

**DeWITT COUNTY  
ROAD AND BRIDGE COMMITTEE  
MEETING MINUTES**

DATE OF MEETING: February 15, 2017

PLACE OF MEETING: DeWitt County Engineer's Office  
9900 Revere Road, Clinton, IL

MEMBERS PRESENT: Melonie Tilley - Committee Chairman, Randy Perring –  
Committee Vice Chairman, Scott Nimmo, Cole Ritter, Jay  
Wickenhauser

OTHERS PRESENT: Mark Mathon – County Engineer, Stephanie Cooley – Executive  
Administrator to the County Engineer

**SUMMARY OF DISCUSSION:**

Chairman Tilley called the meeting to order at 5:30 p.m.

Motion by Perring, seconded by Nimmo, to approve minutes of January 11, 2017 Road & Bridge Meeting. Unanimous.

Motion by Wickenhauser, seconded by Ritter, to approve the bills. Unanimous.

The committee reviewed the quote to upgrade the fuel tank monitor with an ethernet communications module. Discussion ensued. Motion by Wickenhauser, seconded by Nimmo, to recommend to the full board to approve the quote from Seneca Companies to upgrade the tank monitor with an ethernet communications module for \$1,293.88. Unanimous.

Mathon presented quotes for a new OPW Petrovend K800 hybrid card reader and OPW Petrovend K800 hybrid fuel control system. Discussion ensued. Motion by Ritter, seconded by Perring, to recommend to the full board to approve the quote from Seneca Companies for a new OPW Petrovend K800 hybrid card reader and OPW Petrovend K800 hybrid fuel control system for \$14,357.70. Unanimous.

Mathon presented an agreement from SKS Engineers for soil boring on Parnell Road (CH-10) and LeRoy Road (CH 8). Motion by Perring, seconded by Nimmo, to recommend to the full board to approve the agreement with SKS Engineers, LLC to provide soil borings for Section 14-00001-00-BR (CH-10) and Section 14-00018-02-BR (CH 8) not to exceed \$6,500.00. Unanimous.

Mathon advised the NACE Conference is in Cincinnati, OH this year. Mathon informed the registration from last year's conference was reimbursed to the county due to winning the free registration for new participants. Mathon submitted the projected travel expense reimbursement form as requested per county policy. Motion by Perring, seconded by Ritter, to forward to the

Finance Committee the projected travel expense reimbursement form for the County Engineer to attend the NACE Conference as requested per county policy. Unanimous.

Mathon advised the crew has been wonderful on callouts to plow snow or deal with icy weather conditions. The warmer winter has allowed the crew to get maintenance items accomplished this winter that is not typically able to be done.

Motion to adjourn at 6:06 pm.

**COMMITTEE ACTION:**

Motion by Perring, seconded by Nimmo, to approve minutes of January 11, 2017 Road & Bridge Meeting. Unanimous.

Motion by Wickenhauser, seconded by Ritter, to approve the bills. Unanimous.

**FORWARD TO FINANCE COMMITTEE:**

Motion by Perring, seconded by Ritter, to forward to the Finance Committee the projected travel expense reimbursement form for the County Engineer to attend the NACE Conference as requested per county policy. Unanimous.

**COMMITTEE RECOMMENDATION TO THE COUNTY BOARD:**

Motion by Wickenhauser, seconded by Nimmo, to recommend to the full board to approve the quote from Seneca Companies to upgrade the tank monitor with an ethernet communications module for \$1,293.88. Unanimous.

Motion by Ritter, seconded by Perring, to recommend to the full board to approve the quote from Seneca Companies for a new OPW Petrovend K800 hybrid card reader and OPW Petrovend K800 hybrid fuel control system for \$14,357.70. Unanimous.

Motion by Perring, seconded by Nimmo, to recommend to the full board to approve the agreement with SKS Engineers, LLC to provide soil borings for Section 14-00001-00-BR (CH-10) and Section 14-00018-02-BR (CH 8) not to exceed \$6,500.00. Unanimous.

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Chairman  
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