

## PUBLIC SAFETY COMMITTEE MINUTES

**DATE OF MEETING:** January 7, 2016 at 7:00 a.m. – County Building

**MEMBERS PRESENT:** Cris Rogers -- Chair, Sue Whitted, David Newberg, Christy Pruser and Cole Ritter.

**MEMBERS ABSENT:** None

### **SUMMARY OF DISCUSSION:**

- Tamara McFeeters, Animal Control Officer, was present and submitted her monthly report.
- Committee discussed several items pertaining to the new shelter, i.e. phone service, ship date of kennels.
- Last month a motion was made to raise several fees in animal control but the fees for registrations were not addressed. Based on information from the cost study registration fees could be increased. Motion by Whitted, 2<sup>nd</sup> by Pruser to recommend to the full board raise rabies registration fees – see attached ordinance. Voice vote, motion carried.
- Tamara informed committee that someone has already complained about the increase in fees approved last month. Received a \$100 donation from Donna Weaver for the new shelter.
- Motion by Newberg, 2<sup>nd</sup> by Ritter to approve last month's minutes. Voice vote, motion carried.
- Motion by Ritter, 2<sup>nd</sup> by Whitted to approve the claims including the additional amount of \$81.89 for the T-Max lights that was approved last month. Voice vote, motion carried.
- Discussion on access to the west end of the animal shelter that will be used for storage. There is no entrance door to this end of the building and no outside handle to the existing garage door. Ritter will get a couple of quotes to put in a service entrance door. Will also look into quotes for putting concrete floor in the expansion area of the shelter. May possibly get donations to finish this part of the floor.
- Will have Clinton Landfill, Inc put a dumpster at the existing animal shelter site to start disposing of items that will not be needed at the new shelter.
- Rogers informed the committee that a punch list was compiled after the walk thru yesterday of the new shelter. There are approximately 18 items on the list. Also cleanup needs to be completed. Posts are in place for the outside dog runs; the fence should be completed this week.
- Anticipated ship date for the kennels is now February 16, 2016.
- Motion by Pruser, 2<sup>nd</sup> by Ritter to adjourn at 7:28 a.m. Voice vote, motion carried

### **COMMITTEE ACTION:**

Recommend to the full board raise rabies registration fees  
Approve last month's minutes including the additional amount of \$81.89 for the T-Max lights that was approved last month.  
Approve the claims.

### **RECOMMENDATIONS TO THE FULL BOARD:**

Recommend to the full board raise rabies registration fees

**DATE OF NEXT MEETING:** February 4, 2016 at 7:00 a.m.

**AGENDA FOR THE  
PUBLIC SAFETY COMMITTEE**

Date and Time of Meeting: January 7, 2016 at 7:00 a.m. County Board Room

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
  - a.
3. Items for Discussion and Possible Action
  - a. Approve last month's minutes
  - b. Approve claims
  - c. Rabies registration fees
  - d. Access to west end of storage facility
  - e. Entrance to future expansion area at new shelter
  - f. Dumpster at current animal shelter
  - g. Phone service to new shelter
  - h.
4. Items for Discussion Only (No Action Requested)
  - a.
5. Closed Session
  - a.
6. Motion to adjourn

Posted: January 4, 2016 at 4:10 p.m.

By: Dee Rentmeister

## **DEWITT COUNTY/CLINTON EMERGENCY MANAGEMENT AGENCY**

**Presented to Public Safety Committee on January 7, 2016**

### **Items for Discussion and Possible Action:**

**THANK YOU FOR YOUR ASSISTANCE AND COMMITMENT TOWARD PURCHASING A VAN FOR RED CROSS TO USE!!!** This was definitely a team effort from DeWitt County, City of Clinton, Exelon, Clinton Landfill, Marco NPK, Douglas Dodge and K & K Graphics.

### **Operations:**

- Attended Exelon Off-Site Dinner for HAB Exercise Participants
- GSAR Deployed to Edwards, IL in Peoria County for Active Search Mission
- EOC Monthly Equipment Check and Updates
- Attended IEMA Region 7 Quarterly Meeting/Training
- Attended Clinton City Council Meeting
- HAB - Participated In HAB Out of Sequence Staging Area Demo at Kenny Fire Dept.
- Participated in Clinton Power Station Main Dam Plan Exercise
- Responded to Storm Damage on White Pigeon Rd., Clinton, December 14
- Met with Dan Ballenger & Red Cross Reps to look at a van for possible purchase
- GSAR Deployed to Pontiac, IL Livingston County for Active Search Mission
- Responded to Storm Damage at Lakeview Rd. and Adam Rd, Weldon, December 23
- GSAR Deployed to Pontiac, IL Livingston County for a second Active Search Mission
- Responded to flooding issues in Clinton and throughout the county, December 28
- EOC Activated due to Flooding Issues & Clinton Reservoir, December 28
- Ongoing Flood Response Activities and Reporting to IEMA & local agencies/jurisdictions
- Oil Spill on Ten Mile Creek; Mitigation On-going; EPA Oversight Authority
- Waiting for final FEMA approval of Mitigation Plan Funding
- Monthly claims prepared and submitted for payment

### **Training/Presentations Attended:**

- NARS/EMnet Test & Training
- StarCom Drill
- NIMS Training Ongoing

### **Committee/Organization Activities:**

- None

Respectfully submitted by Teresa Barnett, EMA Coordinator

# DEWITT COUNTY ANIMAL CONTROL

## ANIMAL SHELTER REPORT

Month: December Year: 2015

ENDING MILEAGE: 064556 BEGINNING MILEAGE: 064233 MILES TRAVELED: 323

FUEL USED: \_\_\_\_\_ MILES PER GALLON: \_\_\_\_\_

### ANIMAL IMPOUNDS

LOCATION:	DOGS:	PUPS:	CATS:	KITTENS:	OTHER:
CLINTON:	<u>2</u>	_____	<u>2</u>	_____	_____
RURAL:	_____	_____	_____	_____	_____
WAPELLA:	_____	_____	_____	_____	_____
RURAL:	_____	_____	<u>1</u>	_____	_____
WAYNESVILLE:	_____	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
HALLSVILLE:	_____	_____	_____	_____	_____
MIDLAND CITY:	_____	_____	_____	_____	_____
KENNEY:	_____	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
LANE:	_____	_____	_____	_____	_____
WELDON:	_____	_____	_____	_____	_____
DEWITT:	<u>1</u>	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
FARMER CITY:	<u>1</u>	_____	_____	_____	_____
RURAL:	_____	_____	_____	_____	_____
SUBTOTAL:	_____	_____	_____	_____	_____

7

TOTAL ANIMALS: \_\_\_\_\_

**ANIMALS RECLAIMED/ADOPTED/EUTHANIZED/  
TRANSFERRED TO OTHER AGENCIES**

	DOGS:	PUPS:	CATS:	KITTENS:	OTHER:
Reclaimed:	<u>2</u>	_____	_____	_____	_____
Adopted:	<u>1</u>	_____	<u>1</u>	<u>3</u>	_____
Euthanized/ Died/Killed:	<u>NA</u>	_____	_____	_____	_____
Transferred to Second Chance:	<u>1</u>	_____	_____	<u>2</u>	<u>Bonnie (b.m) Barr</u> <u>Wish Bone</u>
Transferred to other Licensed Facilities:	_____	_____	<u>3</u>	<u>1</u>	<u>ARF</u> <u>Reach Rescue</u> <u>Heartland</u> <u>Friends of Strays</u>
Held From Last Month:	<u>(6)</u> <u>2</u>	_____	<u>(15)</u> <u>6</u>	<u>(3)</u> <u>1</u>	<u>NAWS</u> <u>Animal Home</u>
Held To Next Month:	<u>2</u>	_____	<u>6</u>	_____	_____

**ANIMAL RECLAIMED BY OWNERS**

1. Dog Bonny Young Clinton, IL \$37.<sup>00</sup>
2. Dog Melissa Rees Farmer City, IL \$47.<sup>25</sup>
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

TOTAL: \$ 84.<sup>25</sup>

## ANIMALS ADOPTED/ADOPTERS

	ANIMAL:	ADOPTER:	CITY:	FEES PAID:
1.	Kitten	Deb ERTI	Clinton, NJ	\$ 58. <sup>25</sup>
(2) 2.	Kittens	Donny Nelson	Clinton, NJ	\$ 62. <sup>50</sup>
3.	CAT	Heather Bright	Clinton, NJ	\$ 58. <sup>25</sup>
4.	Dog	Dee Dee Johnson	Clinton	\$ 58. <sup>25</sup>
5.				
6.				
7.				
8.				
9.				
10.				
TOTAL: \$				\$ 237. <sup>25</sup>

## GIVE UP ANIMAL/ FOR ADOPTION

	ANIMAL:	CITY:	FEES PAID:
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
TOTAL: \$			NA

## ANIMAL BITES

DOG: 0 CAT: 0 OTHER: \_\_\_\_\_

NUMBER OF DOGS VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF DOGS NOT VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF CATS VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF CATS NOT VACCINATED AGAINST RABIES: \_\_\_\_\_

NUMBER OF DOGS CONFINED BY

OWNER: \_\_\_\_\_ VETERINARIAN: \_\_\_\_\_ ANIMAL SHELTER: \_\_\_\_\_

NUMBER OF DOG RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF CATS CONFINED BY

OWNER: \_\_\_\_\_ VETERINARIAN: \_\_\_\_\_ AT ANIMAL SHELTER: \_\_\_\_\_

NUMBER OF CAT RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF OTHER RABIES SUSPECTS SENT TO LAB: \_\_\_\_\_

NUMBER OF POSITIVE DOG RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE DOG RABIES: \_\_\_\_\_

NUMBER OF POSITIVE CAT RABIES: \_\_\_\_\_ NUMBER OF NEGATIVE CAT RABIES: \_\_\_\_\_

NUMBER OF OTHER POSITIVE RABIES: \_\_\_\_\_ NUMBER OF OTHER NEGATIVE RABIES: \_\_\_\_\_

**ADDITIONAL INFORMATION:**

Approving new registration fees  
Installing phone service to Shelter  
Status of washer/dryer for Shelter

Unhappy resident (rural) at ↑ of fees

\$100.00 Contribution for Animal Shelter bldg fund  
Donna Weaver

Tamara McFeeters  
Animal Control Officer  
Administrator

Date of Report: 12/7/14





ARCHITECTURE & DESIGN, INC.

## DeWitt County Animal Control

### CAD Construction Punchlist – 1/6/15

#### General Notes – pertain to all areas:

1. Straighten all Electrical switchplate and receptacle covers.
2. Patch drywall and touch-up paint – some marked with tape some not!
3. Remove clear vinyl/plastic protective film at all windows (jambs/sills)
4. Remove paint from floor including spillage/splatter and orange Xs.
5. General clean-up. Remove gypsum splatters other dirt/debris. Scrub and wet-mop floor.

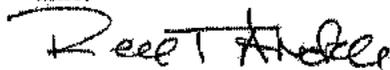
#### Specific Notes –

6. Install slider window handles and lock mechanism for office window.
7. Drywall repairs/paint at ½ wall at adoption, laundry area, storage room, and others.
8. Balance west ceiling fan in dog kennel area.
9. Remove tape and open floor drain in exam room.
10. Resolve drainage/floor drain lip issues at trench drains in dog kennel area.
11. Install Exam table in exam room (per directions if provide, if not, then 34" a.f.f.).
12. Repair bent/dented J-molding at side of entrance from hallway to dog kennel room.
13. Fabricate/add a metal plate/grommet at the dryer exhaust inlet.
14. Repair/reattach vinyl base molding at corner of office near bathroom.
15. Review/provide finish fix for base trim at front door in air lock (not sure the fix but as it sits it is quite unfinished looking).

#### Adds:

16. Caulk metal liner panel base J-molding to concrete floor in dog kennel area.
17. 3 cabinet locks for upper cabinets in exam room.
18. Install rubber sweeps on two doors from finished spaces into the unfinished areas and bristle/brush type sweeps on the two door from the unheated garage to the heated spaces.

See attached photos for reference. If there are any questions or comments please contact me at any time.

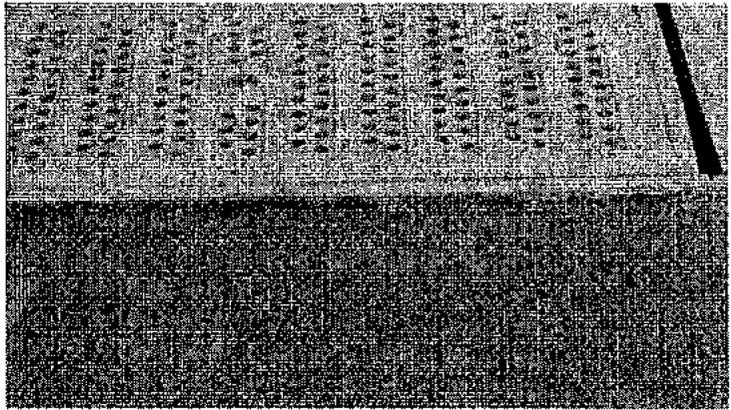


Russell T. Arbuckle, Architect.

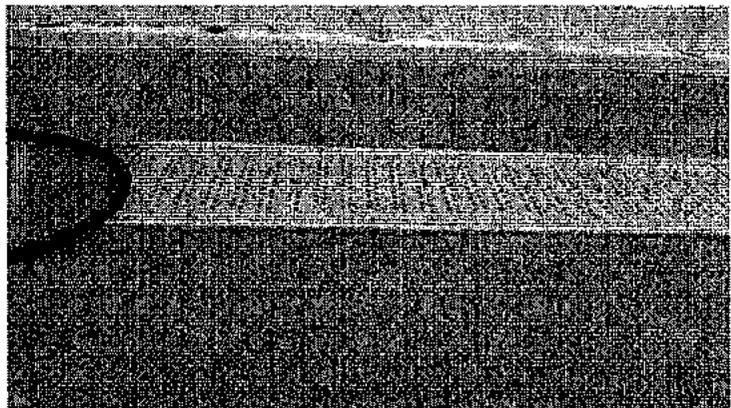
WWW.EA-AD.NET

2416 E. WASHINGTON STREET SUITE C-3 BLOOMINGTON, IL 61704 O. 309.663.7111

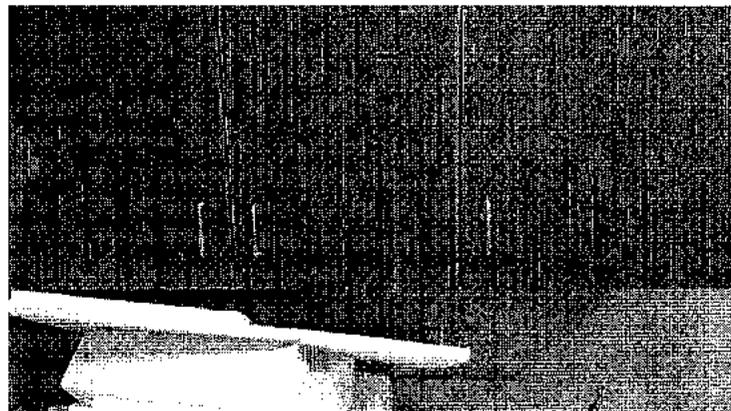
1. Lip at trench floor drains will not allow dog urine to drain.



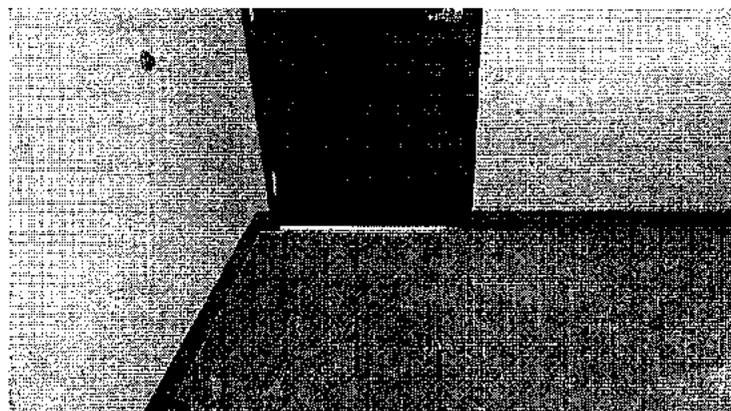
2. Lip at trench floor drains will not allow dog urine to drain.

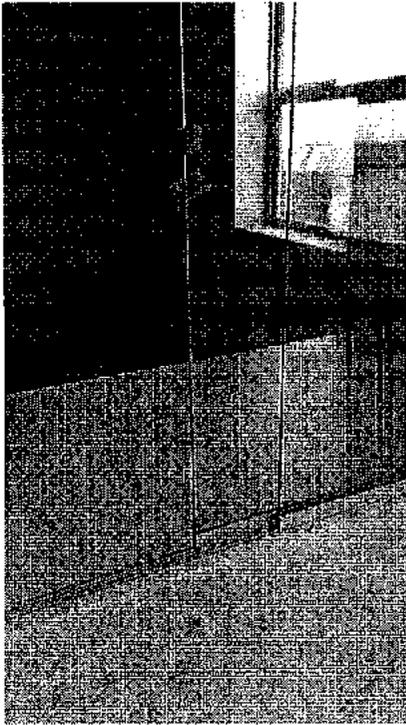


3. Add—3 cabinet locks for upper cabinets in exam room.

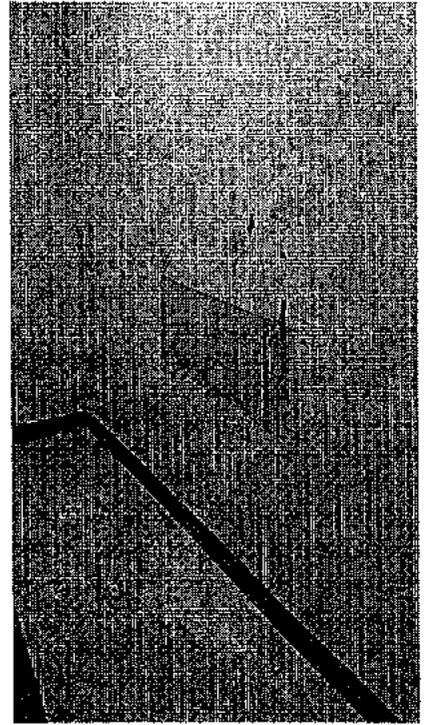


4. Add—bristle/brush door sweeps to doors from garage to office and to holding area.  
Add—rubber door sweeps to doors from heated spaces to unfinished area.

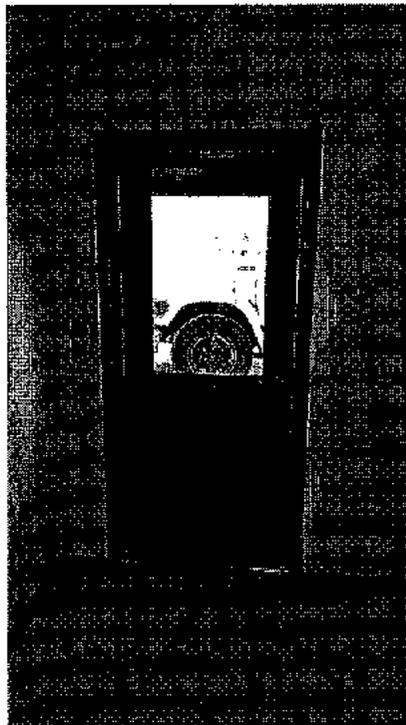




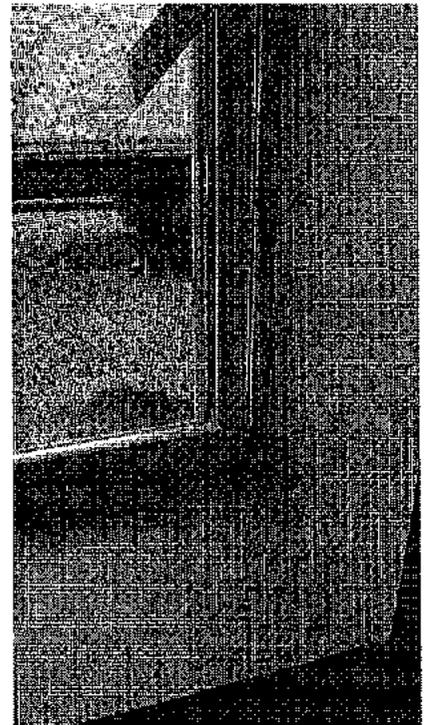
5. Install handles and lock at slider window.



6. Major drywall repairs at storage room, laundry area.

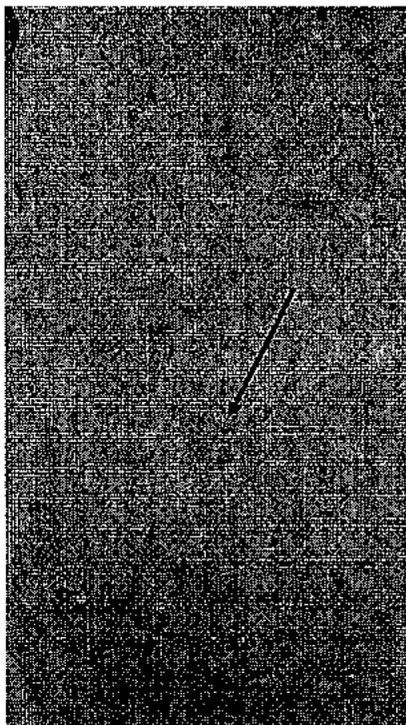


7. Major drywall repairs at front door. Provide finish fix for base trim where trim does not meet the jamb.



8. Remove clear vinyl/ plastic protective film at window jambs/sills

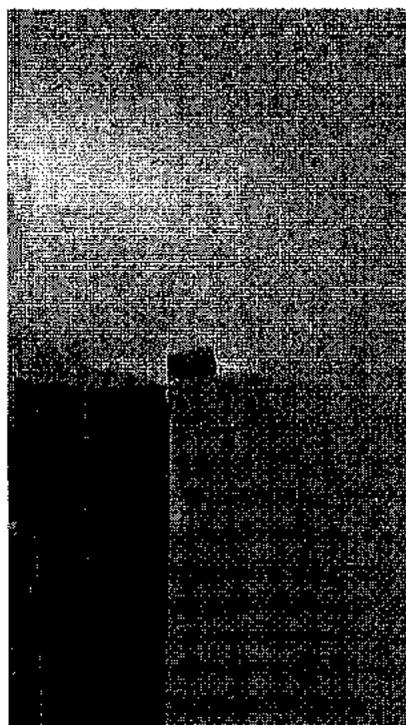
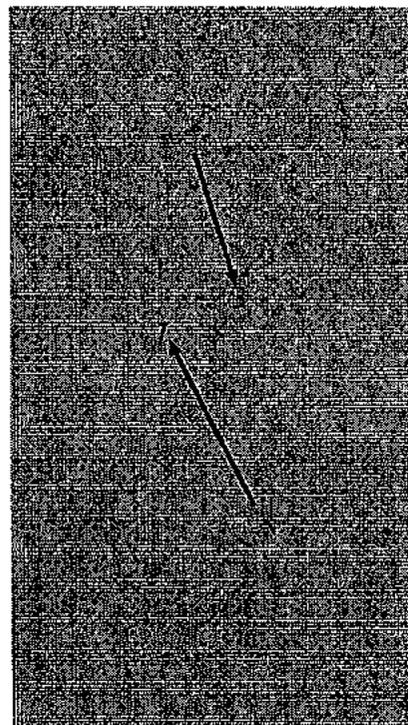




9. Remove Tape and open floor drain in Exam Room.



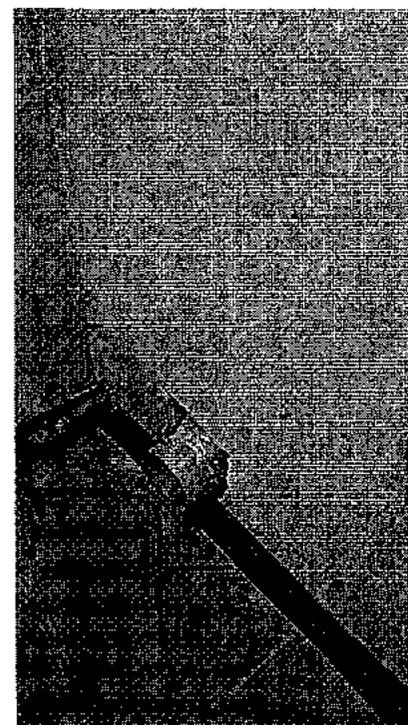
10. Minor Drywall and paint repairs throughout.—be thorough. Some marked with tape some not.



11. Repair Drywall and touch up paint at knee wall at adoption area



12. Repair drywall/paint at dryer vent and install metal collar/grommit around dryer vent.

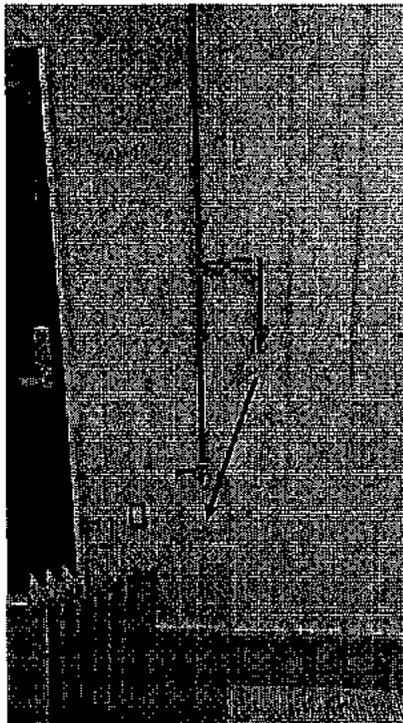
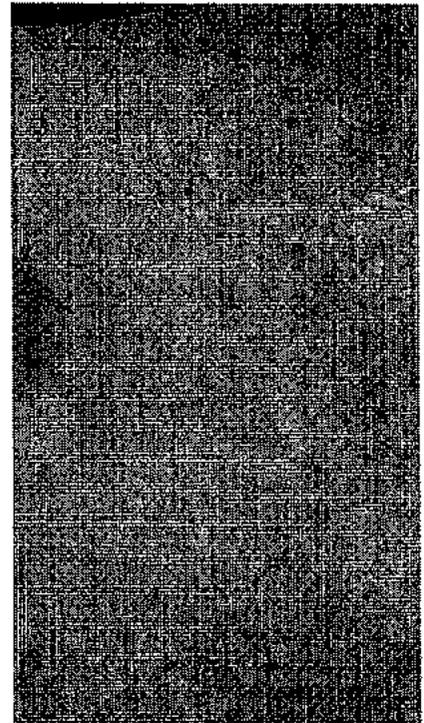




13. Install exam table per directions if provided.. If none provided install 34" a.f.f.



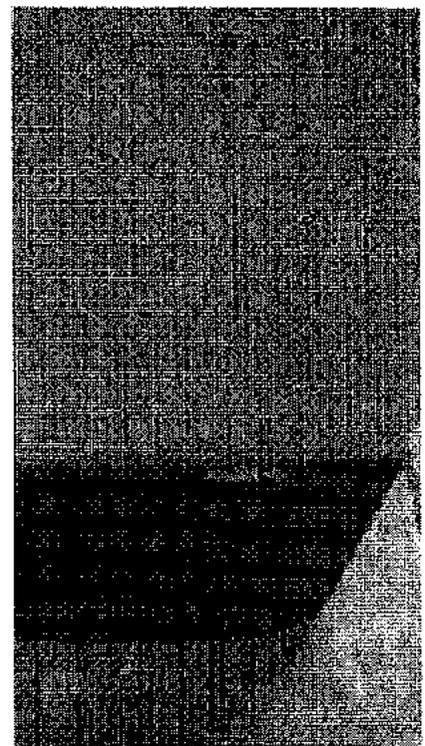
14. General clean-up. Remove gypsum and other splatters/debris. Remove paint marks and paint splatters.



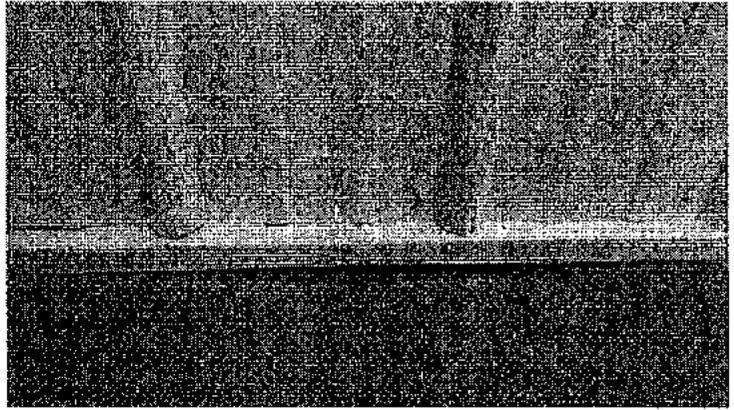
15. Verify inside hosebib does not interfere with kennel (Kennel is 24'-1" from corner to end plus any required clearance. ) Relocate as shown if needed.



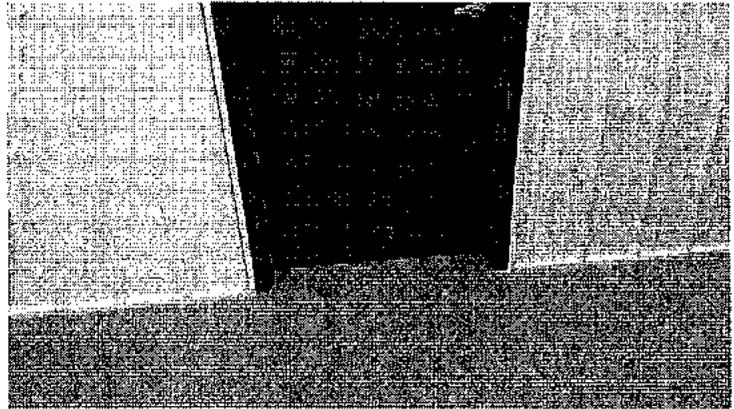
16. Repair/Re-attach vinyl base at corner of office by bathroom.



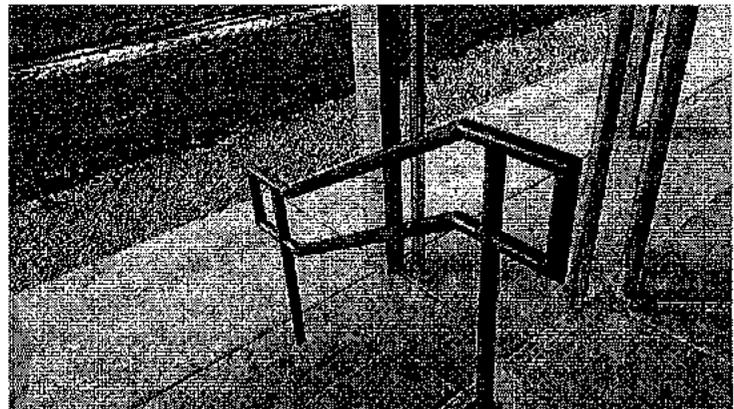
17. Caulk metal to floor in Dog Kennel room.



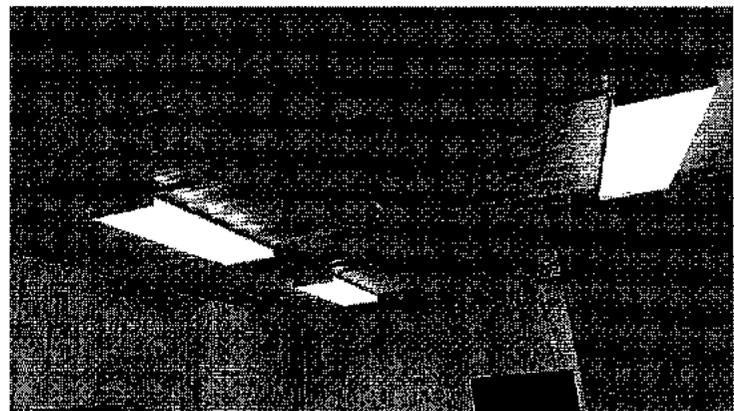
18. Install vinyl/rubber sweep at two doors from finished space into unfinished space



19. Finish paint handrails.



20. Balance west ceiling fan in dog kennel room.



Resolution No. \_\_\_\_\_

**RESOLUTION FOR THE PASSING  
OF  
ADDITIONAL ANIMAL CONTROL FEES**

( County of DeWitt  
( STATE OF ILLINOIS

WHEREAS, the County Board of DeWitt County Illinois desires to fund animal control operations within DeWitt County; and

WHEREAS, the County Board of DeWitt County has commissioned a cost study to analyze animal control within the county; and

WHEREAS, the County Board of DeWitt County desires animal control operations within the county to be more self-funding; and

WHEREAS, the County Board of DeWitt County has deemed it necessary to increase the fees associated with animal control to recoup costs associated with animal control operations within the county;

NOW BE IT DECLARED that the County Board of DeWitt County Illinois passes the following fee schedule to be codified in the DeWitt County Code of Ordinances:

**ANIMAL CONTROL FEE SCHEDULE**

- (A) Altered Animal Registration (1 Year)-\$10
- (B) Unaltered Animal Registration (1 Year)-\$20
- (C) Altered Animal Registration (3 Year)-\$23
- (D) Unaltered Animal Registration (3 Year)-\$55
- (E) Microchip Administration Fee-\$15
- (F) Boarding Fee-\$10 per day
- (G) Reclaim Fee-\$40
- (H) Adoption Administration Fee-\$15
- (I) Vaccine Administration Fee-\$5

NOW BE IT ALSO DECLARED that the above fees are in addition to any fees previously imposed and all previously imposed fees shall remain in full force and effect.

NOW BE IT ALSO DECLARED that the publishing company contracted by the County of DeWitt shall number the above ordinance or ordinances as appropriate during the annual publication of the DeWitt County Code of Ordinances. Until such time this ordinance shall be maintained by the County Clerk and be available for inspection or copying with the current publication of the DeWitt County Code of Ordinances, and shall be referred to as the "Animal Control Fee Schedule" until a number is assigned. This change to the current ordinance/ordinances shall take effect immediately.

Pursuant to a roll-call vote of \_\_\_\_\_ ayes and \_\_\_\_\_ nays, such vote being a majority of the members of the DeWitt County Board in attendance and such vote having the required majority of members in attendance voting in favor, this resolution is hereby passed on this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_ Ritter  
\_\_\_\_ Newberg  
\_\_\_\_ Rogers

\_\_\_\_ Brown  
\_\_\_\_ Perring  
\_\_\_\_ Savage

\_\_\_\_ Ferguson  
\_\_\_\_ Pruser  
\_\_\_\_ Tilley

\_\_\_\_ Hoffman  
\_\_\_\_ Redman  
\_\_\_\_ Whitted

County Board Chairman \_\_\_\_\_  
David Newberg

Subscribed and sworn to me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

County Clerk: \_\_\_\_\_