PUBLIC SAFETY COMMITTEE MINUTES

DATE OF MEETING: December 10, 2015 at 7:00 a.m. – County Building

MEMBERS PRESENT: Cris Rogers – Chair, Sue Whitted, David Newberg, Christy Pruser and Cole Ritter. Pruser left at 7:35 a.m.

MEMBERS ABSENT: None

SUMMARY OF DISCSSION:

- Motion by Newberg, 2nd by Pruser to approve last month's minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Ritter to approve the claims. Voice vote, motion carried.
- Sheriff Shofner requested to purchase (7) T-MAX lights and accessories for the patrol division for $1500. Motion by Ritter, 2nd by Whitted to recommend to the full board to purchase (7) T-MAX lights and accessories for $1500. Voice vote, motion carried.
- Travel request for Lana Ophorst to attend a three day FEMA class in Normal, IL on January 13, 14, 15, 2016. No registration fee but possible mileage and meals. Motion by Whitted, 2nd by Ritter to approve travel request for Lana Ophorst as presented. Voice vote, motion carried.
- Ritter and Newberg met with the animal control officer to review proposed fee increases. Several fees are being recommended to be raised based on the cost study. Motion by Whitted, 2nd by Pruser to recommend to the full board to increase several animal control fees effective January 1, 2016. (See attached sheet). Voice vote, motion carried.
- Received bid for fencing the outside kennels at the new shelter from Wilson Schleder for $6150.00. This money will taken from the previously approve contingencies. Motion by Pruser, 2nd by Newberg to proceed with the fencing for the outside kennels at a cost of $6150 from Wilson Schleder. Voice vote, motion carried.
- Discussed the need to have a custodian at the new shelter. Would like to hire a full time animal control assistant/custodian effective January 4, 2016 and offer the position to Julie Dubson who is currently working part time at the shelter. Motion by Pruser, 2nd by Whitted to recommend to the finance committee to create a full time animal control assistant/custodian effective January 4, 2016. Voice vote, motion carried.
- Need to purchase 5000 rabies vaccination forms from Lobb Printing for $890.00. Motion by Whitted, 2nd by Pruser to approve the purchase of 5000 rabies vaccination forms from Lobb Printing for $890.00. Voice vote, motion carried.
- Received a quote from CDS Office Technologies for a new desk, office chair and 2 filing cabinets for $1685.00 to be placed in the new animal shelter. This would come from the previously approved contingencies for the shelter. Motion by Ritter, 2nd by Pruser to purchase a desk, office chair and two filing cabinets from CDS Office Technologies for $1685.00. Voice vote, motion carried.
- Rogers updated the committee on the progress at the shelter. Water and sewer is in; gas line is laying on top of the ground and should be completed soon; Second Chance has indicated that they would furnish the adoption area and possibly purchase a washer/dryer; discussion on getting the facility clean and ready to move into.
- Committee was given proposed meeting dates/times for next year.
- Newberg thanked Teresa Barnett, EMA Coordinator, for the great job that she did during the recent exercise and handling the oil spill at the same time. Teresa indicated that the County was highlighted in the EMA newsletter for the handling of the oil spill during an exercise. All criteria were successfully met during the exercise.

- Teresa Barnett, EMA Coordinator, updated the committee on the oil spill; indicating that this would be a long term mitigation process.
- The county has received $1000 from Exelon to be used towards the purchase of van for Red Cross to utilize.
- Motion by Whitted, 2nd by Ritter to adjourn at 7:53 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last month's minutes.
Approve the claims.
Recommend to the full board to purchase (7) T-MAX lights and accessories for $1500.
Approve travel request for Lana Ophorst as presented.
Recommend to the full board to increase several animal control fees effective January 1, 2016.
Proceed with the fencing for the outside kennels at a cost of $6150 from Wilson Schleder.
Recommend to the finance committee to create a full time animal control assistant/custodian effective January 4, 2016.
Approve the purchase of 5000 rabies vaccination forms from Lobb Printing for $890.00.
Purchase a desk, office chair and two filing cabinets from CDS Office Technologies for $1685.00.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to purchase (7) T-MAX lights and accessories for $1500.
Recommend to the full board to increase several animal control fees effective January 1, 2016.

DATE OF NEXT MEETING: January 7, 2016 at 7:00 a.m.

AGENDA FOR THE
PUBLIC SAFETY COMMITTEE

Date and Time of Meeting: December 10-2015 at 7:00 a.m. County Board Room

1. Call Meeting to Order

2. Persons Wishing to Address the Committee (If requesting action, also list below in section three)
   a.

3. Items for Discussion and Possible Action
   a. Approve last month's minutes
   b. Approve claims
   c. Purchase (7) first light T-Max lights and accessories for patrol - $1500
   d. Travel request for Lana Ophorst
   e. Animal Control fees
   f. Fencing for outside kennels
   g. Recommend to finance to create animal control assistant/custodian position effective January 4, 2106
   h. Purchase rabies forms
   i. Purchase office furniture for new shelter
   j.

4. Items for Discussion Only (No Action Requested)
   a.

5. Closed Session
   a.

6. Motion to adjourn

Posted: December 7, 2015 at 1:05 p.m.
By: Dee Rentmeister

Dewitt County Animal Control

Animal Study Proposal

We want to get the animal shelter to be at least or around 55% self-funded. We are proposing the following increases in Registration fees. Taking an Altered animal (1YR) from $7 to $10, a Unaltered (1YR) from $17 to $20, an altered (3YR) from $18 to $23, and a Unaltered (3YR) from $48 to $55.

We are proposing the following increases in service fees. We want to take the Microchip Admin fee from $10.25 to $15, boarding from $7 to $10, Reclaim fee from $25 to $40, adding a new fee called adoption admin, which when someone adopts a pet it would pay for the paper work details which would be $15. Vaccine admin is another new fee which would be $5 which is added on top of the vaccine fees already in place. Then the municipal fee for pick up (Non-IGA) would be $30.

We found out be doing these increases we would gain about $9000 per year of additional money, which would get us to about 55% self-funding. If we feel these are to low or too high we can increase or decrease some of these fees above in the coming years. There is room to increase over time according to the study.

DEWITT COUNTY/CLINTON EMERGENCY MANAGEMENT AGENCY

Presented to Public Safety Committee on December 10, 2015

Items for Discussion and Possible Action:

Discussion- Exelon Donation of $1000.00 toward vehicle for Red Cross Use; They donated another $1000.00 to the City of Clinton toward the same vehicle for Red Cross Use

Possible Action – Travel Request for Lana Ophorst, January 13, 14, 15 at ISU; DHS/FEMA Courses on Social Media – Natural Disaster Response & Recovery; Media Tools & Techniques; Social Media Engagement Strategies. NO FEES

Operations:

- LEPC Agenda & Prep – Greg Michaud presentation on Commodity Flow Study
- Planning for HAB Exercise Catering and supplies
- EOC Monthly Equipment Check and Updates
- Confirmation of Contact Information for EOC Officials
- Preparation of Approved Security List
- Preparation of EOC Security Badges
- Preparation of EOC Notebooks and Supplies
- Consulting with Viscon about repair/ upgrade of Wi-Fi for EOC
- Met with IEMA to discuss Power Plant Exercise
- Responded to Structure Fire on East Side of Square
- HAB - Participated in the Out of Sequence Dosimetry & TAC Demo at Clinton PD
- Discussed HAB Exercise with WJBC/WBNQ/WBWN
- HAB - Participated in the Out of Sequence School Evacuation Demo at Deland-Weldon Schools
- ****EMA & DCSO hosted a Pre-Exercise meeting on Nov 17 with the NRC & 5 Japan Officials from Tokyo who also observed the HAB Exercise on Nov 18. The Japan Officials represented the Japan National Police and the Japan Nuclear Regulation Authority. This was an excellent and exciting experience for all to forge diplomatic and global relationships. ****
- EOC set –up and preparation for the HAB Exercise
- Communicated with all courthouse personnel about Security Protocols for the HAB Exercise
- Met with Dr. John Warner Hospital rep to discuss emergency plans & the HAB Exercise
- Producing/Distributing Field Manuals for HazMat Response ongoing
- Status Board Upgrade of Equipment and EMA Volunteer training for the HAB Exercise
- HAB Planning with IEMA for Power Plant Exercise
- Oil Spill on Ten Mile Creek; Notified EPA; Contact with Chief Thorp & CenCom – Nov 18; Briefings held in the EOC throughout the day
- HAB Exercise Nov. 18 – Full EOC Activation / FEMA Evaluation
- Responded to the Oil Spill sites after the HAB Exercise (Flatland Dam, Wapella Fire Dept., Oil Vacuum Truck & Parnell Rd. Dam)
- Met with EPA, Wapella Fire, Lahoil Company Reps; Discussed Action Plan; Oil Field excavating to find flow tiles

****- FEMA HAB Critique Meeting – EOC and ICP RECEIVED STELLAR REMARKS FROM FEMA; We had 16 criteria to be evaluated; We met all 16 criteria; FEMA recognized an Area of Strength because the EOC and ICP were able to demonstrate Exceptional Response to the Oil Spill in conjunction with the HAB Exercise. FEMA also recognized my ability as EMA Coordinator to Command the EOC. We exceeded their expectation of "Reasonable Assurance" that DeWitt County can protect the public in the event of a Nuclear Power Plant Emergency. Evaluators in both the EOC and ICP stated that this was "the BEST HAB EXERCISE THEY HAD SEEN IN THE NATION" ! Congratulations to all officials who participated!!****

- All other participating agencies in support counties and at the state level also met their HAB criteria; There were 144 items to be evaluated and ALL 144 criteria were met.
- FEMA Media Briefing to discuss HAB Results
- Took Asst. Ophorst to view all sites on Ten Mile Creek pertaining to Oil Spill
- Oil Spill will be a long term mitigation process; Receiving daily reports from Lahoil Owner; Communicate with EPA & Chief Thorp as needed
- Participated in EMnet testing
- EPA Consultation on safety of livestock in Ten Mile Creek west of Clinton; No restrictions
- ****I received a personal phone call from IEMA Director James Joseph, to congratulate me on my performance during the HAB Exercise and Oil Spill. He plans to highlight those events in his IEMA monthly newsletter. I feel very honored, but also told him there were many other officials present who contributed to the successful response that day.****
- Provided further info to IEMA for FEMA to approve Mitigation Plan Funding
- Reviewed Estimated Time to Evacuate Data submitted by Exelon
- Monthly claims prepared and submitted for payment
- GSAR Team has received several Search Advisories and Stand By Requests for Active Searches from ISARC and CISAR

Training/Presentations Attended:

- HAB Training Village of DeWitt; Weldon EOC; Weldon Fire Dept
- NIMS Training Ongoing

Committee/Organization Activities:

- LEPC – Commodity Flow Study Presentation
- Participated in Clinton Chamber of Commerce Christmas Parade – EMA & GSAR

Respectfully submitted by Teresa Barnett, EMA Coordinator

DeWitt County Sheriff's Office

Quarterly Summary – September 1, 2015 – November 30, 2015

Patrol / Enforcement operations:

Calls for service and officer initiated activity resulted in a total of **1300 incidents** during the quarter. This includes 445 **traffic stops.**

Deputies issued **258 written warnings** for traffic violations and issued **261 citations**.

Deputies served **175** arrest warrants, summons and subpoenas.

Jail Operations:
$50,215.00 was billed to the United State's Marshal for prisoner housing. **$3,125.68** was billed for transportation services. **$43,600.00** was billed to Cook County. The Total housing Billing was **$96,940.68.** The average daily population of all inmates was **33.**

Inmate Phones and Commissary Income:
Income from Securus Inmate Telephone was $3,239.43 and Trinity Commissary was $1,378.43 for a total of $4,617.90.

Sheriff's Fees Account

September 1st thru November 30th 2015	
Beginning Balance (9/01/15)	**$5,000.00**
Deposits:	
Sex Offender Fees	$0.00
Mileage/Civil Papers	$238.00
Service Fees/Civil Papers	$4,320.00
Report Fees	$460.00
Police Vehicles	$6,685.00
Bonds	$1,010.00
C.C. Bond Deposits	$0.00
Sheriff Sales	$2,400.00
Total Deposits	**$15,113.00**
Disbursements:	
Sex Offender Disbursement Fees	$0.00
Bond Disbursements to Other Agencies	$1,010.00
Police Vehicle	$6,685.00
Refund of Prepaid Sheriff's Fees or Misc. Fees	$0.00
Excess Sheriff's Fees to DeWitt County Treasurer	$7,418.00
Total Disbursements	**$15,113.72**
Ending Balance:	**$5,000.00**

Note – Balance of $5,000.00 recommended.

Respectfully Submitted,

Mike Walker
Chief Deputy

Unit	Role	Year	Model	Mileage
1	Admin	2015	Dodge Ram	10009
2	Admin	2010	Ford Escape	37376
7	Corrections	2011	Ford Van	70988
8	Corrections	2007	Impala	131948
14	Patrol	2014	Dodge Ram	39999
15	Patrol	2012	Impala	88021
16	Patrol	2012	Impala	100536
18	Patrol	2015	Dodge Ram	9480
19	Pool	2008	Impala	120122
20	Patrol	2010	Impala	85514
21	Patrol	2011	Impala	112173
22	Patrol K-9	2014	Tahoe	36644
24	Pool /Training	2011	Impala	61024
26	Patrol	2012	Impala	68830
27	Invesitgations	2012	Impala	34251
28	Patrol	2013	Impala	46236
29	Emergency	1991	Hummvee	N/A

DEWITT COUNTY ANIMAL CONTROL

ANIMAL SHELTER REPORT

Month: Nov **Year:** 2015

ENDING MILEAGE: 064218 **BEGINNING MILEAGE:** 063927 **MILES TRAVELED:** 291

FUEL USED: _____ **MILES PER GALLON:** _____

ANIMAL IMPOUNDS

LOCATION:	DOGS:	PUPS:	CATS:	KITTENS:	OTHER:
CLINTON:	3		9	4	1 (Ret)
RURAL:	3				
WAPELLA:					
RURAL:	3				
WAYNESVILLE:					
RURAL:					
HALLSVILLE:					
MIDLAND CITY:					
KENNEY:					
RURAL:			2		
LANE:				1	
WELDON:					
DEWITT:					
RURAL:					
FARMER CITY:					
RURAL:					
SUBTOTAL:					

TOTAL ANIMALS: _____

ANIMALS RECLAIMED/ADOPTED/EUTHANIZED/ TRANSFERRED TO OTHER AGENCIES

	DOGS:	PUPS:	CATS:	KITTENS:	OTHER:
Reclaimed:	6				
Adopted:			5		(2) micro chips
Euthanized/ Died/Killed:			1(E)		
Transferred to Second Chance:	1				
Transferred to other Licensed Facilities:			3 SAVE-A-Pet 2 West Suburban Humane 8 Barn	2	
Held From Last Month:	4		15	2	
Held To Next Month:	6		15	5	

ANIMAL RECLAIMED BY OWNERS

1. Dog Verna Baker $57.00
2. Dog Kevin Jarvis $32.00
(2) 3. Dogs Larry Luster Clinton, Il $34.25
4. Dog Bob Bieber Clinton, Il $49.25
5. Dog Mike Thayer Clinton, Il $32.00
6.
7.
8.
9.
10.

TOTAL: $ 198.50

ANIMALS ADOPTED/ADOPTEES

		ANIMAL:	ADOPTEE:	CITY:	FEES PAID:
M.C.	1.	CAT	Jim Morrison	Clinton	$10.25
	2.				
M.C	3.	Dog	Shawn Brewer	Clinton, Il	$10.25
	4.	CAT	Heather Larson	Clinton, Il	$58.25
	5.	CAT	Susan Mayers	Clinton, Il	$50.25
	6.	CAT	Amy Robinson	Clinton, Il	$50.25
	7.	CAT	Toby Prister	Clinton, Il	$50.25
	8.	CAT	Quentin Hovland	Clinton, Il	$58.25
	9.				
	10.				

TOTAL: $ 287.75

GIVE UP ANIMAL/ FOR ADOPTION

		ANIMAL:	CITY:	FEES PAID:
(3)	1.	CATS Tonja Harwell	Clinton	$105.00
	2.			
	3.			
	4.			
	5.			
	6.			
	7.			
	8.			
	9.			
	10.			

TOTAL: $ 105.00

ANIMAL BITES

DOG: NA CAT: NA OTHER: _____

NUMBER OF DOGS VACCINATED AGAINST RABIES: _____

NUMBER OF DOGS NOT VACCINATED AGAINST RABIES: _____

NUMBER OF CATS VACCINATED AGAINST RABIES: _____

NUMBER OF CATS NOT VACCINATED AGAINST RABIES: _____

NUMBER OF DOGS CONFINED BY

OWNER: _____ VETERINARIAN: _____ ANIMAL SHELTER: _____

NUMBER OF DOG RABIES SUSPECTS SENT TO LAB: _____

NUMBER OF CATS CONFINED BY

OWNER: _____ VETERINARIAN: _____ AT ANIMAL SHELTER: _____

NUMBER OF CAT RABIES SUSPECTS SENT TO LAB: _____

NUMBER OF OTHER RABIES SUSPECTS SENT TO LAB: _____

NUMBER OF POSITIVE DOG RABIES: _____ NUMBER OF NEGATIVE DOG RABIES: _____

NUMBER OF POSITIVE CAT RABIES: _____ NUMBER OF NEGATIVE CAT RABIES: _____

NUMBER OF OTHER POSITIVE RABIES: _____ NUMBER OF OTHER NEGATIVE RABIES: _____

ADDITIONAL INFORMATION:

R.W. Hill $100.00 Donation for Animal Shelter Bldg Fund
Kathe Parrish $50.00

1-20-15 Rabies vacc/reg citation $100.00

Need to order Rabies Certificates
Last Printing 5000 (25 per book) $890.00
Last ordered 9-2013

Tamara McFeeters
Animal Control Officer
Administrator

Date of Report: _____

LOBB PRINTING

A Full Service Commercial Printer

111 North Elm
Clinton, Illinois 61727

Phone: 217-935-8011

Email: lobbprinting@frontier.com

Ordered By	Tami	Date	Nov.30,2015
Name	D.W. County Animal Shelter	Phone	935-3033
Address			
City	Clinton, Il		

Quanity	Description	Amount	
5000	3Part Official Registration	$890	00
	Certifcates		
	Do Not Pay This Is A		
	QUOTE		
	PLEASE PAY FROM THIS INVOICE		
	REMIT PINK COPY - THANK YOU!		

Thank You!

Received By:

DEWITT COUNTY VEHICLE
USAGE LOG November 2015

Department: DeWitt County Animal Control Year, Make/Model: 1996 Chevy S10

Date	Start Mileage	Destination; Purpose	End Mileage	Initials
11-2-15	063927	New Animal Control bldg, S. Center St (patrol for dog RAL)	063938	TMF
11-3-15	063938	Covanent (PV paperwort / cat test) home (lunch) J.S. Recycle	063948	TMF
11-4-15	063948	Lunch, Walmart (donations)	063956	TMF
11-5-15	063956	Dispatch / jail (relinquishment of dog) Covanent (Tasha) Courthouse x2, Walmart	063981	TMF
11-6-15	063981	Covanent (Hermione) Courthouse (bills) home (lunch)	063993	TMF
11-9-15	063993	Covanent (sick dog)	063997	TMF
11-10-15	063997	Covanent (2 dogs) x2, Walmart (donations) 400 Blk N. Grant (dog RAL /		
		patrol found on N. Walnut) Courthouse, CPD + Dispatch, home (lunch	064021	TMF
11-12-15	064021	Wapella Casyes (PV stray dog) home (lunch) J/S Recycle	064038	TMF
11-13-15	064038	Covanent (husky) Courthouse (supplies) Co. Pump (fuel) home/lunch	064049	TMF
11-16-15	064049	Walmart (donations) Courthouse, Covanent x4, Rural Kenney (stray cats)	064084	TMF
11-17-15	064084	Covanent (cat test), home (lunch)	064088	TMF
11-18-15	064088	Covanent (x 4 cats) x2, 402 E. Washington St (dog co) / Apt #2 / A. Cox) New Shelter c/o C. Rogers	064099	TMF
11-19-15	064099	Covanent (3 cats test) x2, J.S. Recycle (transfer x2) home, Taft Rd		
		(PV Great Pyreneese) 100 S. Railroad Apt 502 (warning notice)	064120	TMF
11-20-15	064120	Covanent (x3 cats), 210 N. Harrison (mason Co) 1412 E. North St		
		Apt 1 ($100 citation for rabies Vac/reg.) Courthouse (citations)	064136	TMF
11-23-15	064136	Courthouse (meeting / Ritter / Newberg) Covanent (PV Stray Kitten)		
		Courthouse (paperwork) home (PV paperwork) ACE (Supplies)	064150	TMF
11-24-15	064150	WHE Motel (PV stray cat), Walmart (donations), lunch (Courthouse)	064163	TMF
11-25-15	064163	Dr. Menn (x4 cat spays) Covanent (1 cat test) Dispatch / CPD		
		memo / Holiday) E. Macon St (PV traps) N. Elizabeth St (deliver		
		recycle cans) J.S. Recycle (shelter boxes) home, Subway (lunch)		
		810 E. Webster (cat co)	064216	TMF
11-26-15		Holiday (THANKSGiving)		
11-27-15		Holiday (DAY p̄ Thanksgiving)		
11-30-15	064216	Covanent (dog HW test) Courthouse (timesheets / bills) Co. Pump		
		(fuel) S. Quincy St (dog RAL / owner present) Courthouse		
		time sheet, mail	064233	TMF