

**DeWITT COUNTY
ROAD AND BRIDGE COMMITTEE
MEETING MINUTES**

DATE OF MEETING: April 5, 2017

PLACE OF MEETING: DeWitt County Engineer's Office
9900 Revere Road, Clinton, IL

MEMBERS PRESENT: Melonie Tilley - Committee Chairman, Randy Perring –
Committee Vice Chairman, Scott Nimmo, Cole Ritter, Jay
Wickenhauser

OTHERS PRESENT: Mark Mathon – County Engineer, Stephanie Cooley – Executive
Administrator to the County Engineer

SUMMARY OF DISCUSSION:

Chairman Tilley called the meeting to order at 5:32 p.m.

Motion by Nimmo, seconded by Wickenhauser, to approve minutes of March 15, 2017 Road & Bridge Meeting. Unanimous.

Motion by Perring, seconded by Ritter, to approve the bills. Unanimous.

Mathon informed of revisions to the DeWitt County Highway Department Street Name and Rural Reference sign standards. Previous updates to the Manual on Uniform Traffic Control devices (MUTCD) concerning letter height change from 3 inch to 6 inches in height results in some road signs being six feet in length. The MUTCD has guidance that allows for smaller than standard height (12-inch-tall) sign blanks if the change is based off of Engineering Judgement. Mathon discussed an Illinois Department of Transportation study that found a 9 inch high sign blank with 6 inch capital letter height and a condensed font style to be compliant with legibility requirements. Adopting these two changes allow for a 25% to 30% reduction in sign area, thereby reducing the stresses transferred to sign posts. Existing signs will be updated using the new standard on an as-needed basis.

Motion by Perring, seconded by Ritter, to approve the Polity on Political Signs on County Right of Way. Unanimous.

Mathon advised that the Prairie Chapel Rd (CH 3) bridge over Salt Creek will need to have a posted weight limit due to changes from the Federal Highway Administration in the design vehicle loadings used in computing weight ratings for structure capacity. Motion by Wickenhauser, seconded by Nimmo, to purchase necessary weight limit signs for Prairie Chapel Rd (CH 3) bridge over Salt Creek for \$352.83 plus shipping. Unanimous.

Mathon advised not all quotes for various highway signs were received and will defer consideration to next month.

The results of the April 4, 2017 annual maintenance letting for bituminous materials for County and the Road Districts were reviewed by the committee.

Motion by Ritter, seconded by Perring, to recommend to the full board to approve the resolution to award the low bids as circled on the attached bid tabs for County Motor Fuel Tax Maintenance, Section 17-00000-00-GM, from the letting held on April 4, 2017. Unanimous.

Motion by Wickenhauser, seconded by Ritter, to recommend to the full board to approve the resolution to award the low bids as circled on the attached bid tabs for Township Motor Fuel Tax Maintenance, Section 17-__000-00-GM, from the letting held on April 4, 2017.

Motion by Perring, seconded by Nimmo, to approve the County Engineer attend the IACE Spring Conference in Normal. Unanimous.

Motion by Nimmo, seconded by Wickenhauser, to adjourn at 6:06 pm.

COMMITTEE ACTION:

Motion by Nimmo, seconded by Wickenhauser, to approve minutes of March 15, 2017 Road & Bridge Meeting. Unanimous.

Motion by Perring, seconded by Ritter, to approve the bills. Unanimous.

Motion by Perring, seconded by Ritter, to approve the Political Signs on County Right of Way Policy. Unanimous.

Motion by Wickenhauser, seconded by Nimmo, to purchase necessary weight limit signs for Prairie Chapel Rd (CH 3) bridge over Salt Creek for \$352.83 plus shipping. Unanimous.

Motion by Perring, seconded by Nimmo, to approve the County Engineer attend the IACE Spring Conference in Normal. Unanimous.

COMMITTEE RECOMMENDATION TO THE COUNTY BOARD:

Motion by Ritter, seconded by Perring, to recommend to the full board to approve the resolution to award the low bids as circled on the attached bid tabs for County Motor Fuel Tax Maintenance, Section 17-00000-00-GM, from the letting held on April 4, 2017. Unanimous.

Motion by Wickenhauser, seconded by Ritter, to recommend to the full board to approve the resolution to award the low bids as circled on the attached bid tabs for Township Motor Fuel Tax Maintenance, Section 17-__000-00-GM, from the letting held on April 4, 2017.

Chairman
