

**FINAL PLAT CHECKLIST**

SUBDIVISION: \_\_\_\_\_ FILED: \_\_\_\_\_  
ITS LOCATION: \_\_\_\_\_  
SUBDIVIDER: \_\_\_\_\_  
PROPERTY OWNER: \_\_\_\_\_  
ENGINEERING FIRM: \_\_\_\_\_  
Engineer's Name \_\_\_\_\_

**COMPLETION OF PLAT PRESENTATION REQUIREMENTS:**

Plans, Engineering, & Specifications for **Water Supply** System  
Date Approved by the Health Department:

Plans, Engineering, & Specifications for **Sewage Disposal**  
Date Approved by the Health Department:

Plans, Engineering, & Specifications for **Surface Drainage**  
Date Approved by the County Engineer:

Plans, Engineering, & Specifications for **Subsurface Drainage**  
Date Approved by the County Engineer:

Soil Boring Data (if required by the Committee)

Name of the Subdivision: \_\_\_\_\_

Scale of 1 inch = 100 feet

Exact Legal Description

Date of Preparation & North Arrow

Boundary of Site, Based on Traverse, w/Angles, Degrees, and all Lineal Dimensions. ALL survey  
Data in Sufficient Detail to Reproduce any Line, or Establish any Monument.

Exact Description & Location of Survey Monuments

Total Graphic Representation of the Subdivision, Showing ALL Lengths and Widths of all Highways,  
Streets, Places, Blocks, Lots, Parcels, Public Areas, ALL Easements, and ROW's.

Minimum Setback Lines on all Lots, Showing the Distances

Are ALL Utilities Outside of the Right of Ways? \_\_\_\_\_

Consecutive Numbers of the Lots

Name of Each Street on that Street

Labeling of all Other Easements, ROW's, Setback Lines, Dedications, & Reservations

Abutting Street Lines, of Platted, Adjoining Subdivisions Shown with Dashed Lines

Final Draft of Protective Covenants Date Approved by the Committee: \_\_\_\_\_

Drainage Notation on the Face of the Plat

Three (3) Complete Sets of Final Engineering & Construction Plans  
Date Delivered: \_\_\_\_\_

Owner's Certification Dated: \_\_\_\_\_

Surveyor's Certification Dated: \_\_\_\_\_

County Clerk's Certification Dated: \_\_\_\_\_

County Engineer's Certification Dated: \_\_\_\_\_

County Health Department Certification Dated: \_\_\_\_\_

County Board Certification Dated: \_\_\_\_\_

Signed Statement by Highway Jurisdiction That Access Plans have been Approved  
Date of Approval: \_\_\_\_\_

Is there a City or Village Within 1 1/2 Miles of the Subdivision? \_\_\_\_\_ Approved:

If Required, Has a NPDES Permit been Issued? \_\_\_\_\_ Dated: \_\_\_\_\_

If the Subdivision is Over 20 Acres, Has a Permanent Bench Mark Been Established?

Final Cost Estimate & Quantities Received on: \_\_\_\_\_

Type of Performance Guarantee: Escrow Irrevocable Letter of Credit

Financial Institution: \_\_\_\_\_, of \_\_\_\_\_

Guarantee Amount: \_\_\_\_\_ Percent: \_\_\_\_\_

Approved by \_\_\_\_\_ Within 1 1/2 Miles on: \_\_\_\_\_  
(City of Village)

COMMITTEE REVIEWED ON: \_\_\_\_\_ ACTION TAKEN: \_\_\_\_\_

Recommended to the Full County Board On: \_\_\_\_\_

FINAL PLAT APPROVED ON the \_\_\_\_\_ day of \_\_\_\_\_, 19 \_\_\_\_\_.