

# Traffic Safety Program Registration Form



## Driver Safety Program

The Traffic Safety Program, enacted by the Illinois Supreme Court and guided by the conference of Chief Judges, has been adopted by the Sixth Judicial Circuit Court.

The Traffic Safety Program is intended to improve your driving skills, decrease the possibility of future traffic law violations, and reduce the chance you or someone else may be killed or injured in a traffic accident. The Traffic Safety Program allows you to request court supervision and avoid having minor traffic offenses appear as a conviction on your driving record.

If you successfully complete the Traffic Safety Program, the plea of guilty will be reported to the Secretary of State as a "Court Supervision" and does not negatively impact your driving record.

You will receive 4 hours of defensive driving instruction, and agree to obey all traffic laws during 180 days of Court Supervision beginning on the day following the plea of guilty.

## Are you eligible for the Traffic Safety Program?

1. In the 12 months preceding the date of this ticket, have you been convicted of any moving violations anywhere in Illinois?
2. In the four years preceding the issue date of this ticket, have you taken a 4-hour Defensive Driving class or been on Court Supervision anywhere in Illinois?
3. Was your ticket marked with **Court Appearance Required**?
4. Were you charged with driving twenty-one (21) miles or more over the posted limit?

**If you answered YES to any of the questions above, you are NOT eligible to complete the Traffic Safety Program.**

5. Were you under the age of 18 at the time of the violation? (If **YES**, you **must** appear in court with a parent or guardian and request supervision. If allowed, you must complete the Traffic Safety Program within 120 days of the plea of guilty.)

## To Register

**MAKE SURE YOU FILL IN ALL THE INFORMATION BELOW.**

This form must be submitted by E-mail or Mail to Richland Community College at:

[trafficsafety@richland.edu](mailto:trafficsafety@richland.edu)

or

Richland Community College  
Fairview Plaza  
1485 W King Street  
Decatur, IL 62522

no sooner than 10 days after the date your ticket was issued and no later than 3 days prior to your assigned court date. You will be notified, by your preferred notification method, at least one week prior to the class date. You are required to complete a National Safety Council Defensive Driving class no later than 120 days from the date of the plea of guilty. The 180 days of Court Supervision begins on the day following the plea of guilty.

If you need to change your class assignment, you must notify Richland Community College Traffic Safety Program Office by calling (217) 462-0480 no later than twenty-four (24) hours prior to the class start time. You will receive a new assignment upon payment of a \$15 rescheduling fee.

If you fail to appear, or if you are late 15 minutes or more for an assigned class, you must pay \$50 and request another class to complete the Traffic Safety Program.

If you fail to complete the program, are found not eligible, or if you violate a traffic law during court supervision, a conviction will be entered against you and reported to the Secretary of State to be included on your driving record. Your program fee is then forfeited.

## Out of Area Motorist

If you are interested in taking the class at an alternate location, follow the registration instructions below and mark "alternative location" under class options. You will receive further details and instructions by mail from Richland Community College within 30 days. You are responsible for location an alternative training site and submitting a National Safety Council DDC-4 certificate of completion to the circuit court within 120 days of the plea of guilty.

If you have any questions about your class or require disability or language assistance, contact Richland Community College at (217) 462-0480.

If you have any questions about your ticket, contact DeWitt County Circuit Clerk Traffic Division at (217) 935-7750.

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## Registration Form

Name \_\_\_\_\_

**Current** Mailing Address \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Driver License # \_\_\_\_\_ State \_\_\_\_\_

Date of Birth \_\_\_\_\_ Last 4 Digits of Social Security # \_\_\_\_\_

Email \_\_\_\_\_

Preferred method of class notification: \_\_\_\_\_ E-Mail \_\_\_\_\_ Mail

To ensure delivery of our e-mail please add [trafficsafety@richland.edu](mailto:trafficsafety@richland.edu) to your address book or safe list.

## Class Options

Please select your choice in order of preference (1, 2, 3). These choices cannot be guaranteed. Contact the Richland Community College Traffic Safety Program office at (217) 462-0480 for more information. Please note: Classes only meet once a month and alternate days and times, every other month. We will contact you at least one week prior to your class.

\_\_\_\_\_ Tuesday 8:30 a.m. – 12:30 p.m.

\_\_\_\_\_ Thursday 8:30 a.m. – 12:30 p.m. (Clinton, IL)

\_\_\_\_\_ Wednesday 6:00 p.m. – 10:00 p.m.

\_\_\_\_\_ Saturday 8:00 a.m. – Noon

\_\_\_\_\_ Saturday 1:00 p.m. – 5:00 p.m.

\_\_\_\_\_ **Alternate Location** DDC-4 approved class not hosted by Richland. (Additional fees apply.)

\_\_\_\_\_ **Online** National Safety Council Online program (Additional fees apply.)  
Participants under the age of 25, are not eligible for online program.

## Scheduling Conflicts

Note any scheduling conflicts below (vacations, school holidays, etc.). Include specific dates you are unavailable.

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**If you have questions about your ticket, contact the DeWitt County Circuit Clerk Traffic Division at (217) 935-7750.**

## For office use only:

Case Number \_\_\_\_\_

Date of Violation \_\_\_\_\_ Date of Guilty Plea \_\_\_\_\_