

**DeWITT COUNTY
ROAD AND BRIDGE COMMITTEE
MEETING MINUTES**

DATE OF MEETING: November 9, 2016

PLACE OF MEETING: DeWitt County Engineer's Office
9900 Revere Road, Clinton, IL

MEMBERS PRESENT: Melonie Tilley - Committee Chairman, Randy Perring –
Committee Vice Chairman, Dave Newberg - Board Chairman, Sue
Whitted

OTHERS PRESENT: Mark Mathon – County Engineer, Stephanie Cooley – Executive
Administrator to the County Engineer

SUMMARY OF DISCUSSION:

Chairman Tilley called the meeting to order at 5:33 p.m.

Motion by Perring, seconded by Newberg, to approve minutes of October 12, 2016 Road & Bridge Meeting. Unanimous.

Motion by Whitted, seconded by Perring, to approve bills. Unanimous.

Motion by Newberg, seconded by Whitted, to approve a one year maintenance contract with Watts Copy System, Inc. for \$712.38. Unanimous.

Mathon presented quotes from Viscon Networking Innovations, Inc. to install and upgrade from Microsoft Office 2007 to 2016 on four computers, install and setup two new computers and install a local backup and filing sharing system. Discussion on computers and quotes. Committee requested the labor be done efficiently.

Motion by Whitted, seconded by Perring, to recommend to the full board to approve the quote from Viscon Networking Innovations, Inc. to upgrade and install Microsoft Office 2016 on four computers and install two new machines and move information from old computers to new for \$2,238.08. Unanimous.

Discussion on backup server. Motion by Perring, seconded by Newberg, to recommend to the full board to approve the quote from Viscon Networking Innovations, Inc. to furnish and install a local backup and file sharing system for \$2,879.55.

Motion by Whitted, seconded by Newberg, to recommend to the full board to approve the \$2,100 quote from ESRI for ArcGIS software upgrade and support for Desktop Basic Concurrent Use Primary Maintenance. Unanimous.

Concrete cloth used in culvert lining for erosion control on Pine Road, Section 15-07115-00-BR, in Rutledge Township was installed two weeks ago. Installation was quick and uncomplicated, this product is impressive.

Mathon advised excavator rental previously approved for culvert maintenance, is planned for next week depending on availability of machine.

Mathon advised of NBIS Metric 13 bridge weight ratings affected by new FHWA design loadings. We are working with IDOT BBS on a checklist for 84 County, Township and Municipal structures, verifying design standards and conditions. So far, only one structure in Wapella Township has been affected by the new design loadings. That particular structure already was posted, so there is minimal additional impact.

Mack chassis is at the body builder in Peoria. The new tandem delivery is anticipated the end of the month.

The 2017 John Deere 310SL HL backhoe has been ordered with delivery expected before the end of November.

Newberg expressed a good job was done in moving the concrete from the Marina.

Mathon informed concrete recyclers should be done the middle of the month at the wind farm and then available to move operation to DeWitt stockpile and begin crushing concrete.

COMMITTEE ACTION:

Motion by Perring, seconded by Newberg, to approve minutes of October 12, 2016 Road & Bridge Meeting. Unanimous.

Motion by Whitted, seconded by Perring, to approve bills. Unanimous.

Motion by Newberg, seconded by Whitted, to approve a one year maintenance contract with Watts Copy System, Inc. for \$712.38. Unanimous.

COMMITTEE RECOMMENDATION TO THE COUNTY BOARD:

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Motion by Whitted, seconded by Newberg, to recommend to the full board to approve the \$2,100 quote from ESRI for ArcGIS software upgrade and support for Desktop Basic Concurrent Use Primary Maintenance. Unanimous.

Chairman
