

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: May 3, 2017 at 7:00 a.m.

MEMBERS PRESENT: Christy Pruser, Scott Nimmo, Lance Reece and Terry Ferguson, Chair. Also present – Kevin Kemp, Maintenance Supervisor and Dee Rentmeister, County Administrator. Pruser left at 7:36a.m.

MEMBERS ABSENT: Cris Rogers

SUMMARY OF DISCUSSION:

- Motion by Pruser, 2nd by Reece to approve last months' minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Nimmo to approve the claims. Voice vote, motion carried.
- Orry Cummings, SmartWatt, was available to answer any additional questions from the committee concerning their energy savings proposal and the next step in the process. The next step would be to advertise for an RFQ to determine qualified vendors. There would be no commitment going forward. Committee discussed two projects that need to be addressed that would fall into the scope of what SmartWatt does. Orry indicated that projects could be put on the fast track if need be but once a vendor had been selected the next phase from SmartWatt would be to conduct an investment grade audit along with engineering which typically takes 3-4 months. After discussion, a motion was made by Reece, 2nd by Nimmo to recommend to the full board to proceed with the RFQ. Voice vote, motion carried.
- Discussion on resurfacing the county building parking lot. Received quotes from Illiana and Dunn. Discussed that the lot would need to be milled. Also discussed the possibility of tearing out the old asphalt and concrete and replacing with concrete. Will look into doing a complete replacement and bidding the project.
- Kevin indicated that he would like to put rock in the places that grass won't grow at the county building. Would get the rock from the highway department. Would like to rent a skid steer for \$700 for a week. Motion by Reece, 2nd by Nimmo to lease/rent a skid steer for \$700 for a week and complete the landscaping around the county building where grass won't grow. Voice vote, motion carried.
- Will hold off on replacing condensing unit #4 at this time.
- Ferguson spoke to the committee about having a mural of the old courthouse painted on the west side of the county building. The mural would be painted on sign grade aluminum which would cost approximately \$1000 for the aluminum. The group that has been painting murals on other buildings in town have been raising funds to pay for these projects and taking donations. Approximate cost for this project would be \$7000. Ferguson indicated that the county could decide the level of contribution. This was for information only at this time.
- Discussion on assigned parking spaces. Currently there are several employees that are not parking in assigned/reserved spots. The situation with the birds nesting on the tower has been resolved. Kevin indicated that he would park the maintenance trucks in the spots by the tower which would free up reserved spots on the north side of the building. On busy court days there are no parking spots open but several reserved spots which the public can't use. Committee instructed Kevin to send out a memo to all departments to park in the assigned/reserved spots and leave the unmarked spots open for the public.
- Discussion on replacing the coils in the condensing unit at the sheriff's department or possibly replacing the unit. Currently having to spray water on the coils during hot days. Will hold off on this for the time being.
- Project updates:
 - Two smaller water tanks are being installed at the jail. The pressure equalization tank has not arrived yet.

- Making progress on destroying old records.
- Ferguson indicated that there was a meeting with the judge and state's attorney concerning the location of the law library. Will be dividing the blue conference room and moving the law library into the copy the room and leaving the other section as a conference room. General discussion on usage of the law library. Will discuss with the judge about the need for a law library.
- The state's attorney received a bid from Waters Construction for the installation of a bullet resistant window and locks. Will obtain another bid.
- Motion by Reece, 2nd by Nimmo to adjourn at 8:24 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last months' minutes

Approve the claims.

Recommend to the full board to proceed with the RFQ.

Lease/rent a skid steer for \$700 for a week and complete the landscaping around the county building where grass won't grow

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to proceed with the RFQ.

DATE OF NEXT MEETING: June 8, 2017 at 7:00 a.m.