

PROPERTY COMMITTEE MINUTES

DATE OF MEETING: November 13, 2015 at 7:03 a.m.

MEMBERS PRESENT: Christy Pruser, Camille Redman, Cris Rogers and Terry Ferguson, Chair.

MEMBERS ABSENT: Terry Hoffman

SUMMARY OF DISCUSSION:

- Motion by Rogers, 2nd by Pruser to approve last month's minutes. Voice vote, motion carried.
- Motion by Pruser, 2nd by Redman to approve the claims. Voice vote, motion carried.
- Ferguson informed the committee that applications for a maintenance technician were received and it was initially decided that the supervisor position would be determined after both positions were filled and their work could be evaluated. During the application process Kevin Kemp expressed an interest in the position. Kevin previously worked in the maintenance department for 4-5 years. Ferguson and Rogers both interviewed Kevin and they felt that they would like to offer the supervisor position to him. Motion by Pruser, 2nd by Redman to recommend to the finance committee to recreate the maintenance supervisor position with an annual salary of \$45,000/\$21.63 an hour. Voice vote, motion carried.
- Motion by Pruser, 2nd by Redman to recommend to the full board to hire Kevin Kemp as maintenance supervisor contingent upon the finance committee recreating the position. Voice vote, motion carried.
- Ferguson informed the committee that Kris Hedrick has been hired as a maintenance technician and he began work yesterday. Ferguson introduced Kris Hedrick and Kevin Kemp to the committee.
- The UPS inspection was completed last week. One unit needs to have the key pad replaced. Fire extinguisher inspection has been scheduled.
- Motion by Redman, 2nd by Pruser to adjourn at 7:21 a.m. Voice vote, motion carried.

COMMITTEE ACTION:

Approve last month's minutes.

Approve the claims.

Recommend to the finance committee to recreate the maintenance supervisor position with an annual salary of \$45,000/\$21.63 an hour.

Recommend to the full board to hire Kevin Kemp as maintenance supervisor contingent upon the finance committee recreating the position.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to hire Kevin Kemp as maintenance supervisor contingent upon the finance committee recreating the position.

DATE OF NEXT MEETING: December 11, 2015 at 7:00 a.m.

**AGENDA FOR THE
PROPERTY COMMITTEE**

Date and Time of Meeting: November 13, 2015 at 7:00 a.m. Location: County Building

1. Call Meeting to Order
2. Persons Wishing to Address the Committee (If requesting action, also list below in section three).
3. Items for Discussion and Possible Action
 - a. Approve last month's minutes.
 - b. Approve bills.
 - c. Recreate maintenance supervisor position and salary
 - d. Hiring maintenance supervisor
 - e.
 - f.
4. Closed Session
5. Items for Discussion Only (No Action Requested)
 - a. Employment update
 - b.
 - c.
6. Motion to adjourn.

Posted: November 9, 2015 at 3:30 p.m.

By: Dee Dee Rentmeister