

## PROPERTY COMMITTEE MINUTES

**DATE OF MEETING:** November 2, 2016 at 7:00 a.m.

**MEMBERS PRESENT:** Christy Pruser, Camille Redman, Cris Rogers and Terry Ferguson, Chair. Also present – Kevin Kemp, Maintenance Supervisor. Pruser left at 7:38 a.m.

**MEMBERS ABSENT:** Terry Hoffman

### **SUMMARY OF DISCUSSION:**

- Motion by Redman, 2<sup>nd</sup> by Pruser to approve last months' minutes. Voice vote, motion carried.
- Motion by Pruser, 2<sup>nd</sup> by Rogers to approve the claims. Voice vote, motion carried.
- Kent Retzer from Complete Access Consulting was present to discuss with the committee possible services he could offer the county concerning ADA regulations.
- Need to purchase an enunciator panel to be placed in dispatch to monitor several systems due to master control being closed. Cost of the panel is \$3252.00 and the Sheriff has indicated that he has funds available for the purchase. Motion by Pruser, 2<sup>nd</sup> by Redman to recommend to the full board to purchase an enunciator panel at a cost of \$3252.00. Voice vote, motion carried.
- Discussion on the need to replace fire doors in the sheriff's department. Received quote from CDF Distributors to replace 10 doors for \$6253.00. This is the only company that can get the same fire doors that are currently installed in the sheriff's department. There are a total of 20 doors that need to be replaced. After discussion, a motion was made by Rogers, 2<sup>nd</sup> by Pruser to recommend to the full board to purchase 20 fire doors for the sheriff's department at a cost not to exceed \$15,000. Voice vote, motion carried.
- Need to replace a back flow preventer on one of the boilers. Cost is \$2153 with meter. Motion by Redman, 2<sup>nd</sup> by Rogers to recommend to the full board to purchase a back flow preventer with meter for \$2153.00. Voice vote, motion carried.
- General discussion on the concrete status at the annex building; getting the carpets cleaned and then replacing old carpet tiles and installing chair mats; and disposal of impounded vehicles.
- Motion by Redman, 2<sup>nd</sup> by Rogers to adjourn at 7:53 a.m. Voice vote, motion carried.

### **COMMITTEE ACTION:**

Approve last months' minutes.

Approve the claims.

Recommend to the full board to purchase an enunciator panel at a cost of \$3252.00.

Recommend to the full board to purchase 20 fire doors for the sheriff's department at a cost not to exceed \$15,000.

Recommend to the full board to purchase a back flow preventer with meter for \$2153.00

### **RECOMMENDATIONS TO THE FULL BOARD:**

Recommend to the full board to purchase an enunciator panel at a cost of \$3252.00.

Recommend to the full board to purchase 20 fire doors for the sheriff's department at a cost not to exceed \$15,000.

Recommend to the full board to purchase a back flow preventer with meter for \$2153.00

**DATE OF NEXT MEETING:** December 14, 2016 at 7:00 a.m.