARIAN: _____ ANIMAL SHELTER: _____

NUMBER OF DOG RABIES SUSPECTS SENT TO LAB: _____

NUMBER OF CATS CONFINED BY

OWNER: _____ VETERINARIAN: _____ AT ANIMAL SHELTER: _____

NUMBER OF CAT RABIES SUSPECTS SENT TO LAB: _____

NUMBER OF OTHER RABIES SUSPECTS SENT TO LAB: _____

NUMBER OF POSITIVE DOG RABIES: _____ NUMBER OF NEGATIVE DOG RABIES: _____

NUMBER OF POSITIVE CAT RABIES: _____ NUMBER OF NEGATIVE CAT RABIES: _____

NUMBER OF OTHER POSITIVE RABIES: _____ NUMBER OF OTHER NEGATIVE RABIES: _____

DEWITT COUNTY VEHICLE
USAGE LOG

Department: DeWitt County Animal Control Year: Make/Model: 1996 Chevy S10

| Date | Start Mileage | Destination; Purpose | End Mileage | Initials |
|------|---------------|--|-------------|----------|
| 9-1 | 3475 | Courthouse | 3495 | MK |
| 9-2 | 3495 | | 3495 | MK |
| 9-3 | 3495 | | 3495 | MK |
| 9-4 | 3495 | | 3573 | MK |
| 9-5 | 3495 | Change - Animal Transport | 3585 | MK |
| 9-6 | 3573 | Courthouse / Alder / 502 Sporthill Pl Dog @ Large | 3589 | MK |
| 9-7 | 3583 | Courthouse | 3597 | MK |
| 9-7 | 3589 | A Vander Ave Johnson Dog @ Large / East main Dog @ Large | 3603 | MK |
| 9-9 | 3597 | 919 Westmain Dog @ Large | 3611 | MK |
| 9-10 | 3603 | House fire 916 West Jackson / East main Dog @ Large | 3620 | MK |
| 9-11 | 3611 | 500 Black & Smith St Dog Cat / Courthouse | 3629 | MK |
| 9-12 | 3620 | 409 Clinton Animal check Courthouse | 3695 | MK |
| 9-13 | 3629 | Frankfort, 3 Dogs @ Large & 202 Allen Rd / Courthouse #1 - Tomas Ct 4090 Dog @ Large | 3685 | MK |
| 9-14 | 3685 | | 3689 | MK |
| 9-15 | 3685 | TEDS Clinic Dog in car Temes | 3689 | MK |
| 9-16 | 3689 | | 3689 | MK |
| 9-17 | 3689 | | 3699 | MK |
| 9-18 | 3689 | Courthouse / Coll. Pumps | 3711 | MK |
| 9-19 | 3699 | W/inner Hospital STRAU COF | 3721 | MK |
| 9-20 | 3699 | Walmart 44 Fairgrounds Dog Running @ Large | 3721 | MK |
| 9-21 | 3711 | Courthouse Cedar / BK (Maggie) Subway Dog @ Large | 3721 | MK |
| 9-22 | 3721 | | 3721 | MK |
| 9-23 | 3721 | | 3721 | MK |
| 9-24 | 3721 | | 3721 | MK |
| 9-25 | 3721 | | 3721 | MK |
| 9-26 | 3721 | AX Courthouse 319 & West Jackson Dog @ Large - CPD pickup | 3737 | MK |
| 9-27 | 3737 | D/D Shelter For - Alexander Troop Dog @ Large - Parked Dog @ Large / 20K Road | 3817 | MK |
| 9-28 | 3817 | OK Shelter For Dickie | 3831 | MK |
| 9-29 | 3817 | 328 & Miller Dada Cat / Courthouse 20K Road strays - Warner & 20K | 3836 | MK |
| 9-30 | 3836 | | 3836 | MK |