

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: April 5, 2017 at 7:00 a.m.

MEMBERS PRESENT: Christy Pruser, Cris Rogers, Scott Nimmo and Terry Ferguson, Chair. Also present – Kevin Kemp, Maintenance Supervisor and Dee Rentmeister, County Administrator. Pruser left at 7:35a.m.

MEMBERS ABSENT: Lance Reece

SUMMARY OF DISCUSSION:

- Motion by Pruser, 2nd by Rogers to approve last months' minutes. Voice vote, motion carried.
- Motion by Rogers, 2nd by Pruser to approve the claims. Voice vote, motion carried.
- Kevin indicated that he received options on the sink holes from the county engineer. Three options were given:
 - 1. Do nothing
 - 2. Patch/repair manholes, grout voids under concrete surface
 - 3. Replace each manhole.

Received a proposal from Nelson Excavating to patch/repair and replace one catch basin for \$5375.00. Motion by Rogers, 2nd by Nimmo to recommend to the full board to accept the proposal from Nelson Excavating in the amount of \$5375.00 to patch/repair manholes and replace one catch basin. Voice vote, motion carried.

- Discussion on resurfacing the county building parking lot. Received quotes from Illiana and Dunn. Nimmo indicated that there is another option called white topping where the lot would be milled down and concrete would be poured on top. Nimmo will get more information on the white topping and will bring to the meeting next month.
- Orry Cummings, SmartWatt, presented information on an energy savings proposal at the county building and jail. Should the county determine that they wanted to do one or all of the proposals the next step would be to send out a request for qualifications for companies that could provide an energy performance contract. SmartWatt doesn't require that all suggested items be done. SmartWatt also guarantees savings or they pay the county the difference and there are no upfront costs associated with any of the projects. Motion by Rogers, 2nd by Nimmo to recommend to the full board to proceed with a request for qualifications for companies/businesses to provide an energy performance contract. Voice vote, motion carried.
- Discussion on having a surge protection system installed at the animal shelter for \$1577.71. No action was taken at this time.
- Kevin informed the committee that the monitors in master control needed to be replaced. He also stated that while getting information on the replacement monitors it was brought to his attention that the entire monitoring system, i.e. DVR, cameras and monitors needed to be replaced as several components were failing. This is a safety and liability issue. Motion by Rogers, 2nd by Nimmo to recommend to the full board to upgrade/replace the current monitoring system in the jail immediately as a safety/liability issue. Voice vote, motion carried.
- Dan Markwell spoke to the committee about the remodeling plans that were discussed last month. He has gotten information back concerning a transaction window and had asked maintenance if they could install this in the outside hallway wall of his office. Kevin has indicated that he doesn't believe that this is something the maintenance department can do. Will have Water's Construction come and provide estimates.
- Ferguson informed the committee that a meeting was held with the state's attorney and judge concerning the possible relocation of the law library so that it was easily accessible to the public. Discussed possibly splitting the blue copy room into two separate rooms – one for the copier and law library and the other as a conference room. Will discuss further next month.

- Ferguson spoke to the committee about possibly having the Celebrate Clinton group paint a mural of the old courthouse on the west wall outside wall of the county building. He spoke to K&K Graphics about the cost of sign material, for the mural to paint on instead of on the bricks, and the cost for sign material would be approximately \$500.00. Will discuss again next month.
- Motion by Rogers, 2nd by Ferguson to adjourn at 8:40 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last months' minutes

Approve the claims.

Recommend to the full board to accept the proposal from Nelson Excavating in the amount of \$5375.00 to patch/repair manholes and replace one catch basin.

Recommend to the full board to proceed with a request for qualifications for companies/businesses to provide an energy performance contract.

Recommend to the full board to upgrade/replace the current monitoring system in the jail immediately as a safety/liability issue.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to accept the proposal from Nelson Excavating in the amount of \$5375.00 to patch/repair manholes and replace one catch basin.

Recommend to the full board to proceed with a request for qualifications for companies/businesses to provide an energy performance contract.

Recommend to the full board to upgrade/replace the current monitoring system in the jail immediately as a safety/liability issue.

DATE OF NEXT MEETING: May 3, 2017 at 7:00 a.m.