FINANCE COMMITTEE MINUTES

DATE OF MEETING: December 15, 2015 at 6:00 p.m.

MEMBERS PRESENT: Terry Ferguson, David Newberg, Cris Rogers, Camille Redman and Melonie Tilley. Also present Dee Rentmeister, County Administrator.

MEMBERS ABSENT: None

SUMMARY OF DISCSSION:

- Motion by Ferguson, 2nd by Tilley to approve October and November minutes. Voice vote, motion carried.
- Motion by Rogers, 2nd by Ferguson to approve the claims. Voice vote, motion carried.
- Reviewed travel request for Brandi Carter, Supervisor of Assessments Office, to attend Dept. of Revenue classes in Springfield on February 17, 18, 19, and April 6, 7, 8, 2016 and a Property Assm't Institute class in Bloomington on May 9, 10, 11, 2016. There is no registration fee for the classes in Springfield and a $300 registration fee for the class in Bloomington. Other associated costs would be mileage if a county vehicle is not available and meals for 9 days. Motion by Tilley, 2nd by Rogers to approve travel request as presented. Voice vote, motion carried.
- Referred from the Public Safety meeting to create a full time animal control/custodian position at the animal shelter. Starting wage would be $9.79 an hour for the first six months. The current part time animal control assistant will be filling this full time position effective January 4, 2016. Motion by Newberg, 2nd by Ferguson to create a full time animal control/custodian position with a starting wage of $9.79 an hour. Voice vote, motion carried.
- Motion by Ferguson, 2nd by Tilley to recommend to the full board to approve the annual request from DCDC for $40,000. Voice vote, motion carried.
- Ferguson indicated that at the Farm Bureau meeting there was some discussion on legislation that would eliminate township assessors and put those duties under the county supervisor of assessments office.
- Motion by Rogers, 2nd by Tilley to adjourn at 6:14 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve the October and November minutes.
Approve the claims.
Approve travel request as presented for Brandi Carter.
Recommend to full board to approve the annual request from DCDC for $40,000.

RECOMMENDATIONS TO THE FULL BOARD:

Approve annual request from DCDC for $40,000.

DATE OF NEXT MEETING: January 19, 2016 at 6:00 p.m.

DeWitt County
SUPERVISOR OF ASSESSEMENTS
DeWitt County Courthouse
sschlosser@dewittcountyill.com

SANDY SCHLOSSER
SUPERVISOR OF ASSESSMENTS

OFFICE
935-7800

December 1, 2015

Ms. Camille Redman
DeWitt County Finance Chairman
201 W. Washington St.
Clinton, IL 61727

Dear Chairman Redman:

I am respectfully requesting permission for Brandi Carter to attend the following assessment courses offered through the IL Department of Revenue and the Illinois Property Assessment Institute.

Feb 17-18-19, 2016	IL Dept of Revenue	Intro to Mapping for Assessors	Springfield, IL
April 6-7-8, 2016	IL Dept of Revenue	Intro to Sales Ratio Studies	Springfield, IL
May 9-10-11, 2016	IL Prop. Assm't Inst.	Basic Assessment Practice	Bloomington, IL

The cost associated with this travel is:
Feb and April courses - Mileage to Springfield 100 miles @ .40 x 6 days $240.00
6 meals

May course Registration Fee $300.00 Mileage 72 miles @.4 x 3 = $86.40
3 meals

If the county car is available any of those dates I request that Brandi be allowed to use the car.

Thank you for your consideration with this travel request.
Should you have any questions, please contact me.

Sincerely,
Sandy Schlosser
Sandy Schlosser
DeWitt County
Supervisor of Assessments