

## PUBLIC SAFETY COMMITTEE MINUTES

**DATE OF MEETING:** February 16, 2017 at 7:00 a.m. County Building

**MEMBERS PRESENT:** Cris Rogers – Chair, Sue Whitted, Christy Pruser, David Newberg and Lance Reece. Also present Dee Rentmeister, County Administrator.

Others present: Teresa Barnett, EMA Coordinator  
Pruser left at 7:35 a.m.

**MEMBERS ABSENT:** None

### **SUMMARY OF DISCUSSION:**

- Representatives from Second Chance for Pets were present to address any concerns/issues that they or the committee may have.
  - They would like to have some type of intergovernmental agreement with the county; the committee would also like to have some type of agreement. Second Chance was given a copy of a 2003 intergovernmental agreement and asked to go thru that agreement and make revisions that they would like to see. Once Second Chance goes thru the agreement and makes changes that they would like to see they will meet with Sue and Lance to discuss these. Would like to have their proposed intergovernmental agreement to the committee for review/discussion as soon as possible.
  - Discussed concerns that Second Chance had when they did not have access to the shelter for 45 days. Rogers indicated that the situation that caused this problem still had not been figured out but that Second Chance does now have access to the shelter. Committee is looking into putting in a security system at the shelter. Second Chance indicated that they still had donations available for the shelter and thought a camera/security system would be a good idea and investment at the shelter.
  - General discussions on keeping the line of communication open between the committee and Second Chance. Second Chance also gave the committee information on the number of transfers last year and already this year along with the number of cats/dogs that utilized the spay/neuter program.
  - Discussion on a county website for the shelter that would allow people to make donations to the shelter.
  - Members thanked Second Chance for all the work/services that they provide.
- Russ Arbuckle was present to discuss with the committee the current information regarding the heating/air conditioning units at the animal shelter. After discussion, the committee informed Russ to proceed with having EL Pruitt correct the heating/air conditioning problem at the shelter by replacing the equipment with units that were originally called for in the specifications.
- Motion by Whitted, 2<sup>nd</sup> by Newberg to approve last months' minutes. Voice vote, motion carried.
- Motion by Newberg, 2<sup>nd</sup> by Reece to approve the claims. Voice vote, motion carried.
- Travel requests for Teresa Barnett and Lana Ophorst to attend a training class on March 4, 2017 at a cost of \$40.00 each for registration. Motion by Rogers, 2<sup>nd</sup> by Newberg to approve the travel requests as presented. Voice vote, motion carried.
- Teresa Barnett informed the committee that the intergovernmental agreement with the City of Clinton for EMA services was up for renewal. Does the committee want to ask for an increase in reimbursement and a multiple year agreement? The current rate of reimbursement is \$15,000 with a yearly agreement. Motion by Newberg, 2<sup>nd</sup> by Whitted to propose a two year agreement to the City of Clinton with the reimbursement rate to remain the same at \$15,000 per year. Voice vote, motion carried.

- Motion by Rogers, 2<sup>nd</sup> by Reece to recess this meeting to the blue conference room at 8:38 a.m. Voice vote, motion carried.
- Motion by Rogers, 2<sup>nd</sup> by Newberg to reconvene the meeting at 8:40 a.m. Voice vote, motion carried.
- Teresa informed the committee that the TV's in the EOC need to be repaired. Received a quote from Rockstar to come in and repair the equipment for \$995.00. At this time she does not know if she has any available grant money for this repair but indicated that if she did in fact have grant money available she would reimburse the general fund for this expense. Motion by Rogers, 2<sup>nd</sup> by Whitted to proceed with repairs to the TVs in the EOC at a cost of \$995.00 with the possibility of the cost being taken care of with grant money. Voice vote, motion carried.
- Discussion on purchasing a new vehicle for animal control. Rogers found a new van at Anderson Ford. Motion by Rogers, 2<sup>nd</sup> by Newberg to recommend to the full board to purchase a new vehicle for animal control from Anderson Ford at a cost not to exceed \$20,000. Voice vote, motion carried.
- Received two quotes for a camera security system at the shelter but the bids are not bidding the same equipment. Will get new quotes making sure that both companies are bidding the same thing. David Waters indicated that he would be willing to donate the cost of the outside cameras.
- Motion by Rogers, 2<sup>nd</sup> by Newberg to go into executive session at 9:01 a.m. to discuss employee discipline. Voice vote, motion carried.
- Motion by Rogers, 2<sup>nd</sup> by Newberg to return to regular session at 9:19 a.m. Voice vote, motion carried.
- Motion by Whitted, 2<sup>nd</sup> by Newberg to adjourn at 9:20 a.m. Voice vote, motion carried.

**COMMITTEE ACTION:**

Approve last months' minutes.

Approve all claims.

Approve the travel requests as presented.

Proceed with repairs to the TVs in the EOC at a cost of \$995.00 with the possibility of the cost being taken care of with grant money.

Recommend to the full board to purchase a new vehicle for animal control from Anderson Ford at a cost not to exceed \$20,000.

**RECOMMENDATIONS TO THE FULL BOARD:**

Recommend to the full board to purchase a new vehicle for animal control from Anderson Ford at a cost not to exceed \$20,000.

**DATE OF NEXT MEETING: March 16, 2017 at 7:00 a.m.**

**AGENDA FOR THE  
PUBLIC SAFETY COMMITTEE**

Date and Time of Meeting: February 16, 2017 at 7:00 a.m. County Board Room

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a. Second Chance
3. Items for Discussion and Possible Action
  - a. Approve last month's minutes
  - b. Approve claims
  - c. Travel requests for EMA personnel
  - d. Intergovernmental agreement with City of Clinton for EMA services
  - e. Repair EOC equipment
  - f. Purchase vehicle for animal control
  - g. Security and key fob system for animal shelter
  - h.
  - i.
  - j.
4. Items for Discussion Only (No Action Requested)
  - a.
  - b.
5. Closed Session
  - a.
6. Motion to adjourn

Posted: February 10, 2017 at 12:20 p.m.  
By: Dee Rentmeister

# DEWITT COUNTY ANIMAL CONTROL

## ANIMAL SHELTER REPORT

Month: January Year: 2017

ENDING MILEAGE: 071571 BEGINNING MILEAGE: 071132 MILES TRAVELED: 439

FUEL USED: \_\_\_\_\_ MILES PER GALLON: \_\_\_\_\_

### ANIMAL IMPOUNDS

| LOCATION:     | DOGS:            | PUPS:    | CATS:    | KITTENS:  | OTHER:                |
|---------------|------------------|----------|----------|-----------|-----------------------|
| CLINTON:      | <u>2</u>         | <u>1</u> | <u>5</u> | <u>1</u>  | <u>1 pig</u>          |
| RURAL:        | <u>2</u>         | <u>4</u> | <u>3</u> | <u>25</u> |                       |
| WAFELLA:      | _____            | _____    | _____    | _____     | _____                 |
| RURAL:        | _____            | _____    | _____    | _____     | _____                 |
| WAYNESVILLE:  | _____            | _____    | _____    | _____     | _____                 |
| RURAL:        | _____            | _____    | _____    | _____     | _____                 |
| HALLSVILLE:   | _____            | _____    | _____    | _____     | _____                 |
| MIDLAND CITY: | _____            | _____    | _____    | _____     | _____                 |
| KENNEY:       | _____            | _____    | _____    | _____     | _____                 |
| RURAL:        | _____            | _____    | _____    | _____     | _____                 |
| LANE:         | _____            | _____    | _____    | _____     | _____                 |
| WELDON:       | <u>1 (Rural)</u> | _____    | _____    | _____     | _____                 |
| DEWITT:       | _____            | _____    | _____    | _____     | _____                 |
| RURAL:        | _____            | _____    | _____    | _____     | _____                 |
| FARMER CITY:  | _____            | _____    | _____    | _____     | _____                 |
| RURAL:        | _____            | _____    | _____    | _____     | _____                 |
| SUBTOTAL:     | <u>5</u>         | <u>5</u> | <u>8</u> | <u>26</u> | <u>1 Potbelly pig</u> |

45

TOTAL ANIMALS: \_\_\_\_\_

**ANIMALS RECLAIMED/ADOPTED/EUTHANIZED/  
TRANSFERRED TO OTHER AGENCIES**

|                                                 | DOGS:    | PUPS:          | CATS:    | KITTENS: | OTHER:                                                                                                 |
|-------------------------------------------------|----------|----------------|----------|----------|--------------------------------------------------------------------------------------------------------|
| Reclaimed:                                      | <u>1</u> | _____          | _____    | _____    | _____                                                                                                  |
| Adopted:                                        | <u>1</u> | _____          | _____    | _____    | <u>1 Pot belly Pig</u>                                                                                 |
| Euthanized/<br>Died/Killed:                     | _____    | <u>3(died)</u> | _____    | _____    | _____                                                                                                  |
| Transferred to<br>Second Chance:                | _____    | <u>1</u>       | _____    | _____    | _____                                                                                                  |
| Transferred to other<br>Licensed<br>Facilities: | <u>1</u> | <u>1</u>       | _____    | <u>4</u> | <u>West Suburban</u><br><u>ADOPT in Naperville</u><br><u>Angels on wheels</u><br><u>Feline Friends</u> |
| Held From<br>Last Month:                        | _____    | _____          | <u>1</u> | <u>5</u> | <u>NAWS</u><br><u>ASSIST</u><br><u>Plainfield Humane</u><br><u>Crema de la Crema</u>                   |
| Held To Next<br>Month:                          | <u>5</u> | <u>1</u>       | <u>4</u> | <u>5</u> | <u>Almost Home</u><br><u>Animal Nause</u><br><u>Barn</u>                                               |

**ANIMAL RECLAIMED BY OWNERS**

1. Dog Jamie Whitlock Clinton, IL \$40.<sup>00</sup>
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

TOTAL: \$ 40.<sup>00</sup>

## ANIMALS ADOPTED/ADOPTERS

|     | ANIMAL: | ADOPTER:    | CITY:       | FEES PAID:                  |
|-----|---------|-------------|-------------|-----------------------------|
| 1.  | Dog     | Alex Lovell | Clinton, IL | \$30. <sup>00</sup>         |
| 2.  | Dog     | Mark Kane   | Clinton, IL | \$15. <sup>00</sup>         |
| 3.  |         |             |             |                             |
| 4.  |         |             |             |                             |
| 5.  |         |             |             |                             |
| 6.  |         |             |             |                             |
| 7.  |         |             |             |                             |
| 8.  |         |             |             |                             |
| 9.  |         |             |             |                             |
| 10. |         |             |             |                             |
|     |         |             |             | TOTAL: \$ 45. <sup>00</sup> |

## GIVE UP ANIMAL/ FOR ADOPTION

|     | ANIMAL: | CITY: | FEES PAID:  |
|-----|---------|-------|-------------|
| 1.  |         |       |             |
| 2.  |         |       |             |
| 3.  |         |       |             |
| 4.  |         |       |             |
| 5.  |         |       |             |
| 6.  |         |       |             |
| 7.  |         |       |             |
| 8.  |         |       |             |
| 9.  |         |       |             |
| 10. |         |       |             |
|     |         |       | TOTAL: \$ 0 |

## ANIMAL BITES

DOG: 2 CAT: \_\_\_\_\_ OTHER: \_\_\_\_\_

NUMBER OF DOGS VACCINATED AGAINST RABIES: 2

NUMBER OF DOGS NOT VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF CATS VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF CATS NOT VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF DOGS CONFINED BY

OWNER: 2 VETERINARIAN: \_\_\_\_\_ ANIMAL SHELTER: \_\_\_\_\_

NUMBER OF DOG RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF CATS CONFINED BY

OWNER: \_\_\_\_\_ VETERINARIAN: \_\_\_\_\_ AT ANIMAL SHELTER: \_\_\_\_\_

NUMBER OF CAT RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF OTHER RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF POSITIVE DOG RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE DOG RABIES: 2

NUMBER OF POSITIVE CAT RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE CAT RABIES: \_\_\_\_\_

NUMBER OF OTHER POSITIVE RABIES: \_\_\_\_\_ NUMBER OF OTHER NEGATIVE RABIES: \_\_\_\_\_

**ADDITIONAL INFORMATION:**

*Discussed with Chris Rogers*

- 1- status of Rabies Tag program for computer*
- 2- App for cellphone for weekend call in*

Tamara McFeeters  
Animal Control Officer  
Administrator

Date of Report: \_\_\_\_\_





TRAVEL EXPENSE REIMBURSEMENT FORM

Name and Job Title: Teresa Barnett, Coordinator

Department/Office: EMA

Dates: March 4, 2017

Nature of travel: Central IL Severe Weather<sup>Net</sup> Seminar

Meals Total: 0 . Seminar Registration \$40.00

Lodging Total: 0

Mileage Total: 0

ATTACH ALL RECEIPTS AND MILEAGE DOCUMENTATION

Date approved: 2.16.17

# Invoice Details

Print/PDF

Pay Now



## Central Illinois Weather Net

Jason Musselman  
101 W. Main St.  
Toulon, IL 61483  
United States

Phone: 309-669-9509  
cilwxnet@gmail.com

# INVOICE

Invoice #: 0014  
Invoice date: Jan 26, 2017  
Due date: Jan 26, 2017

Amount due:  
**\$40.00**

## Bill To:

tbarnett@dewittcountyill.com

| Description                                                                                                                            | Quantity | Price        | Amount             |
|----------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|--------------------|
| 2017 Central Illinois Weather Net registration fee<br>The seminar is to be held Saturday March 4, 2017 at Eureka College in Eureka IL. | 1        | \$40.00      | \$40.00            |
|                                                                                                                                        |          | Subtotal     | \$40.00            |
|                                                                                                                                        |          | <b>Total</b> | <b>\$40.00 USD</b> |

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TRAVEL EXPENSE REIMBURSEMENT FORM

Name and Job Title: Lana Ophorst, Assistant

Department/Office: EMA

Dates: March 4, 2017

Nature of travel: Central Ill. Severe Weather Net Seminar

Meals Total: 0 Seminar Registration \$40.00

Lodging Total: 0

Mileage Total: 0

ATTACH ALL RECEIPTS AND MILEAGE DOCUMENTATION

Date approved: 2-16-17

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## Central Illinois Weather Net

Jason Musselman  
101 W. Main St.  
Toulon, IL 61483  
United States

Phone: 309-669-9509  
cilwxnet@gmail.com

## INVOICE

Invoice #: 0015  
Invoice date: Jan 26, 2017  
Due date: Feb 25, 2017

Amount due:  
**\$40.00**

### Bill To:

Lophorst@dewittcountyill.com

| Description                                                                                                                                          | Quantity | Price        | Amount             |
|------------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------------|--------------------|
| 2017 Central Illinois Weather Net registration<br>The 2017 Severe Weather Seminar will be held Saturday March 4, 2017 at Eureka College in Eureka IL | 1        | \$40.00      | \$40.00            |
|                                                                                                                                                      |          | Subtotal     | \$40.00            |
|                                                                                                                                                      |          | <b>Total</b> | <b>\$40.00 USD</b> |

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