

FINANCE COMMITTEE MINUTES

DATE OF MEETING: November 17, 2015 at 6:00 p.m.

MEMBERS PRESENT: Terry Ferguson, David Newberg, Cris Rogers and Camille Redman, Chair. Also present Dee Rentmeister, County Administrator.

MEMBERS ABSENT: Melonie Tilley

SUMMARY OF DISCUSSION:

- Jay Peterson was present to go over the contract renewal with Illinois County Risk Management Trust for workman's compensation and liability coverage. Cost for the liability renewal is \$112,977 and \$50,369 for workman's compensation. The county is self insured for the first \$250,000 on liability claims and \$350,000 on workman's compensation claims. Claims have been relatively low. The cost to go to a fully insured plan would increase approximately \$140,000. Will need to revise the budget for next year to reflect the premium. Motion by Newberg, 2nd by Ferguson to recommend to the full board to renew the contracts with ICRMT at a total cost of \$163,346. Voice vote, motion carried.
- Pam Barnes, Circuit Clerk, was present to request an increase in wages for her staff for fiscal 2016. This request would transfer \$5,000 from Court Document Storage to her general fund budget. She would not fill the currently vacant sixth position. Committee indicated that in the past and as offered previously, when a position is not filled the remaining staff is given a step raise to assume the additional responsibilities. Pam's proposal deviates from the county pay schedule. Dee will put together figures using the current wages and pay schedule and placing the staff in the next appropriate step and send out to the committee for review prior to the budget adoption meeting next week.
- Motion by Newberg, 2nd by Ferguson to recommend to the full board to adopt the resolution to continue participation with the Appellate Prosecutor's office for \$7000.00. Voice vote, motion carried.
- Referred from the property committee to recreate the maintenance supervisor position with an hourly rate of \$21.63. Motion by Ferguson, 2nd by Rogers to recreate the maintenance supervisor position with an hourly rate of \$21.63. Voice vote, motion carried.
- Dee reviewed with the committee several line items that will need to be revised prior to the adoption of the budget.
- Motion by Rogers, 2nd by Newberg to adjourn at 6:35 p.m. Voice vote, motion carried.

COMMITTEE ACTION:

Recommend to the full board to renew the contracts with ICRMT at a total cost of \$163,346.

Recommend to the full board to adopt the resolution to continue participation with the Appellate Prosecutor's office for \$7000.00.

Recreate the maintenance supervisor position with an hourly rate of \$21.63.

RECOMMENDATIONS TO THE FULL BOARD:

Recommend to the full board to renew the contracts with ICRMT at a total cost of \$163,346.

Recommend to the full board to adopt the resolution to continue participation with the Appellate Prosecutor's office for \$7000.00.

DATE OF NEXT MEETING: December 15, 2015 at 6:00 p.m.

RESOLUTION

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor was created to provide services to State's Attorneys in Counties containing less than 3,000,000 inhabitants; and

WHEREAS, the powers and duties of the Office of the State's Attorneys Appellate Prosecutor are defined and enumerated in the "State's Attorneys Appellate Prosecutor's Act", 725 ILCS 210/1 et seq., as amended; and

WHEREAS, the Illinois General Assembly appropriates monies for the ordinary and contingent expenses of the Office of the State's Attorneys Appellate Prosecutor, one-third from the State's Attorneys Appellate Prosecutor's County Fund and two-thirds from the General Revenue Fund, provided that such funding receives approval and support from the respective Counties eligible to apply; and

WHEREAS, the Office of the State's Attorneys Appellate Prosecutor shall administer the operation of the appellate offices so as to insure that all participating State's Attorneys continue to have final authority in preparation, filing, and arguing of all appellate briefs and any trial assistance; and

NOW, THEREFORE, BE IT RESOLVED that the DeWitt County Board, in regular session, this _____ day of _____, 20____ does hereby support the continued operation of the Office of the State's Attorneys Appellate Prosecutor, and designates the Office of the State's Attorneys Appellate Prosecutor as its Agent to administer the operation of the appellate offices and process said appellate court cases for this County.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor are hereby authorized to act as Assistant State's Attorneys on behalf of the State's Attorney of this County in the appeal of all cases, when requested to do so by the State's Attorney, and with the advice and consent of the State's Attorney prepare, file, and argue appellate briefs for those cases; and also, as may be requested by the State's Attorney, to assist in the prosecution of cases under the Illinois Controlled Substances Act, the Cannabis Control Act, the Drug Asset Forfeiture Procedure Act and the Narcotics Profit Forfeiture Act. Such attorneys are further authorized to assist the State's Attorney in the State's Attorney's duties under the Illinois Public Labor Relations Act, including negotiations thereunder, as well as in the trial and appeal of tax objections.

BE IT FURTHER RESOLVED that the Office of the State's Attorneys Appellate Prosecutor will offer Continuing Legal Education training programs to the State's Attorneys and Assistant State's Attorneys.

BE IT FURTHER RESOLVED that the attorneys employed by the Office of the State's Attorneys Appellate Prosecutor may also assist the State's Attorney of this County in the discharge of the State's Attorney's duties in the prosecution and trial of other cases, and may act as Special Prosecutor if duly appointed to do so by a court having jurisdiction.

BE IT FURTHER RESOLVED that the DeWitt County Board hereby agrees to participate in the service program of the Office of the State's Attorneys Appellate Prosecutor for Fiscal Year 2016, commencing December 1, 2015 and ending November 30, 2016, by hereby appropriating the sum of \$7,000.00 as consideration for the express purpose of providing a portion of the funds required for financing the operation of the Office of the State's Attorneys Appellate Prosecutor, and agrees to deliver the same to the Office of the State's Attorneys Appellate Prosecutor on request during the Fiscal Year 2016.

Passed and adopted by the County Board of DeWitt County, Illinois, this _____ day of _____ 20____.

Chairman _____

ATTEST: _____
County Clerk